



# Entry 1 School Information and Cover Page

Created: 07/06/2018 • Last updated: 11/12/2018

Please be advised that you will need to complete this cover page (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer (**as of June 30, 2018**) or you may not be assigned the correct tasks.

**a. SCHOOL NAME** GLOBAL COMMUNITY CS (REGENTS)

(Select name from the drop down menu)

**b. CHARTER AUTHORIZER (As of June 30th, 2018)** Regents Authorized Charter School


(For technical reasons, please re select authorizer name from the drop down menu).

**c. DISTRICT / CSD OF LOCATION** NYC CSD 5

## d1. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	2350 5th Avenue New York, NY, 10037	646 360 2363	646 390 6036	<a href="mailto:Info@GlobalCommunityCS.org">Info@GlobalCommunityCS.org</a>

## d2. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Bill Holmes
Title	Chief Operating Officer
Emergency Phone Number (### ### ####)	

**e. SCHOOL WEB ADDRESS (URL)** [www.globalcommunitycs.org](http://www.globalcommunitycs.org)

**f. DATE OF INITIAL CHARTER** 09/2011

**g. DATE FIRST OPENED FOR INSTRUCTION** 09/2012

# **h1. APPROVED SCHOOL MISSION (Regents, NYCDOE, and Buffalo BOE authorized schools only)**

## MISSION STATEMENT

Global Community Charter School (GCCS) serves the Harlem and surrounding community by providing students in grades K through 5 with an education that is rigorous, inquiry based, and teaches students and families to work together across differences in language, culture, economic background, age, and nationality. GCCS prepares students for admission to a challenging secondary education and to exhibit the courage and conviction to make a difference.

## h2. KEY DESIGN ELEMENTS (Regents, NYCDOE, and Buffalo BOE authorized schools only)

KEY DESIGN ELEMENTS (Brief heading followed by a description of each Key Design Elements (KDE). KDEs are those general aspects of the school that are innovative or unique to the school’s mission and goals, are core to the school’s overall design, and are critical to its success. The design elements may include a specific content area focus; unique student populations to be served; specific educational programs or pedagogical approaches; unique calendar, schedule, or configurations of students and staff; and/or innovative organizational structures and systems.

Variable 1	Multiple forms of evidence: Student progress is measured through multiple forms of evidence, including the assessments and through projects, portfolios, and written and oral tasks.
Variable 2	Two teachers in each classroom: GCCS’s Integrated Co Teaching (ICT) model provides two teachers in each classroom, at least one of which is Special Education Certified. The ICT model maximizes the potential for differentiated instruction by allowing for extensive use of small group instruction.
Variable 3	Visual and performing arts integration: All students attend art, dance, and music class. The arts are integrated throughout core classes as well, as part of the transdisciplinary and project based learning in place at the school.
Variable 4	International Baccalaureate Primary Years Programme (PYP): GCCS offers transdisciplinary units aligned with the PYP. The school’s curriculum and instruction will encourage students with diverse backgrounds and languages to become inquiring, knowledgeable, and supportive of each other. To support the needs of all learners, including students with disabilities, English language learners, and economically disadvantaged students, GCCS will integrate additional resources and programs with the PYP.
Variable 5	(No response)
Variable 6	(No response)
Variable 7	(No response)
Variable 8	(No response)
Variable 9	(No response)
Variable 10	(No response)

**i. TOTAL ENROLLMENT ON JUNE 30, 2018** 409

**j. GRADES SERVED IN SCHOOL YEAR 2017-18**

Check all that apply

Grades Served	K, 1, 2, 3, 4, 5
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**k1. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?** No

**l1. FACILITIES**

Does the school maintain or operate multiple sites?

	No, just one site.
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**l2. SCHOOL SITES**

Please list the sites where the school will operate for the upcoming school year.

	Physical Address	Phone Number	District/CSD	Grades Served at Site (K 5, 6 9, etc.)	Receives Rental Assistance	Rental Assistance for Which Grades (write N/A if applicable)
Site 1 (same as primary site)	2350 5th Avenue New York, NY, 10037	646 360 2363	NYC CSD 5	K 5	Yes	3 5
Site 2						
Site 3						

**I2a. Please provide the contact information for Site 1.**

	Name	Work Phone	Alternate Phone	Email Address
School Leader	Bill Holmes	646 360 2363		<a href="mailto:BHolmes@globalcommunitycs.org">BHolmes@globalcommunitycs.org</a>
Operational Leader	Marlene Lora	646 360 2363		<a href="mailto:mlora@globalcommunitycs.org">mlora@globalcommunitycs.org</a>
Compliance Contact	Bill Holmes	646 360 2363		<a href="mailto:BHolmes@globalcommunitycs.org">BHolmes@globalcommunitycs.org</a>
Complaint Contact	Bill Holmes	646 360 2363		<a href="mailto:BHolmes@globalcommunitycs.org">BHolmes@globalcommunitycs.org</a>
DASA Coordinator	Jasmin Candelario, Assistant Chief Academic Officer of Support and Intervention	646 360 2363		<a href="mailto:jcandelario@globalcommunitycs.org">jcandelario@globalcommunitycs.org</a>

**m1. Are any sites in co-located space? If yes, please proceed to the next question.** No

**IF LOCATED IN PRIVATE SPACE IN NYC OR DISTRICTS OUTSIDE NYC**

**m3. Upload a current Certificate of Occupancy (COO) for each school site that is located in private space in NYC or located outside of NYC. Except for schools in district space (co-location space), school must provide a copy of the annual fire inspection report.**

**Site 1 Certificate of Occupancy (COO)**

<https://nysed.cso.reports.fluidreview.com/resp/17443160/yFPTXS6fVy/>

**Site 1 Fire Inspection Report**

<https://nysed.cso.reports.fluidreview.com/resp/17443160/nBjtmqxAKU/>

**Site 2 Certificate of Occupancy**

(No response)

**Site 2 Fire Inspection Report**

(No response)

**Site 3 Certificate of Occupancy**

(No response)

**Site 3 Fire Inspection Report**

(No response)

**n1. Were there any revisions to the school's charter during the 2017-18 school year? (Please include approved or pending material and non-material charter revisions).** Yes

## n2. Summary of Charter Revisions

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change in discipline or code of conduct policy	Updated to include specific behaviors and associated consequences and improve clarity.	June 20, 2018	October 9, 2018
2	Change in complaint policy	Clarified policy to align with title changes, and remove reference to complaint form	June 20, 2018	September 19, 2018
3	Change in admissions/enrollment policy	Clarified policy to remove out of date and redundant language and introduce a preference for children of GCCS employees	June 20, 2018	October 9, 2018
4	Change in organizational structure	Updated to reflect title changes, plus the addition and removal of several positions	May 7, 2018	September 19, 2018
5	Other	Charter Prospectus, pages 7, 15, 17: removed BRIGANCE assessment; Key Design Elements: non material revision to clarify the last design element by changing "Integrated Program Development" to "International Baccalaureate Primary Years Programme," clarify the design element, and remove "Incredible Years" curriculum;	June 20, 2018	July 27, 2018

**o. Name and Position of**

Bill Holmes, COO, Kristan Norgrove, CAO, and Jen Pasek,

**Individual(s) Who Completed this**

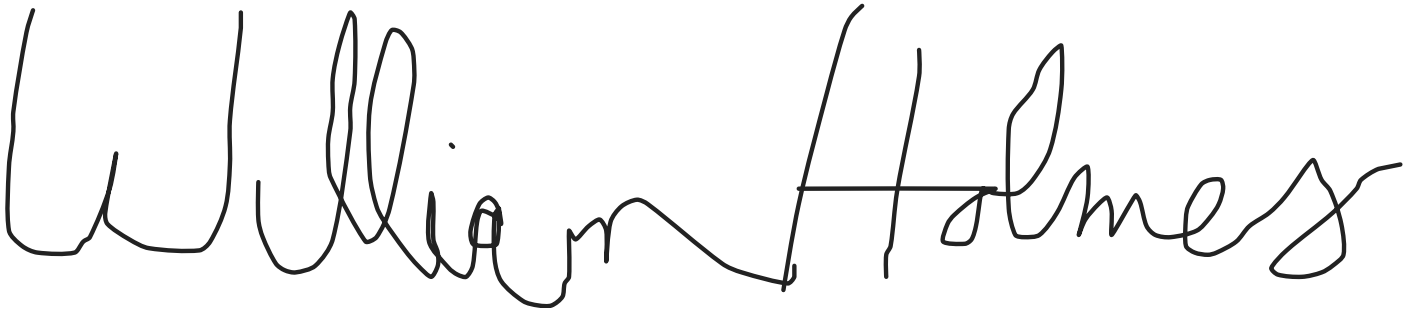
Consultant

**Annual Report.**

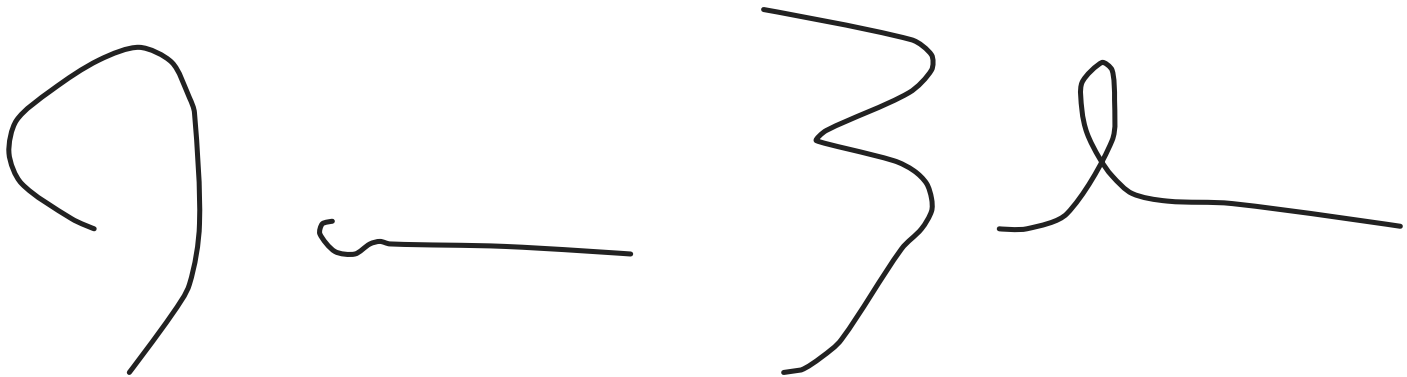
**p. Our signatures (Head of School and Board President) below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check **YES** if you agree and then use the mouse on your PC or the stylist on your mobile device to sign your name).**

Yes

**Signature, Head of Charter School**

A large, cursive handwritten signature that reads "William Holmes".

**Signature, President of the Board of Trustees**

Three distinct handwritten signatures in black ink, arranged horizontally. The first is a large, stylized 'J' or 'G' shape. The second is a horizontal line with a small loop at the end. The third is a more complex signature with a large loop and a horizontal tail.

**Date**

2018/11/01

**Thank you.**





# Certificate of Occupancy

**CO Number: 103095829F**

This certifies that the premises described herein conforms substantially to the approved plans and specifications and to the requirements of all applicable laws, rules and regulations for the uses and occupancies specified. No change of use or occupancy shall be made unless a new Certificate of Occupancy is issued. *This document or a copy shall be available for inspection at the building at all reasonable times.*

<b>A.</b>	<b>Borough:</b> Manhattan	<b>Block Number:</b> 01739	<b>Certificate Type:</b> Final
	<b>Address:</b> 2350 5 AVENUE	<b>Lot Number(s):</b> 33	<b>Effective Date:</b> 05/30/2008
	<b>Building Identification Number (BIN):</b> 1053941	<b>Building Type:</b> Altered	
<i>For zoning lot metes &amp; bounds, please see BISWeb.</i>			
<b>B.</b>	<b>Construction classification:</b> 1-C	<b>Number of stories:</b> 3	
	<b>Building Occupancy Group classification:</b> G	<b>Height in feet:</b> 36	
	<b>Multiple Dwelling Law Classification:</b> None	<b>Number of dwelling units:</b> 0	
<b>C.</b>	<b>Fire Protection Equipment:</b> None associated with this filing.		
<b>D.</b>	<b>Type and number of open spaces:</b> None associated with this filing.		
<b>E.</b>	<b>This Certificate is issued with the following legal limitations:</b> None		
<b>Borough Comments:</b> None			

*Christopher M Santilli*  
Borough Commissioner

*[Signature]*  
Acting  
Commissioner

Borough Commissioner

Commissioner



# Certificate of Occupancy

CO Number: 103095829F

Permissible Use and Occupancy							
Floor From To	Maximum persons permitted	Live load lbs per sq. ft.	Building Code habitable rooms	Building Code occupancy group	Zoning dwelling or rooming units	Zoning use group	Description of use
001	800	OG		G	3	3	SCHOOL
001	137			F-3	3		GYM
001	250			F-4	3		CAFETERIA
001	20			E			OFFICE.
001	10	100		B-1		16D	STORAGE FACILITY
001	10	100		E		16D	ACCESSORY OFFICE
002	20	100		B-1		16D	STORAGE FACILITY
003	20	100		B-1		16D	STORAGE FACILITY
END OF SECTION							

*Christopher M Santilli*  
Borough Commissioner

Borough Commissioner

*[Signature]*  
Acting

Commissioner



# FIRE DEPARTMENT

9 METROTECH CENTER BROOKLYN, N.Y. 11201-3857

## BUREAU OF FIRE PREVENTION

Public Buildings Unit

DATE: August 13, 2018.

### PREMISES

GLOBAL COMMUNITY CHARTER SCHOOL  
2350 5<sup>TH</sup> AVENUE  
MANHATTAN N.Y.

GLOBAL COMMUNITY CHARTER SCHOOL  
2350 5<sup>TH</sup> AVENUE  
MANHATTAN N.Y.

To Whom It May Concern:

The New York City Fire Department ("FDNY"), Bureau of Fire Prevention, Public Buildings Unit conducted an inspection of the above-referenced premises on **04.09.2018**.

~~XXX~~ The inspection did not reveal any violations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ The inspection resulted in issuance of violations of the Fire Code or other laws, rules or regulations that FDNY's Public Buildings Unit is authorized to inspect and enforce.

\_\_\_\_\_ As of XXXX documents were submitted to FDNY as proof of correction, and such correction was deemed acceptable to FDNY

\_\_\_\_\_ The inspection, and a review of premises records, has disclosed that the premises may not be in compliance with the lawful occupancy established by the New York City Department of Buildings.

