

Global Community Charter School
Board Meeting Agenda

August 15, 2018

6:45p.m. – 8:50pm (scheduled 6:30-8:30pm)

Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on August 15, 2018 in the school building at 2350 Fifth Avenue

Call to Order

JZ called the meeting to order at 6:45 p.m.

Roll Call

In attendance: Mary Jilek (MJ); Kate McGovern (KM); Rob Moser (RM); James Zika (JZ), Peter Kauffman (PK), Ibrahim Yusuf (IY); Tope Yusuf (TY)

Staff: Bill Holmes (BH), Kristan Norgrove (KN)

Public: Megan Eiss-Proctor

Public Comment

None

JZ moved to approve the July BOT meeting minutes as distributed. RM seconded; All in favor. Motion passed.

RM moved to approve the July Special BOT meeting minutes as distributed. JZ seconded; TY, KM in favor; MJ, IY abstained. Motion passed.

JZ gave a recap on the renewal application process, and introduced the resolutions for two charter revision requests. One, an update to the mission statement. Two, an update to the school schedule to reflect Friday half days.

MJ moved to adopt the updated mission statement. KM seconded. TY, RM, JZ, IY in favor. Motion passed.

KM moved to adopt the schedule update. MJ seconded. TY, JZ, IY in favor. RM opposed. Motion passed.

JZ provided a brief overview of the upcoming benchmark 1 submission efforts, and KN introduced the similar school comparisons work that will be done once test scores come out. JZ noted the GCCS renewal site visit is scheduled for Nov 28-28, 2018 and requested that the BOT

mark it on calendars, as well as the October 3rd 5:30pm public hearing. BOT, please mark it on calendars. KN will confirm dates and times.

MJ gave a brief update on our NYSED Liaison change. GCCS' new liaison starting August 15 is **Laura Hill**.

Academics & Operations

KN shared an update about the new teachers first week in the school. BH gave an update about the building prep for the new year - every classroom has been painted and there has been general building clean-up. He explained the updated facilities management plan and operations team staffing.

BH gave an update on returning staff figures and student enrollment. KN gave an update on recruitment for the PYP Coordinator role.

BH spoke through two changes to the employee handbook - one, an update to the time off allowance and another updated language about the tuition reimbursement program. MJ suggested the tuition reimbursement program and language be adjusted to the following: Courses with earned grades A/B have 100% reimbursement. C grade courses receive 50% reimbursement. Courses with less than C receives 0% reimbursement.

JZ moved to update the reimbursement policy as described above. RM seconded. All in favor. motion passed.

JZ moved to approve the 2018-19 Handbook with the proposed changes to tuition reimbursement program and time off allowance. MJ seconds. All in favor. Motion passed.

BH introduced the cleaning vendor contract and provided a brief overview of the bid responses.

RM moved to approve PCMS as the new cleaning vendor. Kate seconded. All in favor. Motion passed.

BH gave an update about the 2018-19 after school program. Information about the program will be communicated to parents after next week. KN gave an update about the Media Center - Media Center will be ready by October.

Finance

BH opened a discussion about Media Center budget and items for purchase. The BOT discussed a possible motion to approve COO to purchase additional items for the Media Center immediately, and the BOT will formally approve a draw down of BOT special Media Center funds next month. JZ moved to approve BH to purchase Media Center supplies. RM seconds. All in favor. Motion passed.

Rob provided an overview of proposed resolution about the retention bonus program. After discussion, the BOT determined additional consideration and review was necessary. BOT will review next month.

Other Business

JZ gave a brief update about the areas of expertise we're still looking for regarding board recruitment and encouraged the BOT to consider networks.

JZ said a method for BOT evaluation will be discussed via email over the coming weeks.

JZ adjourned the meeting at 8:50pm.