



# I. SCHOOL INFORMATION AND COVER PAGE (To be Completed By All Charter Schools)

Created: 06/28/2015

Last updated: 08/01/2015

Please be advised that you will need to complete this task first (including signatures) before all of the other tasks assigned to you by your authorizer are visible on your task page. While completing this task, please ensure that you select the correct authorizer or you may not be assigned the correct tasks.

## Page 1

### 1. SCHOOL NAME AND AUTHORIZER

(Select name from the drop down menu)

GLOBAL COMMUNITY CS (REGENTS) 310600861012

### 2. CHARTER AUTHORIZER

(For technical reasons, please re-select authorizer name from the drop down menu).

Regents-Authorized Charter School

### 3. DISTRICT / CSD OF LOCATION

NYC CSD 5

### 4. SCHOOL INFORMATION

	PRIMARY ADDRESS	PHONE NUMBER	FAX NUMBER	EMAIL ADDRESS
	2350 Fifth Avenue New York, NY 10037	646-360-2363	646-390-6036	<a href="mailto:info@globalcommunitycs.org">info@globalcommunitycs.org</a>

### 4a. PHONE CONTACT NUMBER FOR AFTER HOURS EMERGENCIES

Contact Name	Marlene Lora
Title	Operations Manager
Emergency Phone Number (###-###-####)	██████████

### 5. SCHOOL WEB ADDRESS (URL)

[www.globalcommunitycs.org](http://www.globalcommunitycs.org)

### 6. DATE OF INITIAL CHARTER

2011-09-01 00:00:00

**7. DATE FIRST OPENED FOR INSTRUCTION**

2012-09-01 00:00:00

**8. FINAL VERIFIED BEDS ENROLLMENT FOR THE 2014-15 School Year as reported to Department's Office of Information and Reporting Services (via the NYC DOE for charter schools in NYC) in August.**

286

**9. GRADES SERVED IN SCHOOL YEAR 2014-15**

Check all that apply

Grades Served	K, 1, 2, 3
---------------	------------

**10. DOES THE SCHOOL CONTRACT WITH A CHARTER OR EDUCATIONAL MANAGEMENT ORGANIZATION?**

	Yes/No	Name of CMO/EMO
	No	

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**11. FACILITIES**

Will the School maintain or operate multiple sites?

No, just one site.

**12. SCHOOL SITES**

Please list the sites where the school will operate in 2015-16.

	Physical Address	Phone Number	District/CSD	Grades Served at Site	School at Full Capacity at Site	Facilities Agreement
Site 1 (same as primary site)	2350 Fifth Avenue New York, NY 10037	646-360-2363	CSD 5	K-4	Yes	Rent/Lease
Site 2						
Site 3						

**12a. Please provide the contact information for Site 1 (same as the primary site).**

Name	Work Phone	Alternate Phone	Email Address
------	------------	-----------------	---------------

School Leader	Phyllis Siwec	646-360-2363	[REDACTED]	[REDACTED]
Operational Leader	Marlene Lora	646-360-2363	[REDACTED]	[REDACTED]
Compliance Contact	Marlene Lora	646-360-2363	[REDACTED]	[REDACTED]
Complaint Contact	Alicia Adams	646-360-2363	[REDACTED]	[REDACTED]

**13. Are the School sites co-located?**

No

Page 3

**14. Were there any revisions to the school’s charter during the 2014-2015 school year? (Please include both those that required authorizer approval and those that did not require authorizer approval).**

Yes

**14a. Summary of Charter Revisions**

	Category (Select Best Description)	Specific Revision (150 word limit)	Date Approved by BOT (if applicable)	Date Approved by Authorizer (if applicable)
1	Change District or CSD of Location	The Global Community Charter School will be located in CSD 5 in the area of Central Harlem in Manhattan.	8/1/2014	
2				
3				
4				
5				