This letter shall not be construed to be a permit for, or an approval of the premises. FDNY does not certify that the premises are free from any violation for which it has not inspected, in accordance with its standard inspection protocols. This letter shall not prevent FDNY from inspecting the premises at a later date, requiring the correction of any deficiencies its finds at the premises, and/or issuing violations against the premises for conditions that do not comply with the Fire Code or other laws, rules or regulations.

Examined by: \_\_\_\_\_

Breno Zimerer  
Deputy Chief Inspector, PBU



# Entry 2 NYS School Report Card Link

Last updated: 07/06/2018

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## GLOBAL COMMUNITY CS (REGENTS)

### 1. CHARTER AUTHORIZER (As of REGENTS Authorized Charter School June 30th, 2018)

(For technical reasons, please re select authorizer name from the drop down menu).

### 2. NEW YORK STATE REPORT CARD

<https://data.nysed.gov/reportcard.php?year=2017&instid=800000071075>

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).



# Entry 3 Progress Toward Goals

Created: 07/24/2018 • Last updated: 10/30/2018

## PROGRESS TOWARD CHARTER GOALS

Board of Regents authorized and NYCDOE authorized charter schools only. Complete the tables provided. List each goal and measure as contained in the school’s currently approved charter, and indicate whether the school has met or not met the goal. Please provide information for all goals by November 1st.

### 1. ACADEMIC STUDENT PERFORMANCE GOALS

If performance data is not available by August 1st, please state this in the last column and update by November 1st.

#### 2017-18 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	Goal Met or Not Met	Indicate if data is not available. If/when available, Describe Efforts School Will Take If Goal Is Not Met
				<p>Academic Initiatives 2018 19</p> <p>The strategies that GCCS has initiated for the 2018 19 school year to target academic growth are described in the following section.</p> <p>Curriculum and Instruction: ELA &amp; Math</p> <p>Schoolwide, a focus of the 2018 19 school year will be the refined use of assessments to drive instruction. In 2017 18, with the introduction of a new CAO, the data cycle was adjusted to ensure that student data was driving</p>

instruction. In 2018 19, teachers will be guided to more intentionally identify the focus standards for every unit assessment.

In ELA, GCCS will focus on guided reading. While the 2017 18 school year had a focus on improving curricular and instructional alignment to standards, the 2018 19 school year will focus on small group instruction. As part of this effort, GCCS will provide teachers with professional development designed to increase the rigor of its guided reading program. The Lavinia Group will provide GCCS with professional development in guided reading.

GCCS worked with a data consultant from the NYC Leadership Academy to analyze data from the 2018 state ELA exam data. Using this data, GCCS identified that writing in response to a prompt and close reading were common weaknesses. Specifically, item level analysis from the 2018 ELA exam shows that common grade level challenges in ELA were: reading for

understanding in 3rd grade (RI.3.7), word meaning in 4th grade (RL.4.4), using information from multiple sources to answer a question (RI.5.7). GCCS will increase the frequency of writing in response to a prompt in all grades and subjects. In addition, in an effort to prepare students for an emphasis on close reading in grades 3-5, in 2018-19 the 2nd grade will begin to introduce the close reading approach. The data consultant from the NYC Leadership Academy will return to GCCS for a mid-year review of progress in the identified focus standards.

In July 2018, GCCS conducted an intensive math curriculum review and made revisions based on weaknesses identified in student data. In the 2018-19 school year, GCCS will introduce “Problem Solving Fridays” as a way to target students’ ability to solve complex word problems. In addition, item level analysis from the 2018 math exam shows that all grades showed a weakness in fractions.

<p>Academic Goal</p>	<p>Each year 80% of students who have been enrolled on BEDS day for at least two consecutive</p>	<p>NYS ELA, Math &amp; Science 4 Exams</p> <p>NYS Assessments            ELA Proficient            Gr. All   2 Yr+            3) 37%   41%            4) 46%   46%            5) 36%   39%            All) 40%   42%</p> <p>Math Proficient</p>	<p>Not Met</p>	<p>GCCS has already started planning professional development for the 2018 19 school year to address these common areas of struggle. For example, GCCS will be providing professional development from a content specialist specifically about fractions for teachers in grades 3 5 and for 2nd grade teachers, who being introducing foundational fraction concepts in 2nd grade.</p> <p>Primarily, GCCS will seek to maintain the aggregate, grade level, and subgroup growth demonstrated by our 2017 and 2018 state exam outcomes. Ultimately, the priority will be to ensure that a majority of GCCS' students are consistently reaching proficiency in ELA and math.</p> <p>Objective Driven Planning</p> <p>The CAO's educational vision for GCCS includes an objective driven approach to planning, instruction, and assessment. More collaborative time as well as professional development and</p>
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1

years will perform at or above grade level (Levels 3&4) on the NYSED assessments.

Gr. All | 2 Yr+  
3) 52%| 55%  
4) 34%| 34%  
5) 41%| 41%  
All) 43% | 43%

Science Proficient  
Gr. All | 2 Yr+  
4) 82% | 82%

coaching will help teachers plan more intentional, objective aligned activities in the 2018 19 school year. In the 2018 19 school year, GCCS adjusted the schedule to allow for two 45 minute preparatory periods (grade levels had at least one 45 minute period of common planning time per day, three times per week in 2017 18) with all other members of their grade team every day between Monday and Thursday.

One are of focus for teacher planning in 2018 19 will be the intentional use of object driven activities. GCCS' inquiry model requires the frequent use of hands on activities. Observation data from the 2017 18 school year showed that lessons were implemented with varying degrees of rigor. To maximize instructional minutes, teachers will be supported in designing activities that are closely connected to learning objectives and meaningful and relevant for GCCS children.

GCCS will also continue to

emphasize how planning co teaching strategies can be used as a method for increasing academic achievement. Professional development on how to choose the model of co teaching most appropriate for the objectives of the lesson will be offered for teachers in the 2018 19 school year.

#### Academic Specials and Parent Engagement

As previous stated, GCCS seeks to maximize student access to additional academic experiences. In the 2018 19 school year, GCCS will offer three academic specials for all grades: Spanish, Media Center, and Science. This will be the first year that all three specials will be available for all grades. In addition, the after school program will offer academic programming for all grades at least two days per week.

In 2017 18, GCCS introduced a parent workshop (“Levels and Legos”) for ELA. In 2018 19, GCCS will expand this to include a math workshop. The workshops will help parents learn about

the GCCS curriculum and how to support learning at home.

Supporting Students in At Risk Subgroups  
Increased Staff Capacity to Support ELLs

In 2018 19, GCCS will also focus on deepening support for ELLs, ED students, and SWD. As previously stated, GCCS has identified that SWD proficiency in ELA is an area for improvement. To ensure that SWD are making academic progress at GCCS, professional development will include the use of the co teaching model to maximize the role of every special education certified teacher at GCCS.

GCCS expanded the staff capacity to serve ELLs, with the introduction of an additional role: English as a New Language (ENL) Specialist. In addition, as stated above, a Spanish special will be provided for all grades. The ENL Specialist participated in Summer 2018 professional development from the New York City Charter Center and will help the GCCS

				<p>staff implement best practices for supporting ELLs in the classroom.</p> <p>To support all struggling learners, including SWD, ED students, and ELLs, GCCS is expanding the intervention period from twice weekly for grades 2-5 to every day for all grades.</p> <p>GCCS expects that the improvements described above and the continued implementation of its core program will result in further growth in the next charter term.</p>
Academic Goal 2	Each school year 80% of students who are continuously enrolled from Aug/Sept at start of school year to the end of the school year in June will show growth on GMADE/GRADE over the course of the school year.	No Longer Administered Not Applicable		
Academic Goal 3	Each school year 100% of students who are continuously enrolled from Aug/Sept at the start of school year to the end of the school year in June will participate in inquiry based learning units involving community action during each academic year (4 for Kindergarten; 6 for	School Records	Met	

	Grades 1 5)			
Academ ic Goal 4				
Academ ic Goal 5				
Academ ic Goal 6				
Academ ic Goal 7				
Academ ic Goal 8				

**2. Do have more academic goals to add?** No

**3. Do have more academic goals to add?** No

**4. ORGANIZATIONAL GOALS**

## 2017-18 Progress Toward Attainment of Organizational Goals

	Organizational Goal	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Org Goal 1	GCCS will have an annual average student attendance of 95%.	ATS shows 92%	Not Met	
Org Goal 2	For all parents/guardians whose children are enrolled annually from Aug/Sept to June, 80% will attend three or more school based events each year.	School Records	Met	
Org Goal 3	More than 50% of surveyed parents will express satisfaction with the school as demonstrated on the NYCDOE Annual Parent Survey.	NYCDOE Survey	Met	
Org Goal 4				
Org Goal 5				

**5. Do you have more organizational goals to add?**

No

## 6. FINANCIAL GOALS

**2017-18 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	Goal Met or Not Met	If Not Met, Describe Efforts School Will Take
Financial Goal 1	The school will operate each year within the budget established annually by the Board of Trustees.	Review of monthly financials and ongoing review of the budget with our Finance Committee.	Met	
Financial Goal 2				
Financial Goal 3				
Financial Goal 4				
Financial Goal 5				



# Entry 4 Expenditures per Child

Created: 07/29/2018 • Last updated: 08/01/2018

## GLOBAL COMMUNITY CS (REGENTS)Section Heading

### Financial Information

This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):

### 1. Total Expenditures Per Child

To calculate '**Total Expenditures per Child**' take total expenditures (from the unaudited 2017-18 Schedule of Functional Expenses) and divide by the year end FTE student enrollment. (Integers Only. No dollar signs or commas).

**Note:** *The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:* <http://www.p12.nysed.gov/psc/AuditGuide.html>

Line 1: Total Expenditures	8581785
Line 2: Year End FTE student enrollment	409
Line 3: Divide Line 1 by Line 2	20679



## 2. Administrative Expenditures per Child

To calculate **'Administrative Expenditures per Child'** To calculate "Administrative Expenditures per Child" first *add* together the following:

1. Take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2017 18 Schedule of Functional Expenses)
2. Any contracted administrative/management fee paid to other organizations or corporations
3. Take the total from above and divide it by the year end FTE enrollment. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officer, the finance or business offices, school operations personnel, data management and reporting, human resources, technology, etc. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation. Do not include the FTE of personnel whose role is to directly support the instructional program.

**Notes:**  
***The information on the Schedule of Functional Expenses on pages 41-43 of the Audit Guide can help schools locate the amounts to use in the two per pupil calculations:***  
**<http://www.p12.nysed.gov/psc/AuditGuide.html>.**  
**Employee benefit costs or expenditures should not be reported in the above calculations.**

Line 1: Relevant Personnel Services Cost (Row)	741566
Line 2: Management and General Cost (Column)	529690
Line 3: Sum of Line 1 and Line 2	1271257
Line 5: Divide Line 3 by the Year End FTE student enrollment	3108

***Thank you.***

**GLOBAL COMMUNITY CHARTER SCHOOL**

**ADVISORY COMMENT LETTER**

**JUNE 30, 2018**

October 15, 2018

To the Board of Trustees  
Global Community Charter School

In planning and performing our audit of the financial statements of Global Community Charter School (the "Charter School") as of and for the year ended June 30, 2018, in accordance with auditing standards generally accepted in the United States of America, we considered the Charter School's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of the Charter School's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Charter School's financial statements will not be prevented, or detected and corrected on a timely basis. A reasonable possibility exists when the likelihood of an event occurring is either reasonably possible or probable as defined as follows:

- *Reasonably possible.* The chance of the future event or events occurring is more than remote but less than likely.
- *Probable.* The future event or events are likely to occur.

Our consideration of internal control was for the limited purpose described in the first paragraph of this letter and was not designed to identify all deficiencies in internal control that might be material weaknesses. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

During the course of our audit of the financial statements of Global Community Charter School as of and for the year ended June 30, 2018, we observed the Charter School's significant accounting policies and certain business, financial and administrative practices. As a result of our observations, we noted the following, which we do not consider to be significant deficiencies or material weaknesses:

**Board Approval of Cash Disbursements**

During our audit, we noted the Charter School's Financial Policies and Procedures Manual ("FPPM") states that any payment in an amount greater than \$10,000 requires approval by the COO or CAO and the Board Chair or Treasurer. Additionally, any expense reimbursements to the COO or CAO are also to be approved by the Board Chair or Treasurer. Our testing found one instance of a payment made through Bill.com over \$10,000 that was approved by the COO, but not by the Board Chair or Treasurer. We also noted the one and only expense reimbursement to the COO was approved by the CAO, not the Board Chair or Treasurer.

**Recommendation**

We recommend proper approval procedures are followed as documented in the FPPM.

**Management's response**

Management has addressed the check approvals with improved rules-based bill payment controls in Bill.com, our A/P system. Any invoice presented over the \$10,000 limit automatically requires two approvers.

**Finance Committee Minutes**

During our audit, we noted the Charter School held monthly finance committee meetings, however, only the meeting agendas were recorded and maintained.

**Recommendation**

We recommend the finance committee record and maintain minutes of their meetings.

**Management's response**

Finance committee meeting minutes will be properly documented and stored in our file sharing system going forward.

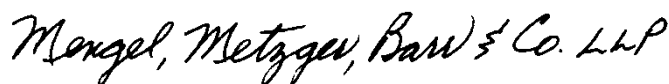
\* \* \* \* \*

We have already discussed these comments and suggestions with Charter School personnel and will be pleased to discuss them in further detail at your convenience, to perform any additional study of these matters, or to assist you in implementing the recommendations.

This communication is intended solely for the information and use of Management, Finance Committee Members and Board Members and is not intended to be and should not be used by anyone other than these specified parties.

We appreciate the outstanding cooperation from your staff that our personnel received during the audit of the Charter School's financial statements. Should you have any questions or comments, please contact Jackie Lee or Kurt Button.

Very truly yours,



MENGEL, METZGER, BARR & CO. LLP

**GLOBAL COMMUNITY CHARTER SCHOOL**

**NEW YORK, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**REPORT REQUIRED BY  
GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2018**  
**(With Comparative Totals for 2017)**

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## INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Global Community Charter School

### **Report on the Financial Statements**

We have audited the accompanying financial statements of Global Community Charter School, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Global Community Charter School as of June 30, 2018, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

**Report on Summarized Comparative Information**

We have previously audited Global Community Charter School's June 30, 2017 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated October 23, 2017. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2017 is consistent, in all material respects, with the audited financial statements from which it has been derived.

