

Board Meeting Minutes
Global Community Charter School

6/15/23

6:33 p.m. – 8:43 p.m. (scheduled to convene at 6:30pm)

Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held via video conference on June 15th, 2023.

AH noted quorum and called the meeting to order at 6:33 p.m.

Roll Call

BOT by video-conference: Anna Houseman (AH); Misbah Budhwani (MB) Kate McGovern (KM); Martha Zornow (MZ); Luke Copley (LC); Nick Pozek (NP); Juanita de Castro (JC)

GCCS Staff by video-conference: Bill Holmes (BH); Kristan Norgrove (KN)

Public: Michael Farkosh Soares, Marsha Taylor

Public Comment: None.

State of the School

Recruitment Update

BH shared updated numbers for returning students and withdrawals from GCCS. BH shared the plan to learn more from the withdrawals. The recruitment team is focusing on in-person tabling recruitment strategy over the next 3 weeks. BH provided an overview of the upcoming school tours that we have for prospective students. BoT discussed projected student enrollment to budget. BoT reflected on best practice strategies observed this year for recruitment for the future.

COO Report

BH Shared summer program registration numbers for students and projected attrition. BH shared the staffing updates for the summer program.

BoT discussed the upcoming food service contract and vendor performance. BoT also discussed objectives a potential broker would help to negotiate for GCCS, and a preferred broker of choice by BH. As next steps, BH will follow up with BoT with the terms of agreement for vote.

Items for Vote

JC moved, and LC seconded a motion to approve the food vendor contract for the 2023-2024 school year subject to the developing of an additional contract documenting the terms of the kitchen use lease for Red Rabbit. The motion passed.

MZ moved, and AH seconded a motion to approve the resolution related to FY22 Single Audit for NYSED.

NP moved, and KM seconded a motion to approve the Minutes from the May 18th 2023 Regular BOT Meeting. The motion passed.

BOT discussed the officer slate for the upcoming school year, with Luke Copley as Chair, Nick Pozek as Vice Chair, Anna Houseman as Treasurer and Chair of the Finance Committee, Misbah Budhwani as Secretary, and Martha Zornow as Chair of the Education and Accountability Committee. KM moved, and JC seconded, a motion to approve the officer slate, effective July 1, 2023. The motion was passed unanimously.

CAO Report

KN presented the IB Self-Evaluation overview and results which included positive focus group feedback. KN presented proposed changes to benefits to be included in the Employee Handbook including flex time, additional PTO days, and work from home days for certain staff members.

Strategy Update

NP provided a review of the BoT Strategy Retreat held on 6/11/2023 and the upcoming action items including data driven meetings, school leadership driven monthly BoT meetings, developing a cadence calendar for school activities and policy updates for the BoT, and cultivating relationships with the school and broader community.

Executive Session

BOT entered into Executive Session at 8:16 p.m. to discuss personnel matters. BOT exited Executive Session at 8:43 p.m.

Adjournment

AH adjourned the meeting at 8:43 p.m.