**15. Name and Position of Individual(s) Who Completed the 2014-15 Annual Report.**

Phyllis Siwec, Head of School; Kate McGovern, Board of Trustees Chair

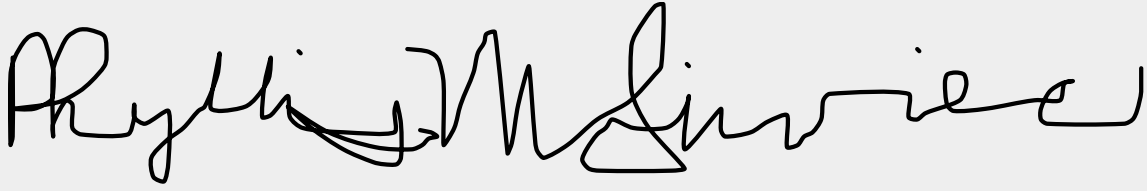
**16. Our signatures below attest that all of the information contained herein is truthful and accurate and that this charter school is in compliance with all aspects of its charter, and with all pertinent Federal, State, and local laws, regulations, and rules. We understand that if any information in any part of this report is found to have been deliberately misrepresented, that will constitute grounds for the revocation of our charter. Check YES if you agree and use the mouse on your PC or the stylist on your mobile device to sign your name).**

**Responses Selected:**

Yes

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Signature, Head of Charter School



A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "Peyton M. Lawrence".

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Signature, President of the Board of Trustees



A handwritten signature in black ink on a light gray background. The signature is cursive and appears to read "K. J. [unclear]".

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Thank you.



# Appendix A: Link to the New York State School Report Card

Last updated: 07/27/2015

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Page 1

**Charter School Name:**

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## 1. NEW YORK STATE REPORT CARD

**Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>).**

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

[data.nysed.gov/reportcard.php?year=2014&instid=800000071075](https://data.nysed.gov/reportcard.php?year=2014&instid=800000071075)



# Appendix A: Progress Toward Goals

Created: 07/27/2015

Last updated: 10/29/2015

## Page 1

Charter School Name:

### 1. NEW YORK STATE REPORT CARD

Provide a direct URL or web link to the most recent New York State School Report Card for the charter school (See <https://reportcards.nysed.gov/>) which captures school-level enrollment and demographic information, staff qualifications, electronic student records, and attendance rates, as prescribed by New York State statute (8 NYCRR 119.3).

(Charter schools completing year one will not yet have a School Report Card or link to one. Please type "URL is not available" in the space provided).

[data.nysed.gov/reportcard.php?year=2014&instid=800000071075](https://data.nysed.gov/reportcard.php?year=2014&instid=800000071075)

### 2. APPENDIX A: PROGRESS TOWARD CHARTER GOALS

The following tables reflect formatting in the online portal required for Board of Regents-authorized charter schools and NYCDOE-authorized charter schools only. Schools should list Progress Toward Charter Goals by August 1, 2015. If the goals are based on student performance data that the school will not have access to before August 1, 2015 (e.g., the NYS Assessment results), explain this in the "2014-2015 Progress Toward Attainment of Goal" column. The information can be updated when available. Appendix A must be fully completed no later than November 1, 2015.

#### 2a. ACADEMIC STUDENT PERFORMANCE GOALS

##### 2014-15 Progress Toward Attainment of Academic Goals

	Academic Student Performance Goal	Measure Used to Evaluate Progress Toward Attainment of Goal	2014-2015 Progress Toward Attainment of Goal - Met, Partially Met, or Not Met	If Not Met, Describe Efforts School Will Take
Academic Goal 1	Each year 80% of students who have been enrolled at the school on BEDS day for at least two consecutive years will perform at or above grade level (Levels 3&4) on the ELA and Math NYSED assessments.	ELA and Math NYSED Assessments	Not met:  11.6% of students who were enrolled on BEDS day for at least two consecutive years performed at Levels 3&4 on the NYSED ELA Exam.  11.6% of students who were enrolled on BEDS day for at least two consecutive years performed at Levels 3&4 on the NYSED Math Exam.	