**Other Report Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated October 15, 2018 on our consideration of Global Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Global Community Charter School's internal control over financial reporting and compliance.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 15, 2018



GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2018

(With Comparative Totals for 2017)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2018</u>	<u>2017</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 748,268	\$ 824,521
Cash in escrow	101,786	101,278
Grants and other receivables	273,335	269,386
Prepaid expenses and other current assets	<u>2,975</u>	<u>7,681</u>
TOTAL CURRENT ASSETS	1,126,364	1,202,866
<u>OTHER ASSETS</u>		
Property and equipment, net	378,957	495,731
Security deposit	<u>180,000</u>	<u>180,000</u>
	<u>558,957</u>	<u>675,731</u>
TOTAL ASSETS	<u>\$ 1,685,321</u>	<u>\$ 1,878,597</u>
<u>LIABILITIES AND NET ASSETS</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 306,964	\$ 302,329
Accrued payroll and benefits	275,422	283,345
Vacation accrual	54,048	77,712
Current portion of capital lease liability	27,137	38,047
Deferred lease liability	-	12,000
Deferred revenue	<u>21,040</u>	<u>49,006</u>
TOTAL CURRENT LIABILITIES	684,611	762,439
<u>CAPITAL LEASE LIABILITY</u> , net of current portion	<u>31,322</u>	<u>58,459</u>
TOTAL LIABILITIES	715,933	820,898
<u>NET ASSETS</u> , unrestricted		
Undesignated	460,388	512,699
Board designated	<u>509,000</u>	<u>545,000</u>
TOTAL NET ASSETS, unrestricted	<u>969,388</u>	<u>1,057,699</u>
TOTAL LIABILITIES AND NET ASSETS	<u>\$ 1,685,321</u>	<u>\$ 1,878,597</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS

YEAR ENDED JUNE 30, 2018  
(With Comparative Totals for 2017)

	<u>Year ended June 30,</u>	
	<u>2018</u>	<u>2017</u>
Operating revenue and support:		
State and local per pupil operating revenue	\$ 7,200,128	\$ 7,389,129
Government grants	1,655,164	1,152,888
Private grants	-	5,500
Fundraising	-	11,990
Food service income	-	36,064
Interest income	7,043	5,411
Other income	<u>23,545</u>	<u>6,982</u>
TOTAL OPERATING REVENUE AND SUPPORT	8,885,880	8,607,964
Expenses:		
Program:		
Regular education	5,125,201	4,671,111
Special education	2,251,798	2,033,590
Management and general	1,504,323	1,383,906
Fundraising and special events	<u>92,869</u>	<u>155,998</u>
TOTAL EXPENSES	8,974,191	8,244,605
CHANGE IN NET ASSETS FROM OPERATIONS	(88,311)	363,359
New York State stimulus grant revenue	<u>-</u>	<u>39,945</u>
CHANGE IN NET ASSETS	(88,311)	403,304
Net assets at beginning of year	<u>1,057,699</u>	<u>654,395</u>
NET ASSETS AT END OF YEAR	<u>\$ 969,388</u>	<u>\$ 1,057,699</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2018  
 (With Comparative Totals for 2017)

	Year ended June 30,								
	2018				2017				
	No. of Positions	Program Services			Supporting Services			Total	Total
Regular Education		Special Education	Sub-total	Management and general	Fundraising and special events	Sub-total			
Personnel services costs:									
Administrative staff personnel	16	\$ 486,391	\$ 117,403	\$ 603,794	\$ 661,090	\$ 55,639	\$ 716,729	\$ 1,320,523	\$ 1,209,228
Instructional personnel	59	2,008,230	1,135,627	3,143,857	68,080	-	68,080	3,211,937	3,104,477
Non-instructional personnel	2	32,963	7,209	40,172	92,369	-	92,369	132,541	137,183
Total personnel services costs	77	2,527,584	1,260,239	3,787,823	821,539	55,639	877,178	4,665,001	4,450,888
Fringe benefits and payroll taxes		546,768	251,732	798,500	166,775	9,204	175,979	974,479	858,710
Retirement		34,124	15,711	49,835	10,408	574	10,982	60,817	55,304
Legal service		-	-	-	-	-	-	-	7,027
Accounting / audit services		-	-	-	26,200	-	26,200	26,200	24,700
Other purchased/professional/ consulting services		221,855	102,142	323,997	67,670	3,734	71,404	395,401	423,961
Building and Land Rent / Lease		688,597	317,162	1,005,759	209,956	12,088	222,044	1,227,803	916,753
Repairs and maintenance		31,401	14,587	45,988	9,499	1,019	10,518	56,506	55,896
Insurance		20,880	9,613	30,493	6,369	351	6,720	37,213	39,614
Utilities		67,596	31,121	98,717	20,618	1,138	21,756	120,473	106,081
Supplies and materials		95,977	44,188	140,165	29,275	1,616	30,891	171,056	205,359
Equipment / furnishings		20,330	9,360	29,690	6,201	342	6,543	36,233	42,677
Staff development		73,440	33,812	107,252	22,401	1,236	23,637	130,889	75,857
Marketing / recruitment		20,512	9,444	29,956	6,257	345	6,602	36,558	75,935
Technology		46,194	21,268	67,462	14,090	778	14,868	82,330	122,843
Food service		444,522	-	444,522	-	-	-	444,522	343,303
Student services		49,753	22,907	72,660	15,176	838	16,014	88,674	77,125
Office expense		114,586	52,763	167,349	34,956	1,929	36,885	204,234	164,194
Depreciation and amortization		116,554	53,662	170,216	35,550	1,962	37,512	207,728	191,769
Other		4,528	2,087	6,615	1,383	76	1,459	8,074	6,609
		\$ 5,125,201	\$ 2,251,798	\$ 7,376,999	\$ 1,504,323	\$ 92,869	\$ 1,597,192	\$ 8,974,191	\$ 8,244,605

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2018  
(With Comparative Totals for 2017)

	<u>Year ended June 30,</u>	
	<u>2018</u>	<u>2017</u>
<u>CASH FLOWS - OPERATING ACTIVITIES</u>		
Change in net assets	\$ (88,311)	\$ 403,304
Adjustments to reconcile change in net assets to net cash provided from operating activities:		
Depreciation and amortization	207,728	191,769
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(3,949)	(3,727)
Prepaid expenses and other current assets	4,706	8,296
Accounts payable and accrued expenses	4,635	74,300
Accrued payroll and benefits	(7,923)	75,221
Vacation accrual	(23,664)	17,369
Deferred revenue	(27,966)	49,006
Deferred lease liability	(12,000)	(129,000)
NET CASH PROVIDED FROM OPERATING ACTIVITIES	<u>53,256</u>	<u>686,538</u>
<u>CASH FLOWS - INVESTING ACTIVITIES</u>		
Change in cash in escrow	(508)	(25,477)
Security deposit	-	(180,000)
Purchases of property and equipment	(90,954)	(256,688)
NET CASH USED FOR INVESTING ACTIVITIES	<u>(91,462)</u>	<u>(462,165)</u>
<u>CASH FLOWS - FINANCING ACTIVITIES</u>		
Payments on capital leases	(38,047)	(34,347)
NET CASH USED FOR FINANCING ACTIVITIES	<u>(38,047)</u>	<u>(34,347)</u>
NET (DECREASE) INCREASE IN CASH	(76,253)	190,026
Cash at beginning of year	824,521	634,495
CASH AT END OF YEAR	<u>\$ 748,268</u>	<u>\$ 824,521</u>
<u>SUPPLEMENTAL DISCLOSURE OF CASH FLOW INFORMATION</u>		
Cash paid for interest	<u>\$ 6,173</u>	<u>\$ 8,523</u>
<u>NON-CASH INVESTING AND FINANCING ACTIVITIES</u>		
Purchase of property and equipment through capital lease	<u>\$ -</u>	<u>\$ 68,552</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2018 AND 2017

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Global Community Charter School (the “Charter School”) is an educational corporation that operates as a charter school in New York, New York. On September 13, 2011, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration. The Charter was renewed in January 2017 for a term of two years through June 30, 2019.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

*Permanently restricted* – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2018 or 2017.

*Temporarily restricted* – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had no temporarily restricted net assets at June 30, 2018 or 2017.

*Unrestricted* – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment. Board designated net assets are as follows:

	<u>June 30,</u>	
	<u>2018</u>	<u>2017</u>
General reserve	\$ 100,000	\$ 100,000
Staff retention	109,000	145,000
Media center	200,000	200,000
Leadership	<u>100,000</u>	<u>100,000</u>
	509,000	545,000
Undesignated	<u>460,388</u>	<u>512,699</u>
	<u>\$ 969,388</u>	<u>\$ 1,057,699</u>

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2018 AND 2017

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School's charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable.

Contributions

Contributions received are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as unrestricted revenue.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Cash in escrow

The Charter School maintains cash in an escrow account in accordance with the terms of its charter agreement. Cash in escrow was \$101,786 and \$101,278 at June 30, 2018 and 2017, respectively.

Grants and contracts receivables

Grants and contracts receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There was no allowance for doubtful accounts at June 30, 2018 and 2017.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to seven years. Leasehold improvements are being amortized with a useful life that is the same as the term of the building lease.

Contributed services

The Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, nursing services, speech and language consulting and certain office equipment from the local district. The Charter School was unable to determine a value for these services.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2018 AND 2017

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School files Form 990 tax returns in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2015 through June 30, 2018 are still subject to potential audit by the IRS. Management of the Charter School believes it has no material uncertain tax positions and, accordingly, it has not recognized any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$37,000 and \$76,000 for the years ended June 30, 2018 and 2017, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Deferred lease liability

The Charter School leases its facility. The lease contained pre-determined fixed escalations of the base rent. In accordance with GAAP, the Charter School recognized the related rent expense on a straight-line basis and recorded the difference between the recognized rental expense and the amounts payable under the lease as a deferred lease liability.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for the year ended June 30, 2017

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2017, from which the summarized information was derived.

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 15, 2018, which is the date the financial statements are available to be issued. Except as described in Note D and Note H, no subsequent events requiring disclosure were noted.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2018 AND 2017

NOTE B: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2018</u>	<u>2017</u>
Furniture and fixtures	\$ 283,401	\$ 272,914
Computers and equipment	351,422	305,455
Leasehold improvements	<u>393,496</u>	<u>358,996</u>
	1,028,319	937,365
Less accumulated depreciation and amortization	<u>649,362</u>	<u>441,634</u>
	<u>\$ 378,957</u>	<u>\$ 495,731</u>

Total depreciation and amortization expense was \$207,728 and \$191,769 for the years ended June 30, 2018 and 2017, respectively.

NOTE C: SCHOOL FACILITY

The Charter School leases its facilities located at 2350 Fifth Avenue. The original lease term was from February 1, 2015 through July 31, 2017 with two options to renew, each for an additional five years. During the year ended June 30, 2017, the Charter School exercised the first option to renew their lease through July 2022. Monthly rental payments are \$90,000 through July 2022. The Charter School was required to deposit \$180,000 with the landlord to be held as a security deposit as part of the renewal option. The Charter School is required to maintain general liability insurance in case of an incident that causes the demise of the premises. The Charter School will also pay additional expenses for utilities, maintenance, improvements, and real estate taxes.

The future minimum payments on this agreement for base rent are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2019	\$ 1,080,000
2020	1,080,000
2021	1,080,000
2022	1,080,000
2023	<u>90,000</u>
	<u>\$ 4,410,000</u>

Rent expense for the years ended June 30, 2018 and 2017 was \$1,227,803 and \$916,753, respectively.



GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2018 AND 2017

NOTE D: LEASES AND COMMITMENTS

The Charter School entered into non-cancelable lease agreements for office equipment and furniture expiring at various dates through July 2023.

During January 2016 the Charter School leased furniture under a separate lease agreement, which is classified as a capital lease under GAAP. The capital lease requires monthly payments of \$2,335 through December 2018, including interest at 9.3%. The furniture under capital lease is included in property and equipment on the accompanying statement of financial position with a net book value of \$10,135 and \$34,460 at June 30, 2018 and 2017. Amortization of capital leases is included in depreciation and amortization expense. The balance of the capital lease payable at June 30, 2018 and 2017 was \$13,639 and \$39,095, respectively.

During August 2016 the Charter School entered into an additional capital lease for furniture and computer equipment. The lease requires monthly payments of \$1,350 through July 2021, with interest at 7%. The furniture and computer equipment under capital lease is included in property and equipment on the accompanying statement of financial position with a net book value of \$42,295 and \$55,994 at June 30, 2018 and 2017. Amortization of capital leases is included in depreciation and amortization expense. The balance of the capital lease payable at June 30, 2018 and 2017 was \$44,820 and \$57,411, respectively.

In July 2018 the Charter School entered into two additional capital leases, one for furniture and the other for computer equipment. The leases require monthly payments of \$1,663 through July 2023, with interest at 8.2%, and monthly payments of \$723 through July 2021, with interest at 7.5%, respectively.

In August 2018 the Charter School entered into an operating lease for equipment. The lease requires monthly payments of \$3,398 through August 2021.

Annual estimated future minimum rental payments required under the aforementioned operating and capital leases for the next five years are approximately as follows:

<u>Year ending June 30,</u>	<u>Capital leases</u>	<u>Operating leases</u>
2019	\$ 56,000	\$ 42,000
2020	45,000	41,000
2021	45,000	41,000
2022	22,000	3,000
2023	20,000	-
Thereafter	2,000	-
	<u>\$ 190,000</u>	<u>\$ 127,000</u>

Additionally, in March 2017 the Charter School entered into a contract for summer school support services. The Charter School contracted with another non-profit corporation who provided curriculum and training for summer school that took place during July and August 2017. The contract provided support for 120 students and totaled \$66,000. The Charter School renewed the contract for July and August 2018 for \$65,500.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2018 AND 2017

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

NOTE F: CONCENTRATIONS

At June 30, 2018 and 2017, approximately 67% and 83%, respectively, of grants and other receivables are due from the New York State Department of Education relating to certain grants.

During the years ended June 30, 2018 and 2017 approximately 81% and 86%, respectively, of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

NOTE G: RETIREMENT PLAN

The Charter School has established a 403(b) retirement plan for employees. The Plan began operations effective September 15, 2016. All full time employees are automatically enrolled at a base contribution of 2% of compensation unless they make an alternative election. The Plan also provides for a discretionary employer match. The employer match for the years ended June 30, 2018 and 2017 was approximately \$60,820 and \$55,300, respectively.

NOTE H: SUBSEQUENT EVENT

In August 2018, the New York State Education Department (NYSED) notified the Charter School that it had over-allocated \$38,246 in Title IIA funding to the Charter School for the year ended June 30, 2018. NYSED will reduce the Charter School's Title IIA funding for a period of up to five years to recoup the over-allocated funding. The Charter School has not accounted for this over-allocated funding as a liability as of June 30, 2018.

