

Global Community Charter School
Annual Board Meeting Minutes

June 22, 2013

9:30 a.m. – 4:30 p.m.

Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on June 22nd in the school building at 421 W. 145th St., New York, NY

Call to order

Rachael called the meeting to order at 9:53 a.m.

Roll call

In attendance: Rachael Beard (RB), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Absent: Peter Prosol (PP)

Staff: Phyllis Siwiec (PS), Maria Vaz (MV), Angel Morales (AM)

Parent Representative: Cortrell Holt (CH)

Public: Chad Weber (CW)

*Shivon Zillis resigned from the BOT

Public comment

None

Reflection and Review of Previous Year

BOT used the “Assessment Tool for Charter School Boards and Their Governance Effectiveness” to evaluate itself in the areas of Leadership, Composition, Committees, Meetings, Governance Effectiveness and Fundraising.

Approval of Budget

CW and MV reported on the budget; MV will further reconcile it. MV will also submit Handbooks for BOT review/approval. BOT discussed retirement benefits and professional development allocations.

PN moved to approve the budget. RB seconded this motion. All in favor. Motion carried.

RM moved to approve the opening of a TD Bank savings account by the Chairperson,

Treasurer and Head of School (HOS). PN seconded this motion. All in favor. Motion carried.

Facilities discussion

PS provided a Facilities update.

GCCS will prioritize securing new space this year.

Develop Decision Matrix

BOT identified school stakeholders and determined who the essential decision makers, recommenders, and input givers are for making determinations on strategic school goals.

Develop strategic goals for next year

BOT developed strategic goals in the areas of Facilities, Fundraising, Board Recruitment, IB PYP, Student Performance, Governance, and Community Development.

Develop fundraising plan

PN suggested that the BOT partner with Columbia Business School Nonprofit Board Leadership Program. BOT discussed potential projects. PN will write up proposals.

BOT will determine give/get commitments from members.

Recess

RB moved to recess at 12:18 p.m. KM seconded. All in favor. Motion carried. Meeting resumed at 12:38 p.m.

Discuss/Develop community engagement plan

AM reported that GCCS is establishing relationships with local businesses, Target, Whole Foods, and Fairway and will further explore other community partnerships. Discussion followed regarding potential partnerships.

Approval & Commitment to Board Job Description/Responsibilities in bylaws

KM moved to approve the Board Job Description/Responsibilities in bylaws. RM seconded the motion. All in favor. Motion carried.

Approval and discussion of Board Calendar

Following discussion, BOT agreed to switch the regular meeting date from the second Wednesday of each month to the third Wednesday of each month.

Review of School Leader

PN led BOT discussion of the GCCS HOS Assessment rubric, results of which were then communicated to PS.

Approval of contract for School Leader

RB moved to approve the contract for School Leader. KM seconded the motion. All in favor. Motion carried.

RB offered the contract to PS. PS accepted the contract.

Selection of auditors

GCCS did not receive any bids; will re-solicit.

Rescinding Bylaw Amendment (Secretary position)

PN moved to rescind the recent Bylaw amendment which separated the Secretary officer into two positions (Recording and Corresponding). KM seconded. All in favor. Motion carried.

Election of trustees and officers

RB moved to approve the proposed GCCS Board of Trustees Nomination Slate with the stipulation that CW's nomination to BOT and Treasurer are pending his approval by the NYSED. KM seconded. All in favor. Motion carried.

Minutes from last meeting

PN moved to approve the minutes from the last meeting. RB seconded this motion. All in favor. Motion carried.

Executive Session

RB moved to enter into Executive Session to discuss the employment of two individuals. KM seconded this motion. All in favor. Motion carried.

The BOT and PS entered into Executive Session at 4:54 p.m.

The BOT and PS moved out of Executive Session at 6:17 p.m.

Adjournment

RB moved to adjourn the meeting at 6:17 p.m. KM seconded this motion. All in favor. Meeting adjourned.