Academic Goal 2	DRAFT/ Each school year 100% of students who are continuously enrolled from Aug/Sept at start of school year to the end of the school year in June will show growth on GMADE/GRADE over the course of the school year.	GRADE and GMADE Assessments	Partially Met:  88.0% of Continuously Enrolled Students Showed Growth on GMADE Exam.  81.5% of Continuously Enrolled Students Showed Growth on GRADE Exam.	
Academic Goal 3	DRAFT/ Each school year an increase of 25% of students who are continuously enrolled from Aug/Sept at start of school year to the end of school year in June will achieve grade level or above as measured on the GRADE and GMADE Assessments.	GRADE and GMADE Assessments	Data Not Yet Available	
Academic Goal 4	Each school year 100% of students who are continuously enrolled from Aug/Sept at start of school year to the end of the school year in June will participate in inquiry-based learning units involving community action during each academic year (4 for Kindergarten; 6 for Grades 1-5)	<ul style="list-style-type: none"> <li>-Number of Teachers trained in IBPYP</li> <li>-Number of students who have portfolios</li> <li>-Rubrics developed for assessing student products and levels of Community Action</li> </ul>	Partially Met in 2014-15: All students have individual portfolios, in all classrooms. All teachers will be trained in Level 1 IBPYP Transdisciplinary Themes in Aug 2015. Rubrics will be developed as a result of the training that describe Levels of accomplishment in student projects that lead to Community Action	
Academic Goal 5	<p>Student Progress Over Time ELA (Growth)</p> <p>5a. Aggregate Growth</p> <p>5b. Subgroup Growth</p> <p>5c. Performance Index: Aggregate growth to proficiency</p> <p>5d. Performance Index: Subgroup growth to proficiency</p> <p>Student Progress Over Time Math (Growth)</p> <p>5a. Aggregate growth</p> <p>5b. Subgroup Growth</p> <p>5c. Performance Index: Aggregate growth to proficiency</p> <p>5d. Performance Index: Subgroup growth to proficiency</p>	<p>NYSED Annual Assessment in ELA &amp; Math</p> <p>5a. Unadjusted Mean Growth Percentile (MGP) for all students on NYS assessments</p> <p>5b. Unadjusted Mean Growth Percentile (MGP) for all accountability subgroups</p> <p>5c. Performance Index (which accounts for the number of students who are proficient or those making growth sufficient to achieve proficiency within 3 years)</p> <p>5d. Performance Index (which accounts for the number of students who are proficient or those making growth sufficient to achieve proficiency within 3 years)</p>	<p>5a. and 5b. GCCS currently has only one year of NYSED exam results. At least two years of results are required to calculate Unadjusted Mean Growth Percentile (MGP).</p> <p>5c. and 5d. GCCS currently has only one year of NYSED exam results. At least two years of results are required to calculate Performance Indexes.</p>	

Academic Goal 6	<p>Student Achievement (Attainment) ELA 6a. Aggregate Proficiency 6b. Subgroup Proficiency 6c. Similar Schools Comparison 6d. District Comparison 6e. Subgroup Comparison</p> <p>Student Achievement (attainment) Math 6a. Aggregate Proficiency 6b. Subgroup Proficiency 6c. Similar Schools Comparison 6d. District Comparison 6e. Subgroup Comparison</p>	<p>6a. Percent of students proficient on Gr 3-8 state assessments for all students 6b. Percent of students proficient on Gr 3-8 state assessments for all accountable subgroups 6c. Effect size in Comparative Regression Analysis controlling for prior academic performance and student characteristics 6d. Percent of students proficient on Gr 3-8 state assessments 6e. Percent of students proficient on Gr 3-8 state assessments</p>	<p>6a. GCCS Aggregate proficiency for continuously enrolled students on the 2015 NYSED Math exam was 11.6%</p> <p>GCCS Aggregate proficiency for continuously enrolled students on the 2015 NYSED ELA exam was 11.6%</p>	
Academic Goal 7	<p>State and Federal Accountability System</p> <p>State Accountability Designation</p>	Reward, Good Standing, Local Assistance Plan, Focus or Priority School Status	Data Not Yet Available	
Academic Goal 8				

**2a1. Do have more academic goals to add?**

No

**2a2. Do have more academic goals to add?**

No

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**2b. ORGANIZATIONAL GOALS**

**2014-15 Progress Toward Attainment of Organizational Goals**

	Organizational Goal	Measure Used to Evaluate Progress	2014-15 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Org Goal 1	GCCS will have an annual average student attendance of 95%.	Daily attendance data taken in ALMA the student information system.	Partially Met: Analysis of student attendance data in ALMA shows an average rate of attendance for the year of 92.4%. Impact of the move on attendance is more fully described in the Recruitment and Retention section of the Annual Report.	