NOTE I: RENEWAL PROCESS

The Charter School is currently in the process of renewing its charter as granted by the New York State Board of Regents. The Charter currently expires effective June 30, 2019. The renewal process includes review by NYSED of various operational and governance aspects, including fiscal health and internal controls, board governance, and academic performance. The Charter School has submitted its application for renewal. Upon review of the application and results, NYSED will determine if the charter should be renewed and if so, for how long. Successful charter renewals can range from one to five years. At this time, management of the Charter School expects the charter to be renewed.

**GLOBAL COMMUNITY CHARTER SCHOOL**

**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

Board of Trustees  
Global Community Charter School

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Global Community Charter School, which comprise the statement of financial position as of June 30, 2018, and the related statements of activities and changes in net assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 15, 2018.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Global Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Global Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Global Community Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we have reported to management of Global Community Charter School in a separate letter dated October 15, 2018.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Baw & Co. LLP*

Rochester, New York  
October 15, 2018

**GLOBAL COMMUNITY CHARTER SCHOOL**

**REPORT TO THE BOARD OF TRUSTEES**

**JUNE 30, 2018**

October 15, 2018

Board of Trustees  
Global Community Charter School

We have audited the financial statements of Global Community Charter School as of and for the year ended June 30, 2018, and have issued our report thereon dated October 15, 2018. Professional standards require that we advise you of the following matters relating to our audit.

**Our Responsibility in Relation to the Financial Statement Audit**

As communicated in our engagement letter dated June 6, 2018, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. Our audit of the financial statements does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of Global Community Charter School solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding other matters noted during our audit in a separate letter to you dated October 15, 2018.

**Planned Scope and Timing of the Audit**

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

## **Compliance with All Ethics Requirements Regarding Independence**

The engagement team, others in our firm, as appropriate, and our firm have complied with all relevant ethical requirements regarding independence.

## **Qualitative Aspects of the Entity's Significant Accounting Practices**

### *Significant Accounting Policies*

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by Global Community Charter School is included in Note A to the financial statements. There have been no initial selections of accounting policies and no changes in significant accounting policies or their application during 2018. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

### *Significant Accounting Estimates*

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements are the collectability of grants receivable, as well as the allocation of costs for the statement of functional expenses. We evaluated the key factors and assumptions used to develop these estimates and determined that they are reasonable in relation to the basic financial statements taken as a whole.

### *Financial Statement Disclosures*

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting Global Community Charter School's financial statements relate to leases and commitments, and revenue and support recognition, which are referred to in the notes of the financial statements.

## **Significant Difficulties Encountered during the Audit**

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

## **Uncorrected and Corrected Misstatements**

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole. Management has corrected all identified misstatements.



In addition, professional standards required us to communicate to you all material, corrected misstatements that were brought to the attention of management as a result of our audit procedures. None of the misstatements identified by us as a result of our audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

### **Disagreements with Management**

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to Global Community Charter School's financial statements or the auditor's report. No such disagreements arose during the course of the audit.

### **Representations Requested from Management**

We have requested certain written representations from management, which are included in the management representation letter.

### **Management's Consultations with Other Accountants**

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

### **Other Significant Matters, Findings or Issues**

In the normal course of our professional association with Global Community Charter School, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as Global Community Charter School's auditors.

\* \* \* \* \*

Should you desire further information concerning these matters, Jackie Lee or Kurt Button will be happy to meet with you at your convenience.

This letter is intended solely for the use of the Finance Committee, the Board of Trustees, and management Global Community Charter School and should not be distributed to any other persons or used for any other purpose.

Very truly yours,



MENGEL, METZGER, BARR & CO. LLP



## Annual Financial Statement Audit Report

<b>School Name:</b>	<b>Global Community Charter School</b>
Date (Report is due Nov. 1):	November 1, 2018
Primary District of Location (If NYC select NYC DOE):	New York City Department of Education
If located in NYC DOE select CSD:	NYCSD #5
School Fiscal Contact Name:	Bill Holmes
School Fiscal Contact Email:	bholmes@globalcommunitycs.org
School Fiscal Contact Phone:	646.360.2363 x412
School Audit Firm Name:	Mengel Metzger Barr & Co
School Audit Contact Name:	Jackie Lee
School Audit Contact Email:	jlee@mmb-co.com
School Audit Contact Phone:	(585) 423-1860
Audit Period:	2017-18
Prior Year:	2016-17

**The following items are required to be included:**

- 1.) The independent auditor's report on financial statements and notes.
- 2.) Excel template file containing the Financial Position, Statement of Activities, Cash Flow and Functional Expenses worksheets.
- 3.) Reports on internal controls over financial reporting and on compliance.

The additional items listed below should be included if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the management letter response will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

Item	If not included, state the reason(s) below (if not applicable fill in N/A):
Management Letter	
Management Letter Response	n/a
Federal Single Audit (A-133)	n/a
Corrective Action Plan	n/a





























































































**FILL IN GRAY CELLS**  
**Global Community Charter School**  
**Statement of Financial Position**  
**as of June 30**

	<u>2018</u>	<u>2017</u>
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$ 850,054	\$ 925,799
Grants and contracts receivable	273,335	269,386
Accounts receivables	-	-
Prepaid Expenses	2,975	7,681
Contributions and other receivables	-	-
Other current assets	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>1,126,364</b>	<b>1,202,866</b>
<b>NON-CURRENT ASSETS</b>		
Property, Building and Equipment, net	\$ 378,957	\$ 495,731
Restricted Cash	-	-
Security Deposits	180,000	180,000
Other Non-Current Assets	-	-
<b>TOTAL NON-CURRENT</b>	<b>558,957</b>	<b>675,731</b>
<b>TOTAL ASSETS</b>	<b><u>1,685,321</u></b>	<b><u>1,878,597</u></b>
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$ 306,964	\$ 302,329
Accrued payroll, payroll taxes and benefits	329,470	361,057
Current Portion of Loan Payable	27,137	38,047
Due to Related Parties	-	12,000
Refundable Advances	-	-
Deferred Revenue	21,040	49,006
Other Current Liabilities	-	-
<b>TOTAL CURRENT</b>	<b>684,611</b>	<b>762,439</b>
<b>LONG-TERM LIABILITIES</b>		
Loan Payable; Due in More than One Year	\$ -	\$ -
Deferred Rent	-	-
Due to Related Party	-	-
Other Long-Term Liabilities	<u>31,322</u>	<u>58,459</u>
<b>TOTAL LONG-TERM</b>	<b>31,322</b>	<b>58,459</b>







































































































**FILL IN GRAY CELLS**  
**Global Community Charter School**  
**Statement of Activities**  
**as of June 30**

	2018			2017
	Unrestricted	Temporarily Restricted	Total	Total
<b>OPERATING REVENUE</b>				
State and Local Per Pupil Revenue - Reg. Ed	\$ 7,200,128		\$ 7,200,128	\$ 7,389,129
State and Local Per Pupil Revenue - SPED	-		-	-
State and Local Per Pupil Facilities Revenue	-		-	-
Federal Grants	-		-	-
State and City Grants	1,655,164		1,655,164	1,152,888
Other Operating Income	-	-	-	17,490
Food Service/Child Nutrition Program	-	-	-	36,064
<b>TOTAL OPERATING REVENUE</b>	<b>8,855,292</b>	<b>-</b>	<b>8,855,292</b>	<b>8,595,571</b>
<b>EXPENSES</b>				
Program Services	\$ 5,125,201		\$ 5,125,201	\$ 4,671,111
Regular Education	2,251,798		2,251,798	2,033,590
Special Education	-		-	-
Other Programs	-	-	-	-
Total Program Services	7,376,999	-	7,376,999	6,704,701
Management and general	1,504,323		1,504,323	1,383,906
Fundraising	92,869		92,869	155,998
<b>TOTAL EXPENSES</b>	<b>8,974,191</b>	<b>-</b>	<b>8,974,191</b>	<b>8,244,605</b>
<b>SURPLUS / (DEFICIT) FROM OPERATIONS</b>	<b>(118,899)</b>	<b>-</b>	<b>(118,899)</b>	<b>350,966</b>
<b>SUPPORT AND OTHER REVENUE</b>				
Interest and Other Income	\$ 30,588		\$ 30,588	\$ 12,393
Contributions and Grants	-		-	39,945
Fundraising Support	-		-	-
Investments	-		-	-
Donated Services	-		-	-
Other Support and Revenue	-		-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	<b>30,588</b>	<b>-</b>	<b>30,588</b>	<b>52,338</b>
<b>Net Assets Released from Restrictions / Loss on Disposal</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>CHANGE IN NET ASSETS</b>	<b>(88,311)</b>	<b>-</b>	<b>(88,311)</b>	<b>403,304</b>
<b>NET ASSETS - BEGINNING OF YEAR</b>	<b>\$ 1,057,699</b>	<b>\$ -</b>	<b>\$ 1,057,699</b>	<b>\$ 654,395</b>
<b>PRIOR YEAR/PERIOD ADJUSTMENTS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>NET ASSETS - END OF YEAR</b>	<b>\$ 969,388</b>	<b>\$ -</b>	<b>\$ 969,388</b>	<b>\$ 1,057,699</b>

CK - Should be zero

-

-













































































**FILL IN GRAY CELLS**  
**Global Community Charter School**  
**Statement of Cash Flows**

as of June 30

	<u>2018</u>	<u>2017</u>
<b>CASH FLOWS - OPERATING ACTIVITIES</b>		
Increase (decrease) in net assets	\$ (88,311)	\$ 403,304
Revenues from School Districts	-	-
Accounts Receivable	-	-
Due from School Districts	-	-
Depreciation	207,728	191,769
Grants Receivable	(3,949)	(3,727)
Due from NYS	-	-
Grant revenues	-	-
Prepaid Expenses	4,706	8,296
Accounts Payable	4,635	74,300
Accrued Expenses	-	-
Accrued Liabilities	(31,587)	92,590
Contributions and fund-raising activities	-	-
Miscellaneous sources	-	-
Deferred Revenue	(27,966)	49,006
Interest payments	-	-
Other	(12,000)	(129,000)
Other	-	-
<b>NET CASH PROVIDED FROM OPERATING ACTIVITIES</b>	<b>\$ 53,256</b>	<b>\$ 686,538</b>
<b>CASH FLOWS - INVESTING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Purchase of equipment	(90,954)	(256,688)
Other	(508)	(205,477)
<b>NET CASH PROVIDED FROM INVESTING ACTIVITIES</b>	<b>\$ (91,462)</b>	<b>\$ (462,165)</b>
<b>CASH FLOWS - FINANCING ACTIVITIES</b>	<b>\$</b>	<b>\$</b>
Principal payments on long-term debt	(38,047)	(34,347)
Other	-	-
<b>NET CASH PROVIDED FROM FINANCING ACTIVITIES</b>	<b>\$ (38,047)</b>	<b>\$ (34,347)</b>
<b>NET (DECREASE) INCREASE IN CASH AND CASH EQUIVALENTS</b>	<b>\$ (76,253)</b>	<b>\$ 190,026</b>
Cash at beginning of year	-	-
<b>CASH AND CASH EQUIVALENTS AT END OF YEAR</b>	<b>\$ (76,253)</b>	<b>\$ 190,026</b>

















































































**FILL IN GRAY CELLS**  
**Global Community Charter School**  
**Statement of Functional Expenses**  
**as of June 30**

		2018						
		Program Services				Supporting Services		
	No. of Positions	Regular	Special	Other	Total	Fundraising	Management and General	Total
		Education	Education	Education		Education	Education	
Personnel Services Costs		\$	\$	\$	\$	\$	\$	\$
Administrative Staff Personnel	16.00	486,391	117,403	-	603,794	55,639	661,090	716,729
Instructional Personnel	59.00	2,008,230	1,135,627	-	3,143,857	-	68,080	68,080
Non-Instructional Personnel	2.00	32,963	7,209	-	40,172	-	92,369	92,369
Total Salaries and Staff	77.00	2,527,584	1,260,239	-	3,787,823	55,639	821,539	877,178
Fringe Benefits & Payroll Taxes		546,768	251,732	-	798,500	9,204	166,775	175,979
Retirement		34,124	15,711	-	49,835	574	10,408	10,982
Management Company Fees		-	-	-	-	-	-	-
Legal Service		-	-	-	-	-	-	-
Accounting / Audit Services		-	-	-	-	-	26,200	26,200
Other Purchased / Professional / Consulting Services		221,855	102,142	-	323,997	3,734	67,670	71,404
Building and Land Rent / Lease		688,597	317,162	-	1,005,759	12,088	209,956	222,044
Repairs & Maintenance		31,401	14,587	-	45,988	1,019	9,499	10,518
Insurance		20,880	9,613	-	30,493	351	6,369	6,720
Utilities		67,596	31,121	-	98,717	1,138	20,618	21,756
Supplies / Materials		95,977	44,188	-	140,165	1,616	29,275	30,891
Equipment / Furnishings		20,330	9,360	-	29,690	342	6,201	6,543
Staff Development		73,440	33,812	-	107,252	1,236	22,401	23,637
Marketing / Recruitment		20,512	9,444	-	29,956	345	6,257	6,602
Technology		46,194	21,268	-	67,462	778	14,090	14,868
Food Service		444,522	-	-	444,522	-	-	-
Student Services		49,753	22,907	-	72,660	838	15,176	16,014
Office Expense		114,586	52,763	-	167,349	1,929	34,956	36,885
Depreciation		116,554	53,662	-	170,216	1,962	35,550	37,512
OTHER		4,528	2,087	-	6,615	76	1,383	1,459
<b>Total Expenses</b>		<b>\$ 5,125,201</b>	<b>\$ 2,251,798</b>	<b>\$ -</b>	<b>\$ 7,376,999</b>	<b>\$ 92,869</b>	<b>\$ 1,504,323</b>	<b>\$ 1,597,192</b>









































	<b>2017</b>
<b>Total</b>	
\$	\$
1,320,523	1,209,228
3,211,937	3,104,477
132,541	137,183
4,665,001	4,450,888
974,479	858,710
60,817	55,304
-	-
-	7,027
26,200	24,700
395,401	423,961
1,227,803	916,753
56,506	55,896
37,213	39,614
120,473	106,081
171,056	205,359
36,233	42,677
130,889	75,857
36,558	75,935
82,330	122,843
444,522	343,303
88,674	77,125
204,234	164,194
207,728	191,769
8,074	6,609
<b>\$ 8,974,191</b>	<b>\$ 8,244,605</b>











































# Entry 5c Additional Financial Docs

Last updated: 10/26/2018

The additional items listed below should be uploaded if applicable. Please explain the reason(s) if the items are not included. Examples might include: a written management letter was not issued; the school did not expend federal funds in excess of the Single Audit Threshold of \$750,000; the corrective action plan will be submitted by the following date (should be no later than 30 days from the submission of the report); etc.

