

**Global Community Charter School**  
**Board Meeting Agenda**

**January 18, 2017**

6:39 p.m. – 9:30 p.m. (scheduled 6:30-8:30pm)

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on January 18, 2017 in the school building at 2350 Fifth Avenue*

Call to order at 6:39pm

**Roll Call**

In attendance: Mary Jilek (MK); Kate McGovern (KM); Rob Moser (RM); Annie Flores-Nunez (AF); Ibrahim Yusuf (IY); Peter Kauffman (PK); James Zika (JZ); Chris Buffum (CB). By Skype: Tope Yusuf (TY)

Staff: Bill Holmes (BH); Phyllis Siwiec (PS)

Public: Kenita Lloyd (KL); Nicole Guerrero

Parent representatives: Nelly Rossie

Public comment: N/a

Minutes for the December 21, 2016 meeting approved as distributed.

---

**Strategy & Governance**

**Strategy and Governance** (6:35) - MJ

**Renewal Discussion**

MJ led discussion on implications of 2-year charter renewal and communication strategy. BOT discussed various strategies for retaining key staff going forward. Exit interviews will be used more strategically to determine primary reasons for staff turnover.

---

**Academics**

**Education and Accountability Committee Report** (7:15) – PK

**Data**

PK summarized assessment plan for iReady, Mock State Tests, and Unit Pre and Post-Assessments leading up to the state tests. There was no EAC meeting between this BOT and December BOT meeting, EAC will discuss new progress data at upcoming January meeting.

**Head of School Report** (7:25) – PS

- PS presented GCCS Improved Student Performance Plan with Short Term and Long Range steps, and specific strategies by content area and grade level.

- K-2 is re-taking their iReady tests because many students sped too quickly through the test, probably due to unfamiliarity with the computers. Teachers are using iReady and the Unit Pre-tests to subgroup 3<sup>rd</sup>-5<sup>th</sup> grade students according to proficiency.
- BOT and school leadership will reflect on how to bring back Friday PD next year.

---

## **School Operations & Finance**

### **Chief Operating Officer Report** (7:40) - BH

- There will be no changes to lease terms. Have sufficient budget to cover two months of next year's rent up front, as required.
- Governor's first draft budget encouraging for charter schools, but only first draft so will not give much weight yet for GCCS budgeting purposes.
- LED bulbs have decreased spending considerably, definitely a success.
- Library fundraiser at almost \$7,500. Video created with students extolling virtues of library and media center, students incredibly excited to participate.
- Very strong on student applications for next year, formal recruitment not yet begun.

### **Finance Committee Report** (8:00) - RM

RM discussed Finance Committee meeting, including how committee will shift from primarily facilities focus to an academic focus and will plan strategically for how Finance Committee can contribute to retaining highest performing staff.

### **Food Service Plan**

RM made motion: Whereas GCCS has initiated a food service program and is receiving revenue from other schools and, whereas the currently adopted budget did not reflect this, a motion to accept the Finance Committee recommendation to modify the current 2016-17 budget to reflect a budget of \$485,000 in Food Service Revenue and \$465,000 of Food Service Expense. KM seconded. All in favor (note: TY did not vote on this motion). Motion carried.

### **First Option**

RM made motion: To authorize the COO to give written notice to the Landlord (per item 38 of our Lease Rider) that GCCS is exercising our First Option on our Lease for the period of August 1, 2017 through July 31, 2022 and authorize the COO to issue the required security deposit of \$180,000 to the Landlord. IY seconded. All in favor (note: TY did not vote on this motion). Motion carried.

---

## **Other Board Business**

### **Executive Session (8:20)**

BOT entered Executive Session at 8:50pm to discuss personnel issue. BOT exited Executive Session at 9:30pm.  
Adjournment (9:30pm).