Org Goal 2	For all parents/guardians whose children are enrolled annually from Aug/Sept to June, 80% will attend three or more school-based events each year.	Attendance taken at each event	Met: Attendance was taken for some but not all events in 2014-15. We have developed a sign-in protocol for all parent events so that we can track per event and per month all participation by our parents. Since we have three Parent/ Teachers Conferences each year as a time to share report cards and reflect on student progress made to date, and since very few parents (5-10) parents do not attend all three, we can conclude that we have had about 87% of our parents participate with those three events.
Org Goal 3	More than 50% of surveyed parents will express satisfaction with the school as demonstrated on the NYCDOE Annual Parent Survey.	Annual NYCDOE Parent Survey	GCCS exceeded this goal. The NYCDOE Parent Survey results show that parents rated the school at 96% in response to the section of the survey "How satisfied are you with the following: The response I get when I contact this school; The education my child has received this year; and The overall quality of my child's teachers this year."
Org Goal 4			
Org Goal 5			

**2b.1 Do you have more organizational goals to add?**

No

**2c. FINANCIAL GOALS**

**2014-15 Progress Toward Attainment of Financial Goals**

	Financial Goals	Measure Used to Evaluate Progress	2014-2015 Progress Toward Attainment	If Not Met, Describe Efforts School Will Take
Financial Goal 1	The school will operate each year within the budget established annually by the Board of Trustees.	Review of monthly financials and ongoing review of the budget with our financial consulting firm Financial Management Associates (FMA).	The school exceeded this goal and ended the 2014-15 school year with a surplus of funds.	
Financial Goal 2				
Financial Goal 3				

Financial Goal 4				
Financial Goal 5				



# Appendix B: Total Expenditures and Administrative Expenditures per Child

Last updated: 07/28/2015

## Page 1

**Charter School Name:**

### **B. Financial Information**

**This information is required of ALL charter schools. Provide the following measures of fiscal performance of the charter school in Appendix B (Total Expenditures and Administrative Expenditures Per Child):**

#### **1. Total Expenditures Per Child**

To calculate **'Total Expenditures per Child'** take total expenditures (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).

Line 1: Total Expenditures	4542864
Line 2: Year End Per Pupil Count	284
Line 3: Divide Line 1 by Line 2	15996

#### **2. Administrative Expenditures per Child**

To calculate **'Administrative Expenditures per Child'** take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the unaudited 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. The relevant portion that must be included in this calculation is defined as follows:

Administrative Expenditures: Administration and management of the charter school includes the activities and personnel of the offices of the chief school officers, the treasurer, the finance or business offices, the purchasing unit, the employee personnel offices, the records management offices, or a public information and services offices. It also includes those administrative and management services provided by other organizations or corporations on behalf of the charter school for which the charter school pays a fee or other compensation.

Please note the following:

- Do not include the FTE of personnel dedicated to administration of the instructional programs.
- Do not include Employee Benefit costs or expenditures in the above calculations.
- A template for the Schedule of Functional Expenses is provided on page 20 of the 2014-15 Annual Report Guidelines to assist schools identify the categories of expenses needed to compute the two per pupil calculations. This template does not need to be completed or submitted on August 1st as it will be submitted November 1st as part of the audited financial statements. Therefore schools should use unaudited amounts for these per pupil calculations. (See the 2014-15 Annual Report Guidelines in "Resources" area of your portal task page).