## Section Heading

### 1. Management Letter

<https://nysed.cso.reports.fluidreview.com/resp/20076079/8mMlunnVv3/>

**Explanation for not uploading the Management Letter.** (No response)

### 2. Form 990

(No response)

**Explanation for not uploading the Form 990.** IRS Form 990 not filed yet.

### 3. Federal Single Audit

Note: A copy of the Federal Single Audit must be filed with the Federal Audit Clearinghouse. Please refer to OMB Uniform Guidelines for the federal filing requirements.

(No response)

**Explanation for not uploading the Federal Single Audit.** we did not surpass the \$750K threshold for filing a single audit

### 4. CSP Agreed Upon Procedure Report

(No response)

**Explanation for not uploading the procedure report.** There were no CSP Agreed Upon procedures for this year



## 5. Evidence of Required Escrow Account

<https://nysed.cso.reports.fluidreview.com/resp/20076079/pN6H0Nalce/>

**Explanation for not uploading the Escrow evidence.** (No response)

## 6. Corrective Action Plan

A **Corrective Action Plan** for Audit Findings and Management Letter Recommendations, which must include:

- a. The person responsible
- b. The date action was taken, or will be taken
- c. Description of the action taken
- d. Evidence of implementation (if available)

(No response)

**Explanation for not uploading the Corrective Action Plan.** No corrective action required for 2018

**GLOBAL COMMUNITY CHARTER SCHOOL**

**REPORT TO THE BOARD OF TRUSTEES**

**JUNE 30, 2018**

October 15, 2018

Board of Trustees  
Global Community Charter School

We have audited the financial statements of Global Community Charter School as of and for the year ended June 30, 2018, and have issued our report thereon dated October 15, 2018. Professional standards require that we advise you of the following matters relating to our audit.

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\* \* \* \* \*

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Very truly yours,



MENGEL, METZGER, BARR & CO. LLP



America's Most Convenient Bank®

E

STATEMENT OF ACCOUNT

GLOBAL COMMUNITY CHARTER SCHOOL  
2350 5TH AVE  
NEW YORK NY 10037-1101

Page: 1 of 2  
Statement Period: Jun 01 2018-Jun 30 2018  
Cust Ref #: 4283242900-716-E-\*\*\*  
Primary Account #: 428-3242900

**TD Small Business Money Market Plus**

GLOBAL COMMUNITY CHARTER SCHOOL

Account # 428-3242900

**ACCOUNT SUMMARY**

Beginning Balance	101,744.19	Average Collected Balance	101,745.58
Other Credits	41.81	Interest Earned This Period	41.81
Ending Balance	101,786.00	Interest Paid Year-to-Date	252.01
		Annual Percentage Yield Earned	0.50%
		Days in Period	30

**DAILY ACCOUNT ACTIVITY**

**Other Credits**

POSTING DATE	DESCRIPTION	AMOUNT
06/29	INTEREST PAID	41.81
	Subtotal:	41.81

**DAILY BALANCE SUMMARY**

DATE	BALANCE	DATE	BALANCE
05/31	101,744.19	06/29	101,786.00

Call 1-800-937-2000 for 24-hour Bank-by-Phone services or connect to [www.tdbank.com](http://www.tdbank.com)

# How to Balance your Account

Begin by adjusting your account register as follows:

- Subtract any services charges shown on this statement.
- Subtract any automatic payments, transfers or other electronic withdrawals not previously recorded.
- Add any interest earned if you have an interest-bearing account.
- Add any automatic deposit or overdraft line of credit.
- Review all withdrawals shown on this statement and check them off in your account register.
- Follow instructions 2-5 to verify your ending account balance.

1. Your ending balance shown on this statement is:
2. List below the amount of deposits or credit transfers which do not appear on this statement. Total the deposits and enter on Line 2.
3. Subtotal by adding lines 1 and 2.
4. List below the total amount of withdrawals that do not appear on this statement. Total the withdrawals and enter on Line 4.
5. Subtract Line 4 from 3. This adjusted balance should equal your account balance.

<b>1</b>	Ending Balance		101,786.00
<b>2</b>	Total Deposits	+	
<b>3</b>	Sub Total		
<b>4</b>	Total Withdrawals	-	
<b>5</b>	Adjusted Balance		

<b>2</b>	DEPOSITS NOT ON STATEMENT	DOLLARS	CENTS
	<b>Total Deposits</b>		<b>2</b>

<b>4</b>	WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
	<b>Total Withdrawals</b>		<b>4</b>

	WITHDRAWALS NOT ON STATEMENT	DOLLARS	CENTS
	<b>Total Withdrawals</b>		<b>4</b>

### FOR CONSUMER ACCOUNTS ONLY — IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:

If you need information about an electronic fund transfer or if you believe there is an error on your bank statement or receipt relating to an electronic fund transfer, telephone the bank immediately at the phone number listed on the front of your statement or write to:

**TD Bank, N.A., Deposit Operations Dept, P.O. Box 1377, Lewiston, Maine 04243-1377**

We must hear from you no later than sixty (60) calendar days after we sent you the first statement upon which the error or problem first appeared. When contacting the Bank, please explain as clearly as you can why you believe there is an error or why more information is needed. Please include:

- Your name and account number.
- A description of the error or transaction you are unsure about.
- The dollar amount and date of the suspected error.

When making a verbal inquiry, the Bank may ask that you send us your complaint in writing within ten (10) business days after the first telephone call.

We will investigate your complaint and will correct any error promptly. If we take more than ten (10) business days to do this, we will credit your account for the amount you think is in error, so that you have the use of the money during the time it takes to complete our investigation.

### INTEREST NOTICE

Total interest credited by the Bank to you this year will be reported by the Bank to the Internal Revenue Service and State tax authorities. The amount to be reported will be reported separately to you by the Bank.

### FOR CONSUMER LOAN ACCOUNTS ONLY — BILLING RIGHTS SUMMARY

In case of Errors or Questions About Your Bill:

If you think your bill is wrong, or if you need more information about a transaction on your bill, write us at P.O. Box 1377, Lewiston, Maine 04243-1377 as soon as possible. We must hear from you no later than sixty (60) days after we sent you the FIRST bill on which the error or problem appeared. You can telephone us, but doing so will not preserve your rights. In your letter, give us the following information:

- Your name and account number.
- The dollar amount of the suspected error.
- Describe the error and explain, if you can, why you believe there is an error. If you need more information, describe the item you are unsure about.

You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

**FINANCE CHARGES:** Although the Bank uses the Daily Balance method to calculate the finance charge on your Moneyline/Overdraft Protection account (the term "ODP" or "OD" refers to Overdraft Protection), the Bank discloses the Average Daily Balance on the periodic statement as an easier method for you to calculate the finance charge. The finance charge begins to accrue on the date advances and other debits are posted to your account and will continue until the balance has been paid in full. To compute the finance charge, multiply the Average Daily Balance times the Days in Period times the Daily Periodic Rate (as listed in the Account Summary section on the front of the statement). The Average Daily Balance is calculated by adding the balance for each day of the billing cycle, then dividing the total balance by the number of Days in the Billing Cycle. The daily balance is the balance for the day after advances have been added and payments or credits have been subtracted plus or minus any other adjustments that might have occurred that day. There is no grace period during which no finance charge accrues. Finance charge adjustments are included in your total finance charge.



# Entry 5d Financial Services Contact Information

Last updated: 10/26/2018

Regents, NYCDOE and Buffalo BOE authorized schools should enter the financial contact information requested and upload the independent auditor's report and internal controls reports as one combined file.

## GLOBAL COMMUNITY CS (REGENTS)Section Heading

### 1. School Based Fiscal Contact Information

	School Based Fiscal Contact Name	School Based Fiscal Contact Email	School Based Fiscal Contact Phone
	Bill Holmes	<a href="mailto:bholmes@globalcommunitycs.org">bholmes@globalcommunitycs.org</a>	646 360 2363

### 2. Audit Firm Contact Information

	School Audit Contact Name	School Audit Contact Email	School Audit Contact Phone	Years Working With This Audit Firm
	Jackie Lee	<a href="mailto:jlee@mmb.co.com">jlee@mmb.co.com</a>	585 423 1860	5

### 3. If applicable, please provide contact information for the school's outsourced financial services firm.

	Firm Name	Contact Person	Mailing Address	Email	Phone	Years with Firm
	n/a					



# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2018-19 Budget & Cash Flow Template

#### General Instructions and Notes for New Application Budgets and Cash Flows Templates

1	Complete ALL SIX columns in <b>BLUE</b>
2	Enter information into the <b>GRAY</b> cells
3	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
4	School district per-pupil tuition information is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Rows may be inserted in the worksheet to accommodate additional districts if necessary.
5	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

































































































**Global Community Charter School**  
**PROJECTED BUDGET FOR 2018-2019**  
**July 1, 2018 to June 30, 2019**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

	REGULAR	SPECIAL	OTHER	FUNDRAISING	MANAGEMENT &	TOTAL
Total Revenue	7,766,394	996,215	546,600	25,000	-	9,334,209
Total Expenses	4,731,285	1,588,747	819,038	-	2,188,559	9,327,628
Net Income	3,035,109	(592,532)	(272,438)	25,000	(2,188,559)	6,581
Actual Student Enrollment	372	55				-
Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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**REVENUE**

**REVENUES FROM STATE SOURCES**

Per Pupil Revenue

CY Per Pupil Rate

District of Location	\$15,308.00	6,527,714	-	-	-	-	6,527,714
GenEd			-	-	-	-	-
School District 3 (Enter Name)			-	-	-	-	-
School District 4 (Enter Name)			-	-	-	-	-
School District 5 (Enter Name)			-	-	-	-	-
		6,527,714	-	-	-	-	6,527,714
Special Education Revenue			996,215	-	-	-	996,215
Grants							
Stimulus							
Other		811,362	-	-	-	-	811,362
Other State Revenue		192,318	-	-	-	-	192,318
<b>TOTAL REVENUE FROM STATE SOURCES</b>		<b>7,531,394</b>	<b>996,215</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>8,527,609</b>

**REVENUE FROM FEDERAL FUNDING**

DEA Special Needs		35,000	-	-	-	-	35,000
Title I		200,000	-	-	-	-	200,000
Title Funding - Other							
School Food Service (Free Lunch)				450,000	-	-	450,000
Grants							
Charter School Program (CSP) Planning & Implementation							
Other				25,000	-	-	25,000
Other Federal Revenue							
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>		<b>235,000</b>	<b>-</b>	<b>475,000</b>	<b>-</b>	<b>-</b>	<b>710,000</b>

**LOCAL and OTHER REVENUE**

Contributions and Donations, Fundraising				25,000	-	-	25,000
Erate Reimbursement							
Interest Income, Earnings on Investments,			10,000	-	-	-	10,000
NYC-DYCD (Department of Youth and Community Developmnt.)							
Food Service (Income from meals)							
Text Book							
Other Local Revenue			61,600	-	-	-	61,600
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>		<b>-</b>	<b>71,600</b>	<b>25,000</b>	<b>-</b>	<b>-</b>	<b>96,600</b>

<b>TOTAL REVENUE</b>		<b>7,766,394</b>	<b>996,215</b>	<b>546,600</b>	<b>25,000</b>	<b>-</b>	<b>9,334,209</b>
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**EXPENSES**

**ADMINISTRATIVE STAFF PERSONNEL COSTS**

No. of Positions

Executive Management	2.00	75,000	75,000	-	-	140,000	290,000
Instructional Management	2.00	120,000	125,000	-	-	-	245,000
Deans, Directors & Coordinators	10.00	539,228	154,785	-	-	-	694,013
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	2.00	25,000	25,000	-	-	97,690	147,690

**Global Community Charter School**  
**PROJECTED BUDGET FOR 2018-2019**  
**July 1, 2018 to June 30, 2019**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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Administrative Staff	2.00	50,000	-	-	55,923	105,923
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>18</b>	<b>809,228</b>	<b>379,785</b>	<b>-</b>	<b>293,613</b>	<b>1,482,626</b>

**INSTRUCTIONAL PERSONNEL COSTS**

Teachers - Regular	22.00	1,491,107	-	-	-	1,491,107
Teachers - SPED	11.00	-	912,872	-	-	912,872
Substitute Teachers	-	-	-	-	-	-
Teaching Assistants	4.00	165,190	-	-	-	165,190
Specialty Teachers	7.00	449,151	-	-	-	449,151
Aides	4.00	146,775	-	-	-	146,775
Therapists & Counselors	3.00	200,896	-	-	-	200,896
Other						
<b>TOTAL INSTRUCTIONAL</b>	<b>51</b>	<b>2,453,119</b>	<b>912,872</b>	<b>-</b>	<b>-</b>	<b>3,365,991</b>

**NON-INSTRUCTIONAL PERSONNEL COSTS**

Nurse	-	-	-	-	-	-
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**Global Community Charter School**  
**PROJECTED BUDGET FOR 2018-2019**  
**July 1, 2018 to June 30, 2019**

Please Note The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.

