

**Board Meeting Minutes**  
**Global Community Charter School**

June 16, 2021

6:40 p.m. – 9:02 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on June 16, 2021 in the school building at 2350 Fifth Avenue and by videoconference.*

MJ noted quorum and called the meeting to order at 6:40 PM.

Roll Call

BOT in attendance: Kate McGovern (KM); Priyanka Gandhi (PG)

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Nick Pozek (NP); Luke Copley (LC); Anna Houseman (AH); Vidushi Sandhir (VS)

GCCS Staff in attendance: Bill Holmes (BH)

BOT Candidates in attendance: Misbah Budhwani (MB); Juanita De Castro (JC)

BOT Candidates by video conference: Martha Zornow (MZ)

Public: Denisse Ambert; Marsha Taylor

Public Comment

None.

Approval of May Minutes

NP moved, and AH seconded, a motion to approve the Minutes from the May 26 Regular BOT Meeting. The motion was passed unanimously.

Items for Vote

BH provided detail on updates made to the School Year 2021-2022 calendar and answered BOT questions. KM made a suggestion to add summer dates to the calendar. JZ moved, and LC seconded, a motion to approve the calendar for the school year 2021-2022 with the inclusion of the summer dates as requested. The motion was passed unanimously.

PG moved, and KM seconded, a motion to approve the updated Complaint Policy as presented to the BOT. The motion was passed unanimously.

BH provided an overview of the changes made to the Enrollment and Admissions Policy to address deficiencies in enrollment of students with disabilities (SWD) through increasing the number of lottery entries for SWD. MZ requested that the lottery selection section be updated to clarify the order in which the lottery is drawn. JZ moved, and MJ seconded, a motion to approve the updated Enrollment and Admissions Policy as presented to the BOT with an update to clarify the order of lottery drawing. The motion was passed unanimously.

BOT discussed changes to the Key Design Elements to include the middle school program. PG moved, and LC seconded, a motion to approve the updated Key Design Elements as presented to the BOT. The motion was passed unanimously.

BOT discussed changes to the Mission statement to include the Pre-K and middle school grades. JZ proposed that GCCS update to reflect serving “Harlem and the surrounding communities” to mirror the website. BOT agreed to revisit during the June Annual Planning Meeting.

BOT discussed the draft sublease between GCCS and its sublandlord for the premises located at 218 W 147th St. BH and LC discussed the inclusion of the Overlease as an exhibit. AH moved, and PG seconded, a motion to approve the sublease as presented to the BOT with the Overlease included as an exhibit. The motion was passed unanimously.

MJ introduced that we have all the paperwork necessary to consider Misbah Budhwani and Juanita De Castro as members of the BOT. The BOT discussed their candidacy and thanked Misbah and Juanita for their participation to date.

Noting no further discussion, PG moved, and JZ seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Misbah Budhwani is genuine, and having reviewed the application in its entirety, has voted to select Misbah Budhwani as a member to its Board of Trustees, with a term expiring on 6/30/2024, pending approval by NYSED.” The motion was passed unanimously. The resolution approving Misbah Budhwani will be formally adopted upon SED’s approval.

Noting no further discussion, LC moved, and AH seconded, a motion that “After review of a thorough criminal history record check via fingerprinting which is deemed acceptable by NYSED, and having discovered no State or federal criminal history, or having provided information regarding such history to NYSED, if found, and having verified that any academic and/or professional credential or qualification presented by Juanita De Castro is genuine, and having reviewed the application in its entirety, has voted to select Juanita De Castro as a member to its Board of Trustees, with a term expiring on 6/30/2024, pending approval by NYSED.” The motion was passed unanimously. The resolution approving Juanita De Castro will be formally adopted upon SED’s approval.

#### Middle School Expansion

BH provided an update on the middle school buildout and noted the weekly walkthroughs conducted alongside Jasmin Candelario, as well as the fact that the project is on schedule and on budget. BH previewed the loan agreements for the BOT to revisit following review from counsel.

#### EAC Update

KM provided an update on student performance, noting potential suggestions to improve lower performance in grades 3-5 and the EAC’s focus on the IB renewal process and outreach regarding summer school enrollment and responses to the NYC DOE survey. MJ provided updates from Jasmin regarding data requests made of the school.

#### Academic and Operations Update

BH described new hires made across various departments as well as outstanding position vacancies. BOT and candidates discussed recruitment strategy for events and interviews.

BH provided an update on summer school enrollment. BOT engaged in discussion with parent representatives around potential reasons for low summer school enrollment. BH discussed enrollment for the fall, including applications verified and inbound interest, as well as comparison versus budget and an update on the audit process.

#### Fundraising Update

KM provided an update on the engagement with Harvest and future fundraising BOT sessions. KM and BH also discussed potential fundraising opportunities.

#### Other

BOT discussed upcoming events and BOT action items.

BOT entered into executive session at 8:29PM to discuss personnel matters.

#### Adjournment

MJ adjourned the meeting at 9:02.