

Board Meeting Minutes
Global Community Charter School

8/24/23

6:35 p.m. – 8:20 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via video conference on August 24th, 2023.

LC noted quorum and called the meeting to order at 6:35 p.m.

Roll Call

BOT by video-conference: Misbah Budhwani (MB); Martha Zornow (MZ); Luke Copley (LC); Nick Pozek (NP);

GCCS Staff by video-conference: Bill Holmes (BH); Kristan Norgrove (KN)

Public: None.

Public Comment: None.

State of the School

Student and Staff Recruitment Update

KN shared the latest vacancy report and reasonings for recent resignations, and the plan to fill the vacant positions. KN also shared the roles that have been filled since the last BOT meeting.

BH shared the enrollment update to date and projected attrition rate based off of historical data. BOT discussed potential enrollment opportunities for siblings in the waitlist. BOT discussed the Enrollment Coordinator role and their focus for the upcoming year around upcoming event planning along with ongoing relationship building with community stakeholders (e.g. preschools, community centers, etc.).

CAO Report

Special Education Admissions Proposal

KN reviewed the revised language around the lottery weight for students with disabilities that is surfaced to parents and to New York State. BOT discussed where this language is made public to families.

PR Strategy Update

KN shared the update on the acceptance of the Social Media Associate role by an existing staff member and the proposed strategy for reaching families, prospective employees, and community / potential donors in partnership with Teacher / Principals and the CAO. BOT discussed marketing budget for GCCS. BOT discussed opportunities like reports to engage with donors and the responsibility of updating the website.

COO Report

Finance Committee Update

BH shared an update on ERC reports and the reimbursement, along with a summary of the summer programming. BH provided an update to the Red Rabbit contract.

Items for Vote

LC moved, and MZ seconded a motion to approve the Minutes from the July 27th 2023 Regular BOT Meeting. The motion passed.

Strategy

Five Year Charter Goals, Board Recruiting, and Board Fundraising Tracker

BOT discussed goals around full enrollment, fundraising goals to develop competitive salaries for talent recruitment and retainment. BOT will revisit a 3-5 year strategy doc in October. KN and BH provided an update to their divide and conquer approach to fundraising through grants and other opportunities for GCCS.

Executive Session

BOT entered into Executive Session at 8:10 p.m. to discuss personnel matters. BOT exited Executive Session at 8:20 p.m.

Adjournment

LC adjourned the meeting at 8:20 p.m.