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Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
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Librarian	-	-	-	-	-	-
Custodian	1.00	-	-	-	64,499	64,499
Security	1.00	-	32,960	-	-	32,960
Other	18.00	-	238,680	-	-	343,650
<b>TOTAL NON-INSTRUCTIONAL</b>	<b>20</b>	<b>-</b>	<b>271,640</b>	<b>-</b>	<b>64,499</b>	<b>441,109</b>
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	<b>89</b>	<b>1,292,657</b>	<b>271,640</b>	<b>-</b>	<b>358,112</b>	<b>5,289,726</b>

**PAYROLL TAXES AND BENEFITS**

Payroll Taxes	288,064	110,583	23,238	-	30,635	452,520
Fringe / Employee Benefits	393,664	151,121	31,757	-	41,866	618,408
Retirement / Pension	37,475	14,386	3,023	-	3,985	58,869
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	<b>719,203</b>	<b>276,090</b>	<b>58,018</b>	<b>-</b>	<b>76,487</b>	<b>1,129,797</b>

**TOTAL PERSONNEL SERVICE COSTS**

<b>4,086,520</b>	<b>1,568,747</b>	<b>329,658</b>	<b>-</b>	<b>434,599</b>	<b>6,419,523</b>
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**CONTRACTED SERVICES**

Accounting / Audit	-	-	-	-	30,000	30,000
Legal	-	-	-	-	-	-
Management Company Fee	-	-	-	-	-	-
Nurse Services	-	-	-	-	-	-
Food Service / School Lunch	-	-	430,000	-	-	430,000
Payroll Services	-	-	-	-	24,000	24,000
Special Ed Services	-	-	-	-	-	-
Titlement Services (i.e. Title I)	-	-	-	-	-	-
Other Purchased / Professional / Consulting	140,900	20,000	41,500	-	145,500	347,900
<b>TOTAL CONTRACTED SERVICES</b>	<b>140,900</b>	<b>20,000</b>	<b>471,500</b>	<b>-</b>	<b>199,500</b>	<b>831,900</b>

**SCHOOL OPERATIONS**

Board Expenses	-	-	-	-	-	-
Classroom / Teaching Supplies & Materials	101,500	-	15,000	-	-	116,500
Special Ed Supplies & Materials	5,000	-	-	-	-	5,000
Textbooks / Workbooks	40,000	-	-	-	-	40,000
Supplies & Materials other	28,000	-	-	-	20,000	48,000
Equipment / Furniture	-	-	-	-	30,540	30,540
Telephone	-	-	-	-	15,480	15,480
Technology	24,000	-	-	-	-	24,000
Student Testing & Assessment	5,400	-	-	-	-	5,400
Field Trips	47,700	-	-	-	-	47,700
Transportation (student)	5,000	-	-	-	-	5,000
Student Services - other	9,000	-	2,880	-	-	11,880
Office Expense	-	-	-	-	30,540	30,540
Staff Development	77,700	-	-	-	-	77,700
Staff Recruitment	5,000	-	-	-	5,000	10,000
Student Recruitment / Marketing	22,230	-	-	-	-	22,230
School Meals / Lunch	-	-	-	-	-	-
Travel (Staff)	-	-	-	-	-	-
Fundraising	-	-	-	-	-	-
Other	-	-	-	-	-	-

**Global Community Charter School**  
**PROJECTED BUDGET FOR 2018-2019**  
**July 1, 2018 to June 30, 2019**

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Total Paid Student Enrollment	-	-				-

**PROGRAM SERVICES**

**SUPPORT SERVICES**

	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL
<b>TOTAL SCHOOL OPERATIONS</b>	370,530	-	17,880	-	101,560	489,970

**FACILITY OPERATION & MAINTENANCE**

Insurance	-	-	-	-	84,000	84,000
Janitorial	-	-	-	-	108,000	108,000
Building and Land Rent / Lease	-	-	-	-	1,080,000	1,080,000
Repairs & Maintenance	-	-	-	-	48,000	48,000
Equipment / Furniture	133,335	-	-	-	20,000	153,335
Security	-	-	-	-	22,900	22,900
Utilities	-	-	-	-	90,000	90,000
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	133,335	-	-	-	1,452,900	1,586,235

**DEPRECIATION & AMORTIZATION**

	-	-	-	-	-	-
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**DISSOLUTION ESCROW & RESERVES / CONTIGENCY**

	-	-	-	-	-	-
--	---	---	---	---	---	---

**TOTAL EXPENSES**

	4,731,285	1,588,747	819,038	-	2,188,559	9,327,628
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**NET INCOME**

	3,035,109	(592,532)	(272,438)	25,000	(2,188,559)	6,581
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**ENROLLMENT - \*School Districts Are Linked To Above Entries\***

	REGULAR EDUCATION	SPECIAL EDUCATION	TOTAL ENROLLED
District of Location	372	55	427
GenEd			-
School District 3 (Enter Name)			-
School District 4 (Enter Name)			-
School District 5 (Enter Name)			-
<b>TOTAL ENROLLMENT</b>	372	55	427
<b>REVENUE PER PUPIL</b>	20,877	18,113	1,280
<b>EXPENSES PER PUPIL</b>	12,719	28,886	1,918

(0)







**Assumptions**

**DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable**

Facilities Manger (1)

Security Staff (1)

MMB Audit firm

Red Rabbit

PD, Springboard Collaborative (summer program)



GL	Last	Title	max Fiscal Year Base Salary
			-
Administrative Staff	Ortega	Executive Assistant	52,971
Administrative Staff	Vega	Office Manager	52,952
Aides	Newby	School Aide	36,050
Aides	Adamez	School Aide	36,050
Aides	Suero	School Aide	36,050
Aides	Polanco	School Aide	38,625
Custodian	Quijada	Facilities Manager	64,499
Deans, Directors & Coordinators	Ornelas	Curriculum Coordinator	43,775
		Special Education	
Deans, Directors & Coordinators	Washington	Coordinator	79,310
Deans, Directors & Coordinators	Brown	PYP Coordinator	90,000
Deans, Directors & Coordinators	Godbolt	Instructional Coach	92,000
Deans, Directors & Coordinators	Lopez-Smith	Special Programs Coordinator	93,500
Deans, Directors & Coordinators		Dean of Students	65,000
Deans, Directors & Coordinators	Valencia	Assistant Dean	41,200
Deans, Directors & Coordinators	Carver	ELL Coordinator	69,000
		Data and Testing	
Deans, Directors & Coordinators	White	Coordinator	56,651
Deans, Directors & Coordinators	Morales	Parent Coordinator	63,577
Executive Management	Holmes	Chief Operating Officer	140,000
Executive Management	Norgrove	Chief Academic Officer	150,000
Instructional Management	Candelario	ACAO	120,000
Instructional Management	Ezrin	ACAO	125,000
Operation / Business Manager	Lora	Operations Manager	82,800
Operation / Business Manager	Squires	Bookkeeper	64,890
Security	Rivera	Security Officer	32,960
Specialty Teachers	Panzica	Dance Teacher	53,251
Specialty Teachers		Science Teacher	66,950
Specialty Teachers		Media Specialist	66,950
Specialty Teachers	Cardona	Spanish	62,000
Specialty Teachers	Kosek	PE Teacher	67,000
Specialty Teachers	Hughes	Music Teacher	67,000
Specialty Teachers	Tapias Guzman	Art Teacher	66,000
Teachers - Regular	Gutierrez	Teacher	70,000
Teachers - Regular	Heller	Teacher	69,000
Teachers - Regular	Villafane	Teacher	60,000
Teachers - Regular	Lassalle	Teacher	76,000
Teachers - Regular	Jones-Moran	Teacher	68,000
Teachers - Regular	Bonfim	Teacher	63,963
Teachers - Regular	Smith	Teacher	72,000

TITLE	Count	GCCS Budget	SED Budget	
Executive Management	2	290,000.00	290,000	-
Instructional Management	2	245,000.00	245,000	-
Deans, Directors & Coordinators	10	694,013.00	694,013	-
CFO / Director of Finance	0	-	-	-
Operation / Business Manager	2	147,690.00	147,690	-
Administrative Staff	2	105,923.00	105,923	-
Teachers - Regular	24	1,491,107.00	1,491,107	-
Teachers - SPED	13	912,872.00	912,872	-
Substitute Teachers	0	-	-	-
Teaching Assistants				
	4	165,190.00	165,190	-
Specialty Teachers	7	449,151.00	449,151	-
Aides	4	146,775.00	146,775	-
Therapists & Counselors	3	200,896.00	200,896	-
Other	0	-	-	-
Nurse	0	-	-	-
Librarian	0	-	-	-
Custodian				
	1	64,499.00	64,499	-
Security	1	32,960.00	32,960	-
Other	0	-	343,650	(343,650.00)
	<b>75</b>	<b>4,946,076</b>	<b>5,289,726</b>	<b>(343,650.00)</b>

Teachers - Regular	Boughalbi	Teacher	59,000
Teachers - Regular		Teacher	61,800
Teachers - Regular	Paz	Teacher	67,000
Teachers - Regular	Funez	Teacher	72,512
Teachers - Regular	Hoeffel	Teacher	83,000
Teachers - Regular	Chester	Teacher	66,000
Teachers - Regular	Boehr	Teacher	59,740
Teachers - Regular	Ranen	Teacher	75,000
Teachers - Regular	Pognon	Teacher	66,000
Teachers - Regular		Teacher	67,980
Teachers - Regular		Teacher	59,342
Teachers - Regular	Gooyandeh	Teacher	63,654
Teachers - Regular	Freelon	Teacher	72,672
Teachers - Regular	McKenzie	Teacher	66,000
Teachers - Regular	Peterson	Reading Specialist	83,000
Teachers - Regular		ELL Teacher	65,444
Teachers - Regular		Vacancy Offset	-76,000
Teachers - SPED	Monsalve	Teacher	66,000
Teachers - SPED	Fenster	Teacher	66,000
Teachers - SPED	Martinez	Teacher	65,882
Teachers - SPED	Lett	Teacher	70,000
Teachers - SPED	Torres	Teacher	83,000
Teachers - SPED	Matos	Teacher	70,000
Teachers - SPED	Clarke	Teacher	68,000
Teachers - SPED	Kim	Teacher	62,830
Teachers - SPED	Gaudiosi	Teacher	77,160
Teachers - SPED	Cohen	Teacher	70,000
Teachers - SPED	Poynor	Teacher	59,000
Teachers - SPED	Pankin	Teacher	83,000
Teachers - SPED	Callan	Teacher	72,000
Teaching Assistants		Teacher	45,000
Teaching Assistants		Teacher	45,000
Teaching Assistants	Etienne	Assistant	39,140
Teaching Assistants	Sims	Assistant	36,050
Therapists & Counselors	Gordon	School Counselor	66,245
Therapists & Counselors	Berry	School Counselor	69,245
Therapists & Counselors	O.Cohen	School Counselor	65,406
			-
			-
			-
			-
			-



















































**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Kenita Lloyd

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). NONE

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
NONE	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>NONE</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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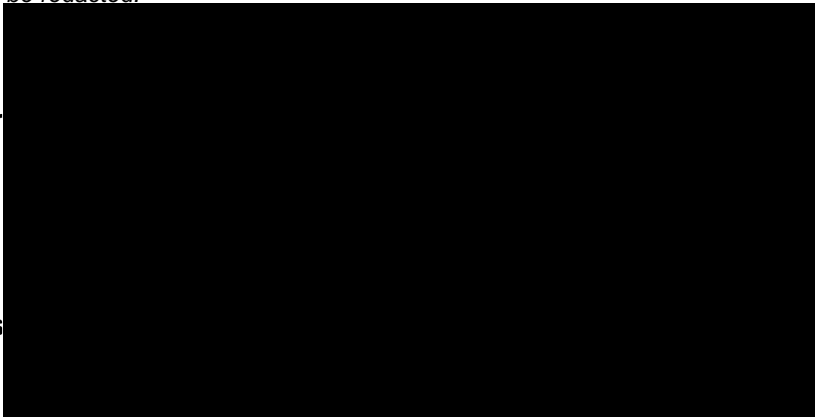
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**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Annie Flores

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**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).     Secretary
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
    \_\_\_ **Yes**     **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
    \_\_\_ **Yes**     **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

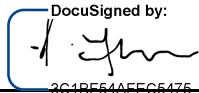
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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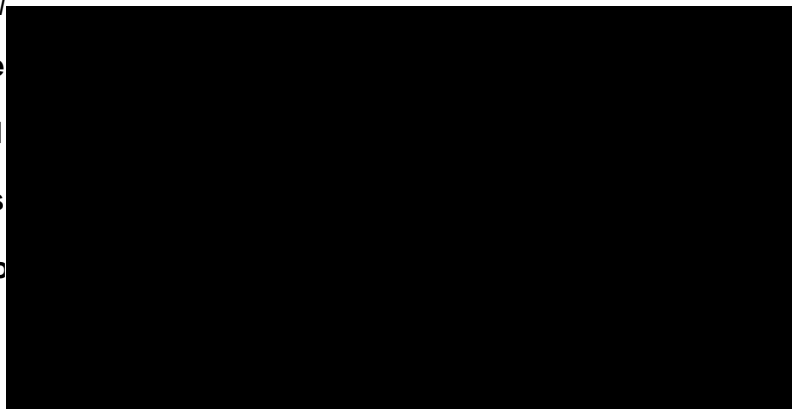
**Business Telephone**

**Business Address**

**E-mail Address**

**Home Telephone**

**Home Address**





**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Chris Buffum

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).      Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**    **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**    **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

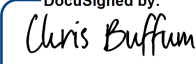
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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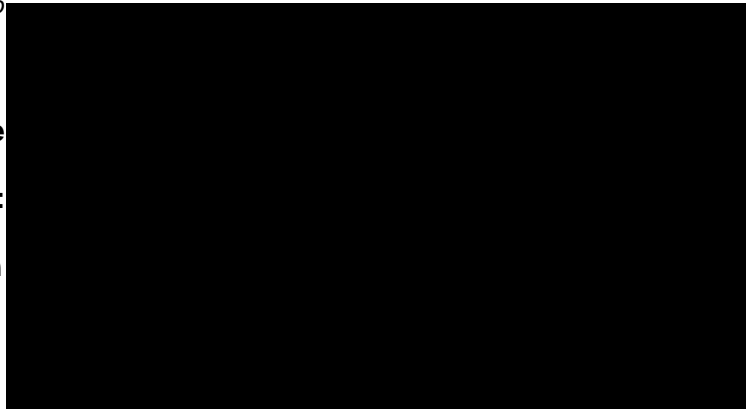
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**Home Address:**




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**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Ibrahim Yusuf

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**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).     Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
       \_\_\_ Yes     No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
       \_\_\_ Yes     No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>			

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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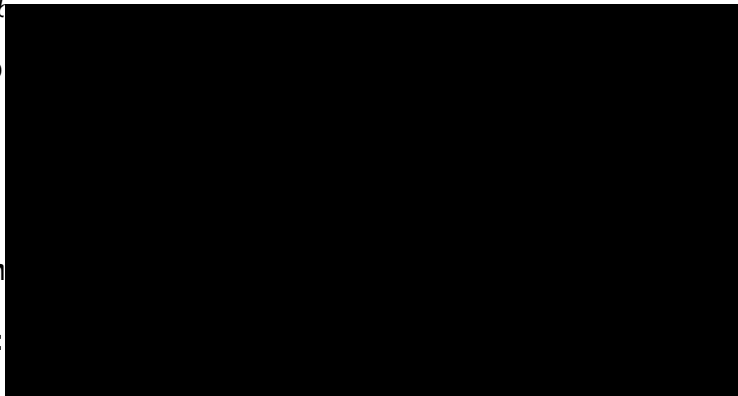
**Business Telephone:**

**Business Address:**

**E-mail Address:**

**Home Telephone:**

**Home Address:**



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

James Zika

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).      vice chair

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**    **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**    **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

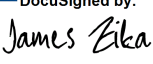
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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**Business Telephone**

