

**Board Meeting Minutes**  
**Global Community Charter School**

May 26, 2021

6:32 p.m. – 8:32 p.m. (scheduled to convene at 6:30pm)

*Minutes of the meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on May 26, 2021 by videoconference.*

JZ noted quorum and called the meeting to order at 6:32 PM

Roll Call

BOT by video conference: James Zika (JZ); Mary Jilek (MJ); Kate McGovern (KM); Priyanka Gandhi (PG); Luke Copley (LC); Anna Houseman (AH)

GCCS Staff by video conference: Bill Holmes (BH); Kristan Norgrove (KN)

Parent Representation: Marsha Taylor, Denisse Ambert

BOT Candidates by video conference: Martha Zornow (MZ), Juanita de Castro (JC), Misbah Budhwani (MB)

Public: None.

Public comment

None.

Approval of March, April, and May Special Minutes

PG moved, and JZ seconded, a motion “to approve the Minutes from the March 17 Regular BOT Meeting.” The motion was passed unanimously.

MJ moved, and JZ seconded, a motion “to approve the Minutes from the April 21 Regular BOT Meeting.” The motion was passed unanimously.

KM moved, and NP seconded, a motion “to approve the Minutes from the May 10 Special BOT Meeting.” The motion was passed unanimously.

Items for vote

JZ moved to nominate LC to fill the vacant Treasury Officer role, effective immediately for the remainder of the 2021 school year. MJ seconded. The motion was passed unanimously.

FY 2021-2022 Budget, Organizational Chart, and Calendar

BH provided an overview of the budget for the FY 2021-2022 academic school year and answered questions. AH inquired about enrollment assumptions and efforts underway. JC and MZ asked about the timing of federal ARP & ESSER budgets, the cash flow implications, and the type of expenditures that the funding can cover. MZ, PG, LC, and AH explored teacher recruitment and retention, 403b benefits, and leadership incentives.

KN and BH explained changes to and answered questions regarding the FY 2021-2022 organizational chart given the need for leadership across the elementary and middle school campuses. MZ asked about the potential for the middle school assistant dean to increase leadership and role over time. KM inquired about the role and bandwidth of the MS leadership in providing data for the EAC. AH requested additional detail about the IB coordinator and dean

roles. LC asked about the process and timing of hiring the development coordinator. Noting no further discussion, JZ moved, and IY seconded, a motion “to approve the School Year 2021-2022 Budget and Organizational Chart presented.” The motion was passed unanimously.

KN and BH led discussion regarding the school calendar for FY 2021-2022. JZ suggested that the BOT revisit the calendar after school leadership confirms aspects around orientation.

BH provided detail on the draft sublease for the middle school. Discussion ensued around the payment schedule. BOT agreed to revisit the agreement once payment numbers are finalized.

#### SED Site Visit

JZ, KN, and BH provided a summary of the SED site visit discussions. BH offered background around the Notice of Deficiency for SWD that GCCS received and the plan to remedy.

#### Summer Meetings

JZ provided a description of the purpose and intent of the Summer BOT meetings, including strategy setting, reviewing self-evaluations, voting on a new officer slate, and other BOT matters. Discussion ensued around the format and structure of the meetings.

#### EAC Update

KM and KN updated the BOT on recent EAC discussions around state testing, summer school, PYP certification, and trends around remote instruction.

#### Adjournment

JZ adjourned the meeting at 8:32.