

**Board Meeting Minutes**  
**Global Community Charter School**

July 21, 2021

6:31 p.m. – 8:59 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on July 21, 2021 by videoconference.*

JZ noted quorum and called the meeting to order at 6:31 PM.

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Priyanka Gandhi (PG); Nick Pozek (NP); Kate McGovern (KM); Juanita de Castro (JC); Anna Houseman (AH); Vidushi Sandhir (VS); Misbah Budhwani (MB); Luke Copley (LC)

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN)

BOT Candidates by video conference: Martha Zornow (MZ)

Public: None.

Public Comment

None.

Approval of Minutes

MJ moved, and AH seconded, a motion to approve the Minutes from the June 16 Regular BOT Meeting. The motion was passed unanimously.

JZ moved, and KM seconded, a motion to approve the Minutes from the June 21 BOT Planning Meeting. The motion was passed unanimously.

MB moved, and JZ seconded, a motion to approve the Minutes from the July 15 BOT Planning Meeting. The motion was passed unanimously with abstention by MJ who was not present for the meeting.

Items for Vote

NP moved, and JZ seconded, a motion to nominate and approve Juanita de Castro as chair of the Fundraising Task Force. The motion was passed unanimously.

AH moved, and JC seconded, a motion to nominate and approve Nick Pozek as chair of the Strategy Task Force. The motion was passed unanimously.

BOT discussed the timing of the August Regular BOT Meeting and agreed to hold the meeting in person at the school on August 11, 2021.

JZ introduced that we have all the paperwork necessary to consider Martha Zornow as a member of the BOT. The BOT discussed her candidacy and thanked Martha for her participation to date.

Noting no further discussion, AH moved, and MB seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by

NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Martha Zornow is genuine, and having reviewed the application in its entirety, has voted to select Martha Zornow as a member to its Board of Trustees, with a term expiring on 7/31/2024, pending approval by NYSED.” The motion was passed unanimously. The resolution approving Martha Zornow will be formally adopted upon SED’s approval.

#### Charter Renewal Process

BH discussed the draft narrative of the renewal application and noted a request for the BOT Executive Committee and other interested members to review the narrative and provide feedback by July 30. BH noted that the Family Handbook and 5-year budget are under review by school leadership and legal counsel, after which they will be circulated for review prior to submission to SED.

#### Middle School Expansion

BH noted that the financing and the landlord funding for the middle school expansion were both closed and received by the Friends of GCCS entity. The school continues to be on schedule and on budget in its construction with additional progress to come. KN provided an update on the status of the middle school curriculum.

#### Board Strategic Goals

AH led a discussion around potential goals for the GCCS BOT for the 2021-2022 School Year. BOT agreed to revisit in the next Strategy Task Force meeting and continue working toward the final goals over the next few months.

#### Academic and Operations Update

KN provided an update on attendance improvements across the student base and described the academic data that is currently collected and was able to be collected during the prior school year. AH inquired about remediation opportunities and intervention for students who perform below expectations. KN discussed the state of summer school and attendance across the group enrolled. MB and JC asked about the composition of summer school enrollees.

BH discussed operational role vacancies and student retention for the upcoming school year.

#### Fundraising

NP provided an update on fundraising successes during the prior school year and expectations for the upcoming year, including potential for an event in the fall of 2021. BH provided an update on the timing of the development hire and the Harvest engagement, noting that there is an upcoming meeting with a prospective candidate and a likely BOT training session with Harvest in September. BH answered BOT and candidate questions around the development coordinator’s role and responsibilities.

#### Other

BOT was reminded of certain administrative items for completion and the timing of the renewal application submission.

BOT entered into Executive Session at 7:59 p.m. to discuss personnel matters. BOT exited Executive Session at 8:59 p.m.

Adjournment

JZ adjourned the meeting at 8:59 p.m.