**Business Address**

**E-mail Address**

**Home Telephone**

**Home Address**



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Aditya Jeet

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).      Board Member

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

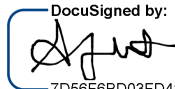
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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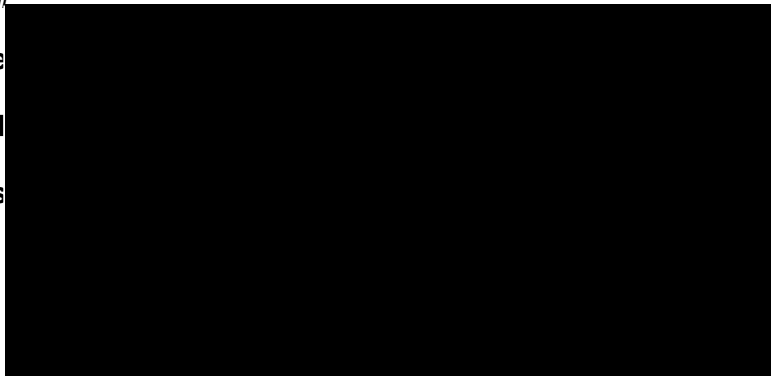
**Business Telephone**

**Business Address**

**E-mail Address**

**Home Telephone**

**Home Address**





**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Katherine (Kate) McGovern

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). For SY 2017-8, Trustee

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Signature

Date

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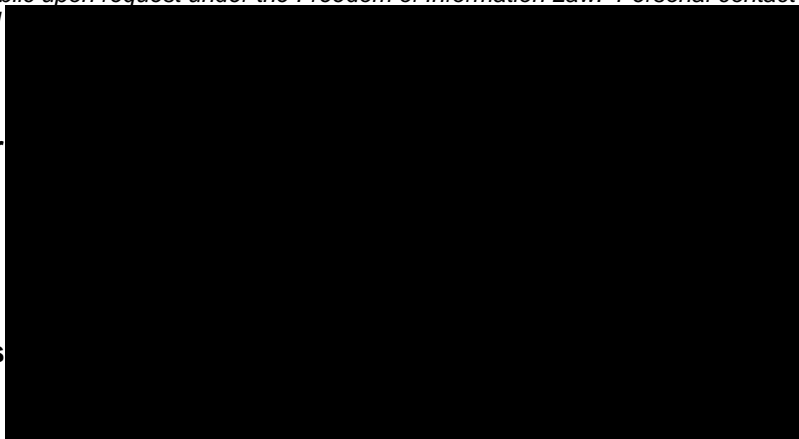
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**Business Addr**

**E-mail Address**

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**Home Address**




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**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Mary Jilek

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).     Chair, Board of Trustees

2. Is the trustee an employee of any school operated by the Education Corporation?  
       \_\_\_ Yes     No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
       \_\_\_ Yes     No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Date

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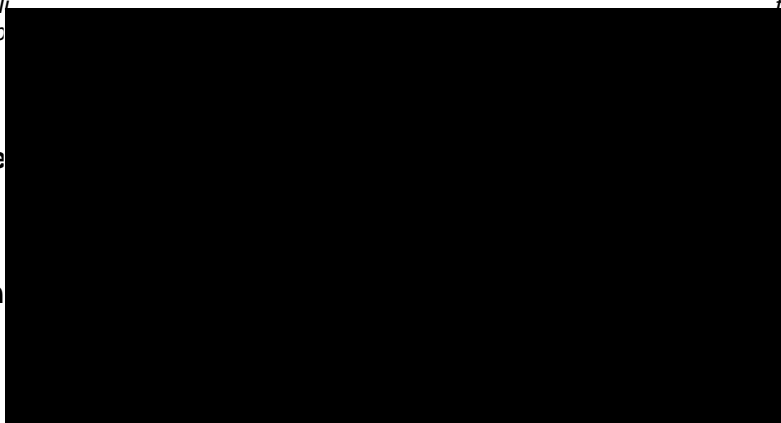
**Business Telephone:**

**Business Address:**

**E-mail Address:**

**Home Telephone:**

**Home Address:**



**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Peter Kauffman

---

**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). Chair of Education and Accountability Committee
  
2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

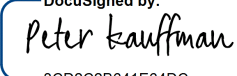
4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

**Business Telep**  
**Business Address:**  
**E-mail Address:**  
**Home Telephone:**  
**Home Address:**




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**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Robert Moser

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**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

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1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative).  
 vice Chair, Treasurer

2. Is the trustee an employee of any school operated by the Education Corporation?  
 \_\_\_ Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 \_\_\_ Yes  No

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.


4. Identify each interest/transaction (and provide the requested information) that you or any of your immediate family members or any persons who live with you in your house have held or engaged in with the charter school(s) governed by the Education Corporation during the time you have served on the board, and in the six-month period prior to such service. If there has been no such financial interest or transaction, write **None**. Please note that if you answered **Yes** to Questions 2-4 above, you need not disclose again your employment status, salary, etc.

Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

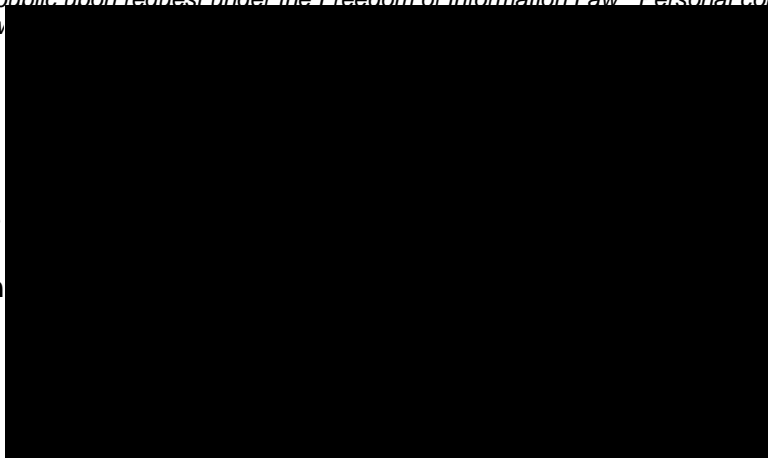
**Business Telephone**

**Business Address**

**E-mail Address**

**Home Telephone**

**Home Address**





**Disclosure of Financial Interest by a Current or Proposed Charter School Education Corporation Trustee**

**Trustee Name:**

Tope Yusuf

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**Name of Charter School Education Corporation (for an unmerged school, this is the Charter School Name):**

Global Community Charter School

---

1. List all positions held on the education corporation board (e.g., president, treasurer, parent representative). N/A

2. Is the trustee an employee of any school operated by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

3. Is the trustee an employee or agent of the management company or institutional partner of the charter school(s) governed by the Education Corporation?  
 **Yes**  **No**

If **Yes**, for each school, please provide a description of the position(s) you hold, your responsibilities, your salary and your start date.

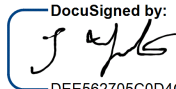
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Date(s)	Nature of Financial Interest/Transaction	Steps taken to avoid a conflict of interest, (e.g., did not vote, did not participate in discussion)	Name of person holding interest or engaging in transaction and relationship to yourself
None	<i>Please write "None" if applicable. Do not leave this space blank.</i>		

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5. Identify each individual, business, corporation, union association, firm, partnership, committee proprietorship, franchise holding company, joint stock company, business or real estate trust, non-profit organization, or other organization or group of people doing business with the school(s) governed by the Education Corporation **and** in which such entity, during the time of your tenure as a trustee, you and/or your immediate family member(s) or person(s) living in your house had a financial interest or other relationship. If you are a member, director, officer or employee of an organization formally partnered with the school(s) that is/are doing business with the school(s) through a management or services agreement, please identify only the name of the organization, your position in the organization, and the relationship between such organization and the school(s). If there was no financial interest, write **None**.

Organization conducting business with the school(s)	Nature of business conducted	Approximate value of the business conducted	Name of Trustee and/or immediate family member of household holding an interest in the organization conducting business with the school(s) and the nature of the interest	Steps Taken to Avoid Conflict of Interest
<p>None</p> <p><i>Please write "None" if applicable. Do not leave this space blank.</i></p>				

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Signature

Date

*Please note that this document is considered a public record and as such, may be made available to members of the public upon request under the Freedom of Information Law. Personal contact information provided below will be redacted.*

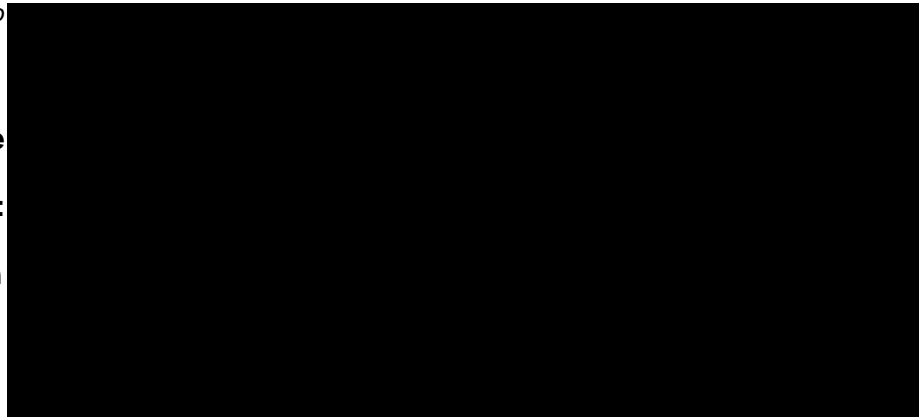
**Business Telep**

**Business Adre**

**E-mail Address:**

**Home Telephon**

**Home Address:**





# Entry 8 BOT Table

Last updated: 08/01/2018

## 1. Current Board Member Information (Enter info for each BOT member)

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017 18
1	Mary Jilek, <a href="mailto:maryjilek@gmail.com">maryjilek@gmail.com</a>	Vice Chair	Executive, Education and Accountability	Yes	2	07/01/2017	06/30/2020	10
2	James Zika, <a href="mailto:james.zika@gmail.com">james.zika@gmail.com</a>	Chair	Executive, Education and Accountability	Yes	1	11/01/2016	10/31/2019	9
3	Ibrahim Yusuf, <a href="mailto:ibrahimyusuf1@gmail.com">ibrahimyusuf1@gmail.com</a>	Treasurer	Executive, Finance	Yes	1	10/01/2016	06/30/2019	8
4	Chris Buffum, <a href="mailto:cgbuff@gmail.com">cgbuff@gmail.com</a>	Secretary	Executive	Yes	3	11/01/2016	10/31/2019	6
5	Kate McGovern, <a href="mailto:katherinemcgovern@gmail.com">katherinemcgovern@gmail.com</a>	Trustee/Member	Education and Accountability	Yes	3	07/01/2016	06/30/2019	10
6	Peter Kaufman, <a href="mailto:pkauff@gmail.com">pkauff@gmail.com</a>	Trustee/Member	Education and Accountability	Yes	1	07/01/2016	06/30/2019	7
	Tope Yusuf,							

7	<a href="mailto:topeyusu.f@gmail.com">topeyusu.f@gmail.com</a>	Trustee/Member		Yes	1	08/01/2016	07/31/2019	5 or less
8	Annie Flores, <a href="mailto:anniefloresnunez@gmail.com">anniefloresnunez@gmail.com</a>	Trustee/Member		Yes	2	07/01/2016	06/30/2019	8
9	Kenita Lloyd, <a href="mailto:kenita.lloyd@gmail.com">kenita.lloyd@gmail.com</a>	Trustee/Member	Finance	Yes	1	04/01/2017	02/28/2020	8

**1a. Are there more than 9 members of the Board of Trustees?** Yes

**1b. Current Board Member Information**

	Trustee Name and Email Address	Position on the Board	Committee Affiliations	Voting Member Per By Laws (Y/N)	Number of Terms Served	Start Date of Current Term (MM/DD/YYYY)	End Date of Current Term (MM/DD/YYYY)	Board Meetings Attended During 2017-18
10	Robert Moser, <a href="mailto:Rdmoser101@gmail.com">Rdmoser101@gmail.com</a>	Trustee/Member	Finance	Yes	2	07/01/2017	06/30/2020	7
11	Aditya Jeet, <a href="mailto:addyjeet@gmail.com">addyjeet@gmail.com</a>	Trustee/Member		Yes	1	10/01/2016	06/30/2019	5 or less
12								
13								
14								
15								

<b>1c. Are there more than 15 members of the Board of Trustees?</b>	No
<b>2. Total number of members on June 30, 2018</b>	10
<b>3. Total number of members joining the Board during the 2017-18 school year</b>	0
<b>4. Total number of members departing the Board during the 2017-18 school year</b>	1
<b>5. Number of voting members in 2017-18, as set by the by-laws, resolution or minutes</b>	5
<b>6. Number of Board meetings conducted during the 2017-18 School Year</b>	11
<b>7. Number of Board meetings scheduled for the coming 2018-19 school year</b>	12

**Thank you.**



# Entry 9 - Board Meeting Minutes

Last updated: 07/24/2018

## [Instructions for submitting minutes of the BOT monthly meetings](#)

Regents, NYCDOE, and Buffalo BOE authorized schools must either provide a link to a complete set of minutes that are posted on the charter school website, or upload a complete set of board meeting minutes from July 2017 June 2018, which should match the number of meetings held during the 2017 18 school year.

### **GLOBAL COMMUNITY CS (REGENTS)**

**Are all monthly BOT meeting minutes posted, which should match the number of meetings held during 2017-18 school year, on the charter school's website?**

Yes

the charter school's website.

**A. Provide if posted on the charter school's website a URL link to the Monthly Board Meeting Minutes, which should match the number of meetings held during the 2017-18 school year.**

[https://www.globalcommunitycs.org/board\\_of\\_trustees/](https://www.globalcommunitycs.org/board_of_trustees/)



# Entry 10 Enrollment and Retention of Special Populations

Created: 08/01/2018 • Last updated: 11/01/2018

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## [Instructions for Reporting Enrollment and Retention Strategies](#)

Describe the efforts the charter school has made in 2017 18 toward meeting targets to attract and retain enrollment of students with disabilities, English language learners, and students who are economically disadvantaged. In addition, describe the school's plans for meeting or making progress toward meeting its enrollment and retention targets in 2018 19.

