

Board Meeting Agenda
Global Community Charter School

April 17, 2019

6:53p.m. – 9:02p.m. (scheduled 6:30-8:30pm)

Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on April 17, 2019 in the school building at 2350 Fifth Avenue

Call to Order

JZ called the meeting to order at 6:53 p.m.

Roll Call

In attendance: James Zika (JZ); Mary Jilek (MJ); Megan Eiss-Proctor (ME); Kate McGovern; Peter Kauffman; Rob Moser (RM); Ibrahim Yusuf (IY)

Staff: Bill Holmes (BH); Kristan Norgrove (KN)

Public: Kendra Brooks (parent rep)

Public Comment

None

KM moves to approve the March BOT Meeting minutes. RM seconded. All in favor. Motion passed.

Strategy and Governance

Update on Charter Renewal Status

JZ provided a brief recap of the recent charter renewal decision of 3 years, and led a discussion about the site report strengths and areas for continued growth. The BOT discussed and agreed how to inform staff and parents about the renewal decision via email and newsletter notice.

Fundraising Task Force Update

KM briefed the board on plans for the upcoming Tastes & Toasts event in June, and reminded the BOT about host committee member commitments including the mandatory donation and also distribution of tickets.

Strategy Task Force had no update.

Middle School Task Force had no update.

CAO & COO Reports

Academics

KN spoke with the BOT about the response she provided SED regarding the site report, in particular related to Benchmark 8. She then shared thoughts about the co-teaching model and whether or not we should consider keeping the co-teaching model for K-2, but eliminating the model for grades 3-5. This will be further discussed by the EAC and Middle School Task Force.

KN also spoke about Benchmark 9 and the need to bring more students with special needs into the school. The BOT discussed possibly providing preferential weighting in the lottery. To support a possible future plan in this, BH will look over previous years data to see of parents which self-identified their children as having special needs, how many enrolled their children in the school.

Operations

BH provided an update about a Harlem real estate developer which partners with charter schools looking for a new site location. Before we engage with the developer, we are required to sign an NDA. The BOT discussed some language on the NDA and requested BH first seek clarification on clause 5 before signing.

BH provided an overview of proposed org chart changes for next school year. The BOT had brief discussion about a few roles, in particular how the responsibility of data collection and analysis is divided across the staff, given there is no designated focal point on the org chart. KN explained the shared responsibilities. KM asked if the operations side of the org chart has enough support to increase the draft budget line for contributions and fundraising next year. BH explained the school will bring on consultants as needed to support fundraising efforts. The Finance Committee will have more robust discussion on the proposed SY19-20 budget before the May meeting.

The BOT discussed and agreed on the elimination of the Special Programs Coordinator position and the addition of a Math Interventionist role for SY19-20. RM moved to eliminate the Special Programs Coordinator and add the Math Interventionist role to the SY19-20 org chart. JZ seconded the motion. All in favor. Motion passed.

BH provided an update about the pre-K preparation work. The water will be tested and the school will replace the main water valve to the school.

BH provided an update on the media center. Another order of books was made, and shelving and organizing will occur now through summer. There will be a soft reveal at the Tastes & Toasts event.

PK provided a brief update about the EAC - the next meeting will be in late May.

Finance Committee Update

IY and BH provided a brief Finance Committee update, and noted the SY19-20 budget will be ready for review and vote by May meeting.

Other / Upcoming GCCS Dates

JZ and MJ provided a brief update to the BOT about a discussion with Minisink which took place April 17. The Middle School and Strategy Task Forces will discuss possible opportunities for greater partnership with Minisink.

JZ adjourned meeting at 9:02 PM.

All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.