

**Global Community Charter School**  
**Board Meeting Agenda**

October 19, 2016

5:30 p.m. - 7:38 p.m. (scheduled 5:30-7:30pm)

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on October 19, 2016 in the school building at 2350 Fifth Avenue*

Call to order at 5:30pm

Roll Call

In attendance: Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); Ibrahim Yusuf (IY); Peter Kauffman (PK)

Staff: Bill Holmes (BH); Phyllis Siwec (PS)

Public: James Zika (JZ)

Public comment : N/a

Minutes for the September 21, 2016 meeting approved as distributed.

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**Strategy & Governance**

**Strategy and Governance** (5:40) - MJ

Board recruitment update

KM provided update on recruitment based on call with Annie Flores (AF), Aditya Jeet (AJ), and PK. Strong pipeline with several interested candidates. JZ has submitted majority of his paperwork.

Renewal Update

MJ and PS led debrief from charter renewal visit by the state. GCCS will have opportunity to provide factual corrections on a draft of the report.

Data to be produced to BOT

PS will produce diagnostic assessment data to the BOT as well as other predictive assessment data at strategic points during the year. First update to the state due November 29.

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**School Operations & Finance**

## **Finance Committee Report** (6:00) - RM

### Finance Committee Agenda and Minutes

RM updated BOT on Finance Committee. The meeting with the auditor went very well, BOT will receive a clear, unmodified audit opinion. After receipt of the audit report, BOT will likely have resolved all financial issues from the Corrective Action Plan.

## **Chief Operating Officer Report** (6:20) - BH

### Food Service

BH reported the food service contract is now fully approved. The freezer and fire suppression system have both been fixed, so should be able to start cooking at the school November 1.

### Cause Effective

RM made motion to hire CauseEffective, or another comparable organization, to provide professional development on fundraising. IY seconded. All in favor. Motion carried. BH will resume search for Development Coordinator.

### Survey of Staff Satisfaction

BH will work with HR to explore various methods to elicit and analyze staff satisfaction and constructive criticisms of the school.

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## **Academics**

## **Education and Accountability Committee Report** (6:35) - PK

### CAP update

PS provided update on the CAP, explaining that all actions are in progress, though a bit behind schedule in producing diagnostic assessments. Teachers are being trained in Wilson reading intervention next week.

### Media Center/Library update

Library task force formed with KM as head, also including RM, PK, and BH. PS will ask academic leaders for their thoughts and contributions.

## **Head of School Report** (6:50) – PS

PS provided update report, will explore whether updates to Dashboard data necessary.

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### **Other Board Business**

#### **Executive Session** (7:05)

BOT entered Executive Session at 7:16pm to discuss personnel issue. BOT exited Executive Session at 7:38pm.

Adjournment at 7:38pm.

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All trustee meetings for the Global Community Charter school are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.