## **GLOBAL COMMUNITY CS (REGENTS)Section Heading**

## Recruitment/Attraction Efforts Toward Meeting Targets

	Describe Recruitment Efforts in 2017 18	Describe Recruitment Plans in 2018 19)
Economically Disadvantaged	<p>GCCS markets to families in public housing near the school. As there are several public housing complexes in a close radius to GCCS, this is the school's primary method for recruiting ED students.</p> <p>The school's marketing materials describe the supports offered by the school, including after school programming.</p> <p>Staff from GCCS visit daycares and pre kindergarten providers within close proximity to the school.</p>	<p>In 2017 18, the enrollment of ELLs at GCCS exceeded that of ELLs in CSD 5. Therefore, GCCS will continue the strategies implemented in 2017 18.</p>
English Language Learners	<p>The school's recruitment presentation team includes the bilingual Family Coordinator.</p> <p>GCCS recruits at area preschools with high concentrations of bilingual students.</p> <p>The application is printed in English &amp; Spanish.</p> <p>Bilingual staff members deliver school tours and presentations.</p> <p>Marketing materials are available in different languages.</p> <p>Marketing materials describe the school's supports for ELL.</p>	<p>In 2017 18, the enrollment of ED students at GCCS exceeded that of ED students in CSD 5 by one percentage point. Therefore, GCCS will continue the strategies implemented in 2017 18.</p>
Students with Disabilities	<p>The GCCS recruitment team visits preschools that serve SWD. In particular, GCCS focuses on recruitment at a nearby early life center that caters to students with disabilities.</p> <p>Marketing materials describe the school's ICT model and supports for SWD.</p>	<p>In 2017 18, the enrollment of SWD at GCCS was within 6 points of CSD 5. Recognizing a need to increase recruitment efforts for this group of students, in the 2018 19 recruitment season, GCCS will be revising marketing materials to ensure that all print and digital marketing for GCCS reflects diverse images of students, including SWD. To ensure that the enrollment of SWD continues to approach or meet the district, GCCS will continue to expand outreach to additional daycare and pre kindergarten providers who serve students with special needs.</p>



## Retention Efforts Toward Meeting Targets

	Describe Retention Efforts in 2017 18	Describe Retention Plans in 2018 19)
Economically Disadvantaged	<p>The school schedule offers intervention periods.</p> <p>There is extended day, after school, and summer programming.</p> <p>The school offers workshops for parents on topics such as how to support student literacy at home.</p> <p>GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students.</p>	<p>In 2018 19, GCCS will partner with Operation Backpack to provide free backpacks filled with school supplies to all students.</p>
English Language Learners	<p>GCCS offers Spanish specials for grades 2 5</p> <p>Hiring preference is given to teachers with multiple language competencies.</p> <p>The staff includes an ENL Coordinator</p> <p>GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students.</p>	<p>In 2018 19, GCCS expanded the staff capacity to serve ELLs, with the introduction of an additional role: ENL Specialist.</p> <p>GCCS' program will expand to offer a Spanish special for all grades.</p>
Students with Disabilities	<p>GCCS provides an ICT model, with at least one SPED certified teacher in each ICT classroom.</p> <p>GCCS' staff includes a SPED Coordinator, Reading Specialist and three counselors. In addition, agency provided staff include two full time Speech and Language Therapists, one full time Occupational Therapist, one part time Physical Therapist,</p> <p>GCCS provides professional development for all teachers to support the academic, social, and emotional needs of students.</p>	<p>In 2018 19, GCCS plans to offer 12 ICT classrooms. The ICT model maximizes the potential for differentiated instruction by allowing for frequent, flexible small group instruction.</p>



# Entry 11 Classroom Teacher and Administrator Attrition

Created: 07/24/2018 • Last updated: 11/01/2018

Report changes in teacher and administrator staffing.

## Instructions for completing the Classroom Teacher and Administrator Attrition Tables

Charter schools must complete the tables titled 2017-2018 Classroom Teacher and Administrator Attrition to report changes in teacher and administrator staffing during the 2017-2018 school year. Please provide the full time equivalent (FTE) of staff on June 30, 2017; the FTE for any departed staff from July 1, 2017 through June 30, 2018; the FTE for added staff from July 1, 2017 through June 30, 2018; and the FTE of staff added in newly created positions from July 1, 2017 through June 30, 2018 using the tables provided.

### 1. Classroom Teacher Attrition Table

FTE Classroom Teachers on 6/30/17	FTE Classroom Teachers Departed 7/1/17 6/30/18	FTE Classroom Teachers Filling Vacant Positions 7/1/17 6/30/18	FTE Classroom Teachers Added in New Positions 7/1/17 6/30/18	FTE of Classroom Teachers on 6/30/18
43	16	13	0	37

### 2. Administrator Position Attrition Table

FTE Administrative Positions on 6/30/17	FTE Administrators Departed 7/1/17 6/30/18	FTE Administrators Filling Vacant Positions 7/1/17 6/30/18	FTE Administrators Added in New Positions 7/1/17 6/30/18	FTE Administrative Positions on 6/30/18
17	4	1	1	15

### 3. Tell your school's story

Charter schools may provide additional information in this section of the Annual Report about their respective teacher and administrator attrition rates as some teacher or administrator departures do not reflect advancement or movement within the charter school networks. Schools may provide additional detail to reflect a teacher's advancement up the ladder to a leadership position within the network or an administrator's movement to lead a new network charter school.

(No response)

4. Charter schools must ensure that all prospective employees receive clearance through [the NYSED Office of School Personnel Review and Accountability \(OSPRA\)](#) prior to employment. After an employee has been cleared, schools are required to maintain proof of such clearance in the file of each employee. For the safety of all students, charter schools must take immediate steps to terminate the employment of individuals who have been denied clearance. Once the employees have been terminated, the school must terminate the request for clearance in the TEACH system.

Have all employees have been cleared through the NYSED TEACH system?

Yes

5. For perspective or current employees whose clearance has been denied, have you terminated their employment and removed them from the TEACH system?

	Yes
--	-----

Thank you



# Entry 12 Uncertified Teachers

Created: 08/01/2018 • Last updated: 11/01/2018

**FTE Count of All Teachers 37  
(Certified and Uncertified) as of  
6/30/18**

**FTE Count of All Certified 24  
Teachers as of 6/30/18**

## Instructions for Reporting Percent of Uncertified Teachers

The table below is reflective of the information collected through the online portal for compliance with New York State Education Law 2854(3)(a-1) for teaching staff qualifications. Enter the relevant full time equivalent (FTE) count of teachers in each column. For example, a school with 20 full time teachers and 5 half time teachers would have an FTE count of 22.5. If more than one column applies to a particular teacher, please select one column for the FTE count. Please do not include paraprofessionals, such as teacher assistants.

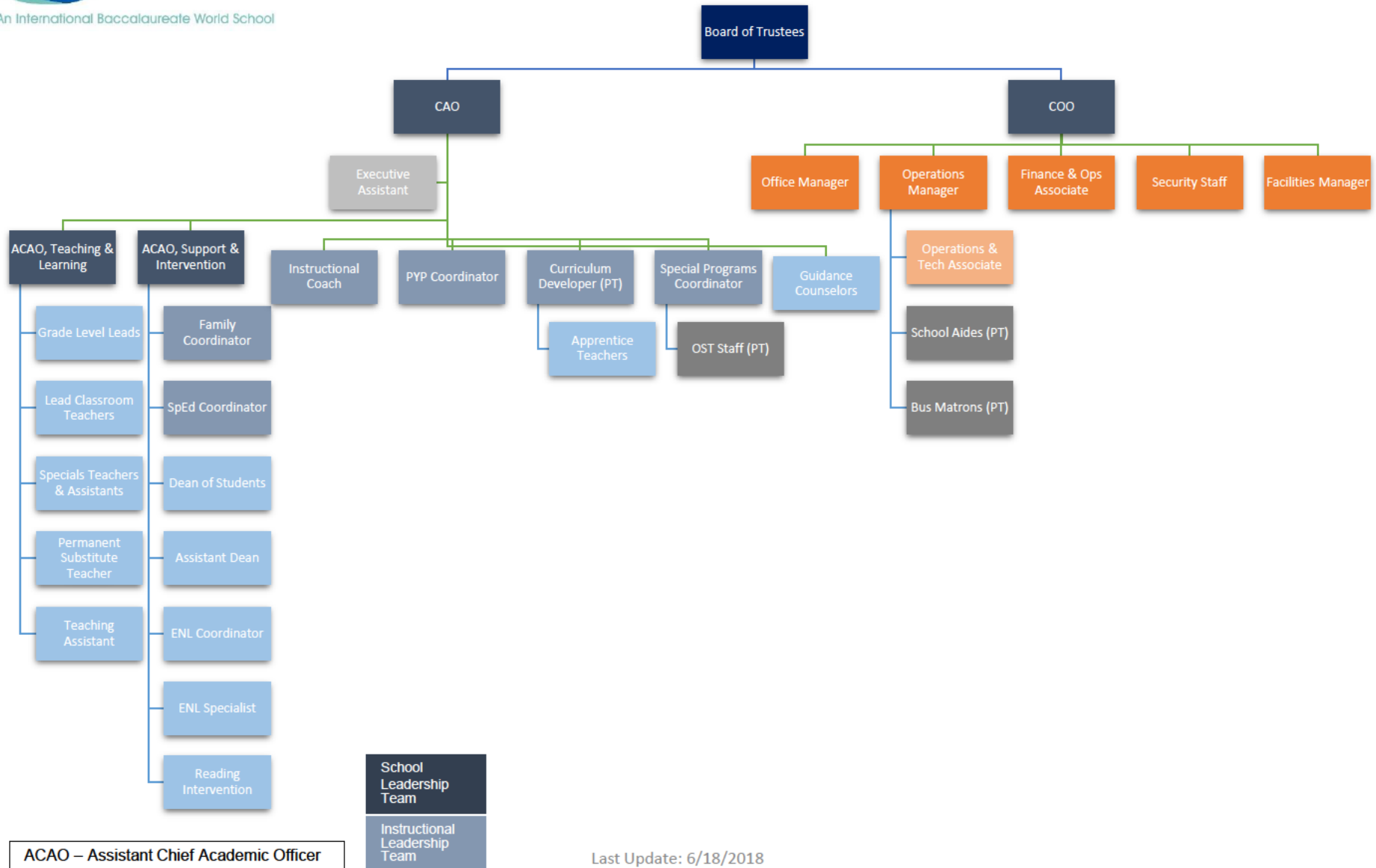
**FTE count of uncertified teachers on 6/30/18, and each uncertified teacher should be counted only once.**

	FTE Count
1. Total FTE count of uncertified teachers (6 30 18)	13
2. FTE count of uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience (6 30 18)	9
3. FTE count of uncertified teachers who are tenured or tenure track college faculty (6 30 18)	0
4. FTE count of uncertified teachers with two years of Teach for America experience (6 30 18)	0
5. FTE count of uncertified teachers with exceptional business, professional, artistic, athletic, or military experience (6 30 18)	2
6. FTE count of uncertified teachers who do not fit into any of the prior four categories (6 30 18)	2

**Thank you.**



## FY18-19 Organizational Chart





Global Community Charter School  
2018-19 School Calendar

	S	M	T	W	T	F	S
July 2018	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
Aug 2018	29	30	31	1	2	3	4
	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
Sep 2018	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
Oct 2018	30	1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
Nov 2018	21	22	23	24	25	26	27
	28	29	30	31	1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
Dec 2018	18	19	20	21	22	23	24
	25	26	27	28	29	30	1
	2	3	4	5	6	7	8
	9	10	11	12	13	14	15
Jan 2019	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30	31	1	2	3	4	5
Feb 2019	6	7	8	9	10	11	12
	13	14	15	16	17	18	19
	20	21	22	23	24	25	26
	27	28	29	30	31	1	2
	3	4	5	6	7	8	9
Mar 2019	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31	1	2	3	4	5	6
Apr 2019	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30	1	2	3	4
May 2019	5	6	7	8	9	10	11
	12	13	14	15	16	17	18
	19	20	21	22	23	24	25
	26	27	28	29	30	31	1
	2	3	4	5	6	7	8
June 2019	9	10	11	12	13	14	15
	16	17	18	19	20	21	22
	23	24	25	26	27	28	29
	30						

<b>July/ August 2018</b>		
First Day of Summer Program		July 9, 2018
Last day of Summer Program		August 10, 2018
Instructional: New/Returning Report		August 13/August 20, 2018
Half day Jump Start Academy (Kindergarten)		August 28-30, 2018
Half day Jump Start Academy (Grades 1-5)		August 29, 2018
<b>September 2018</b>		
<b>FIRST DAY OF SCHOOL</b>		Sep 5, 2018
Bussing Begins		Sep 5, 2018
Back to School Night		Sept 20, 2018
Afterschool Begins		Sept 24, 2018
<b>October 2018</b>		
Indigenous People Day (School Closed)		Oct 8, 2018
Progress Reports		Oct 22, 2018
Harvest Festival		Oct 25, 2018
<b>November 2018</b>		
Half day prior to Thanksgiving Break		Nov 21, 2018
Thanksgiving Break (School Closed)		Nov 22-23, 2018
First Semester Ends		Nov 30, 2018
<b>December 2018</b>		
Second Trimester Begins		Dec 3, 2018
Half day Parent Teacher Conference Day		Dec 14, 2018
Half day prior to Holiday Break		Dec 21, 2018
Holiday Break (School Closed)		Dec 24, 2018- Jan 1, 2019
<b>January 2019</b>		
New Year's Day (School Closed)		Jan 1, 2019
ONLY Staff Report: PD Day (School Closed)		Jan 2, 2019
Students Return		Jan 3, 2019
Martin Luther King (School Closed)		Jan 21, 2019
Progress Reports		Jan 22, 2019
<b>February 2019</b>		
Half day prior to Holiday Break		Feb 15, 2019
Mid-Winter Recess (School Closed)		Feb 18, 2018- Feb 22, 2019
Staff and Students Return		Feb 25, 2019
<b>March 2019</b>		
Second Trimester Ends		March 8, 2019
Third Trimester Begins		March 11, 2019
Half Day Parent Teacher Conference Day		March 29, 2019
<b>April 2019</b>		
ELA State Test		April 2-April 4, 2019
ELA Makeup Test		April 5-April 9, 2019
NYSESLAT (Speaking ONLY)		April 8-May 17, 2019
Good Friday (School Closed)		April 19, 2019
<b>May 2019</b>		
Math State Test		May 1-May 3, 2019
Math Makeup Test		May 6-May 8, 2019
Spring Break (School Closed)		May 13-May 17, 2019
Grade 4 Science Performance Test		May 22-May 31, 2019
Memorial Day (School Closed)		May 27, 2019
Progress Reports		May 29, 2019
<b>June 2019</b>		
Grade 4 Written Science State Test		June 3, 2019
LAST DAY OF SCHOOL –HALF DAY		June 28, 2019

**Major Religious Holidays:** As a Multicultural school, we would like to acknowledge the following days as special for some of our community members. Although these days are not part of our school calendar, you do reserve the right to use them for religious observation if it takes place during a school day. Inform the school in advance. September 10-11 2018 (Rosh Hashanah) September 19, 2018 (Yom Kippur) February 5, 2019 (Lunar New Year) June 4, 2019 (Eid-al-Fitr)