

Board Meeting Agenda
Global Community Charter School

March 20, 2019

6:35p.m. – 8:53p.m. (scheduled 6:30-8:30pm)

Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on March 20, 2019 in the school building at 2350 Fifth Avenue

Call to Order

JZ called the meeting to order at 6:35 p.m.

Roll Call

In attendance: Mary Jilek (MJ); Christopher Buffum (CB); Megan Eiss-Proctor (ME); Kate McGovern; Peter Kauffman

By Skype: James Zika (JZ); Rob Moser

Staff: Bill Holmes (BH); Kristan Norgrove

Public: None

Public Comment

None

MJ approve the January BOT Meeting minutes. ME seconded; JZ, IY, KM and CB in favor. RM abstained. Motion passed.

KM moved to approve February Special BOT Meeting minutes. JZ seconded. MJ, ME, IY, and CB in favor. RM abstained. Motion passed.

Strategy and Governance

Fundraising Task Force Update

KM briefed the board on fundraising efforts. The Fundraising Task Force is preparing an event scheduled for June 12, 2019 which will provide an opportunity to bring people to the School to engage and learn about GCCS. Growth For Good is assisting with this event.

Middle School Task Force Update

MJ led discussion of the school's thoughts on expansion. A BOT Task Force is preparing more information to be reviewed at the June BOT meeting. The BOT will continue to monitor progress towards possible school expansion.

Operations:

BH briefed the BOT on the school's initiative to pursue a pre-K program. The site has sufficient space to accommodate a pre-K program and passed its DOH inspection. The school is exploring curriculum options for this program. The BOT will continue to monitor operational and logistical considerations on the proposed pre-K program.

BH led discussion of student recruitment efforts. The lottery will be held in two weeks. The school will continue to monitor closely the number of applications to the lottery.

BH provided an update on facilities and maintenance work within the school. The roof and several parts of the school have received upgrades. The school is continuing to work on the cataloging and shelving books in the media center.

School Policy Updates:

CB presented an updated School Enrollment Proposal for consideration. The Board discussed modifying the proposal to include guidance for parents of students who move out of state and information on the GCCS transportation policy

MJ moved to update the GCCS Enrollment Policy with the following statement:

Generally, students must live in New York State to be eligible for enrollment. The school grants an exception for children of staff who live out of state. GCCS staff members are enthusiastic about the mission of the School, and may wish to enroll their eligible children. We recognize the trust these staff members place in the School and are supportive of this decision. All students' families provide proof of residence upon admission. The school may waive this requirement for students who are not living in permanent housing. If the student's permanent address changes during the school year, the family must provide updated proof of residence and update address information with the Main Office. Moving within New York State does not impact any student's ability to remain enrolled at GCCS. Students who move out of New York State must immediately contact the main office for information on the out-of-state tuition rate based on DOE guidance; these students may be eligible to remain enrolled at GCCS pending available space. Children of GCCS staff members who move out of state may remain enrolled at GCCS as long as the staff member remains employed at GCCS. In accordance with DOE guidance, GCCS is unable to provide transportation to students who live out of state.

GCCS provides transportation to eligible students in accordance with guidelines from the DOE's Office of Pupil Transport.

KM seconded. PK, RM, CB, ME, JZ in favor. Motion passed.

BOT Handbook Update Concerning Board-Member Give-Get Contribution:

RM made Motion to adopt a new BOT Giving Requirement, which will be codified in the BOT Handbook. JZ seconded. KM, PK, CB, ME, MJ in favor. Motion passes.

Academic Updates

KN briefed Board on academic progress as the state ELA exam approaches. The school's academic leadership is tracking data in preparation for these tests to inform instruction. PK provided update from the EAC on holistic instructional goals.

Finance Committee Update

BH provided update on per-pupil funding for the upcoming school year. The School has developed projections for enrollment for the upcoming school year including a projection to enroll 436 students.

Community Outreach Initiatives

JZ led discussion of potential partnerships with community organizations.

JZ adjourned meeting at 8:53 PM.

All trustee meetings for the Global Community Charter School are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.