

**Global Community Charter School**  
**Board Meeting Agenda**

July 18, 2018

6:54p.m. – 9:25p.m. (scheduled 6:30-8:30pm)

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on July 18, 2018 in the school building at 2350 Fifth Avenue*

Call to Order

JZ called the meeting to order at 6:54 p.m.

Roll Call

In attendance: Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); James Zika (JZ), Chris Buffum (CB), Peter Kauffman (PK), Ibrahim Yusuf (IY)

Staff: Bill Holmes (BH), Kristan Norgrove (KN)

Public: Elizabeth Vasek

Public Comment

None

MJ moved to approve the May BOT meeting minutes as distributed. JZ seconded; KM, CB, PK, IY in favor; RM abstained. Motion passed.

JZ moved to approve the June BOT meeting minutes with the following corrections: Time of meeting adjournment in the heading; spellings of the names of Peter Kauffman and Megan Eiss-Proctor; Purpose of Executive Session (to discuss legal matters); immaterial corrections to language of resolutions. RM seconded. MJ, KM, CB, PK in favor; IY abstained. Motion passed.

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Strategy and Governance

Renewal Application

JZ led discussion of Application Narrative. Elements of the narrative require minor revisions. FY18 financial information needs to be finalized and included in final narrative. MJ noted deadline for final version to be submitted August 1. The BOT will convene an additional meeting before that deadline to review and vote on updated draft Application Narrative.

Organization Chart and Budget

JZ noted the previously approved organization chart and budget are aligned and do not require update. The position of PYP Coordinator still needs to be filled.

### Academics and Operations

#### CAO and COO Reports

KN briefed the board on plans for August PD schedule. Fountas and Pinnell will be engaged for professional development support to staff. The school will continue to use iReady for assessment purposes for the 2018-2019 school year.

#### After-School Program

BH led discussion of the school's after-school programs. For the upcoming academic year, after-school programming will have a greater academic focus, interweaving academic lessons into activities. BH will update the board at the next BOT meeting.

#### Staff Certification Requirement

KN discussed staff certification. The BOT will review staff certification initiative at its next BOT meeting.

#### Finance Committee Report

IY briefed the BOT on the school's financial outlook. The school's financial situation is currently stable.

BH led discussion on Media Center Reserve Fund; the BOT will review and vote on the allocations for the Media Center in its next meeting.

#### Other Board Business

BH briefed the BOT on Growth for Good, an organization that assists with fundraising. JZ spoke about the need for a long-term plan for fundraising and donor growth.

#### Executive Session

JZ moved into executive session at 8:46PM to discuss personnel issues. JZ exited executive session at 9:25PM.

Meeting adjourned at 9:25PM.

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All trustee meetings for the Global Community Charter school are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.