

Board Meeting Minutes
Global Community Charter School

7/27/23

6:34 p.m. – 8:37 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via video conference on July 27th, 2023.

LC noted quorum and called the meeting to order at 6:34 p.m.

Roll Call

BOT by video-conference: Anna Houseman (AH); Misbah Budhwani (MB); Martha Zornow (MZ); Luke Copley (LC); Nick Pozek (NP); Ibrahim Yusuf (IY)

GCCS Staff by video-conference: Bill Holmes (BH); Kristan Norgrove (KN)

Public: None.

Public Comment: None.

State of the School

Recruitment Update

BH shared recruitment status to date compared to budgeted and targeted enrollment. BH shared the current waitlisted number of students by grade level. BOT discussed potential mitigation strategies to enrollment such as weekend immunization clinics. BOT discussed enrollment expectations and comparison to last year.

Hiring / Vacancies Update

KN provided an update on elementary and middle school hiring and vacancies status. KN shared reasoning behind MS vacancies (e.g. termination, non-renewal, resignation, promotion). KN shared update on offers that were made to prospective teachers and their reasonings as to their offer declines. BoT discussed competitive salaries in the market. BOT discussed the number of individuals interviewed by open role, and discussed strategies on how to attract quality teachers to accept BOT offers.

8th Grade Graduation

KN and BH shared pictures from the 8th Grade Graduation Photos. BOT discussed potential ideas on how to share the photos with current and prospective students, and other ways to feature the school. BOT discussed potential ways to build capacity on the GCCS team to lead the PR strategy for social media, event planning, and the building and sharing of marketing materials.

CAO Report

BoT Parent Engagement Opportunities

KN shared the calendar for trimester events schedule where BoT can engage with GCCS families and students.

IB Visit Follow Up

KN reviewed the evaluation overview from the IB visit. KN reviewed matters to be addressed as stated from the IB observations and IB team.

CAO Reporting Structure

KN presented CAO Reporting structure where she presented mechanisms of communication with their respective cadence. For example, to the Full Board, sending weekly school updates, etc.

CAO Community Connections

KN provided an overview of external community partners that she has formed a relationship with in order to expose students to enrichment opportunities (e.g. squash, camps) as well as high quality high schools for potential transition opportunities from our middle schools to high school.

COO Report

Summer Program Overview

BH provided an overview of the current summer program and shared enrollment and attendance data. BH also shared how the Bloomberg visit that occurred earlier this month went.

BOT followed up on the Red Rabbit contract that was discussed last meeting

Items for Vote

AH moved, and MZ seconded a motion to approve the Minutes from the June 15th 2023 Regular BOT Meeting. The motion passed.

AH moved, and MZ seconded a motion to approve the revisions to the GCCS Student and Family Handbook for the 2023-2024 School Year. The motion passed.

NP moved and MB seconded a motion to approve the revisions made to the GCCS Employee Handbook Section

AH moved, MB seconded a motion to approve the changes made to the Fiscal Policy Manual.

AH moved and MB seconded a motion to approve the GCCS Safety Plan.

Strategy

International Travel Fundraising

KN proposed a donation campaign earmarked specifically for international travel for GCCS and shared how other charter schools campaign and the experiences they are able to have because of the funding. BOT discussed how we can embed more international / global experiences within the day to day at GCCS (e.g. classrooms named after countries, etc.)

BOT discussed reaching out to individual networks to recruit for individuals with legal backgrounds to add the BOT. BOT also discussed the upcoming school year's fundraising goal.

BH provided an overview of the grants that are currently in the pipeline, grants that we have recently received / renewed, and their timelines. BOT discussed how to deepen partnerships with the granters.

Executive Session

BOT entered into Executive Session at 8:24 p.m. to discuss personnel matters. BOT exited Executive Session at 8:37 p.m.

Adjournment

LC adjourned the meeting at 8:37 p.m.