**To calculate **'Administrative Expenditures per Child'** take the relevant portion from the 'personnel services cost' row and the 'management and general' column (from the 2014-15 Schedule of Functional Expenses) and divide by the year end per pupil count. (Integers Only. No dollar signs or commas).**

Line 1: Relevant Personnel Services Cost (Row)	632482
Line 2: Management and General Cost (Column)	385379
Line 3: Sum of Line 1 and Line 2	1017861
Line 4: Year End Per Pupil Count	284
Line 5: Divide Line 3 by the Year End Per Pupil Count	3584

***Thank you.***



**Financial**

**School Name:**

**Date:**

**School Fiscal Contact Name:**

**School Fiscal Contact Email:**

**School Fiscal Contact Phone:**

**District of Location:**

**Authorizer:**

**Years of Operation:**

**Facility:**

**Grades Currently Served:**

**Planned Grades at Full Capacity:**

**Enrollment:**

**Max Enrollment:**

**Year of Most Recent Data**

**School Fiscal Contact Phone:**

**School Audit Firm Name:**

**School Audit Contact Name:**

**School Audit Contact Email:**

**School Audit Contact Phone:**

**Latest Audit Period (through June 30):**

**Do Not Use this Box**



## Audit Supplemental Data Request Form

*for Regents-Authorized Charter Schools*

**Global Community Charter School**

July 31, 2015

Michael Powers

SED

4

Public

K-5

K-8

384

384

2015

917-328-1460

Mengel, Metzger, Barr & Co.

Michelle Cain

[mcain@mmb-co.com](mailto:mcain@mmb-co.com)

(585) 423-1860 x3259

2015

Global Community Charter School2015

**FILL IN GRAY CELLS**

**Global Community Charter School**

**STATEMENTS OF FINANCIAL POSITION**

FOR THE YEARS ENDED JUNE 30,

	<u>2015</u>	<u>2014</u>
<b>ASSETS</b>		
<b>CURRENT ASSETS</b>		
Cash and cash equivalents	\$132,067	\$51,085
Grants and contracts receivable	270,035	95,400
Accounts receivables	1,051	830
Inventory	-	-
Prepaid Expenses	-	-
Contributions and other receivables	-	-
Other	-	-
<b>TOTAL CURRENT ASSETS</b>	<b>\$403,153</b>	<b>\$147,315</b>
<b>OTHER ASSETS</b>		
Investments	\$-	\$-
Property, Plant and Equipment, Net	167,077	250,610
Restricted Cash	-	-
<b>OTHER ASSETS</b>	<b>\$167,077</b>	<b>\$250,610</b>
<b>TOTAL ASSETS</b>	<b>\$570,229</b>	<b>\$397,925</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>CURRENT LIABILITIES</b>		
Accounts payable and accrued expenses	\$81,755	\$196,055
Accrued payroll and benefits	191,075	162,298
Refundable Advances	25,256	-
Dreferred Revenue	-	62,115
Current maturities of long-term debt	-	-
Short Term Debt - Bonds, Notes Payable	-	-
Other	-	-
<b>TOTAL CURRENT LIABILITIES</b>	<b>\$298,086</b>	<b>\$420,468</b>
<b>LONG-TERM DEBT, net current maturities</b>	<b>\$-</b>	<b>\$-</b>
<b>TOTAL LIABILITIES</b>	<b>\$298,086</b>	<b>\$420,468</b>
<b>NET ASSETS</b>		
Unrestricted	\$272,144	\$(22,542)
Temporarily restricted	-	-
<b>TOTAL NET ASSETS</b>	<b>\$272,144</b>	<b>\$(22,542)</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$570,229</b>	<b>\$397,925</b>

Check

-

-

**FILL IN GRAY CELLS**

**Global Community Charter School**

STATEMENTS OF ACTIVITIES

FOR THE YEARS ENDED JUNE 30,

	2015			2014
	Unrestricted	Temporarily Restricted	Total	Total
<b>REVENUE, GAINS AND OTHER SUPPORT</b>				
State & Local Operating Revenue	\$4,660,823	\$-	\$4,660,823	\$3,217,654
Federal - Title and IDEA	79,398	-	79,398	69,575
Federal - Other	-	-	-	-
State and City Grants	-	-	-	-
Contributions and private grants	76,805	-	76,805	64,732
After school revenue	-	-	-	-
Other	21,003	-	21,003	11,726
Food Service/Child Nutrition Program	-	-	-	-
<b>TOTAL REVENUE, GAINS AND OTHER SUPPORT</b>	\$4,838,029	\$-	\$4,838,029	\$3,363,687
<b>EXPENSES</b>				
Program Services				
Regular Education	\$3,201,693	\$-	\$3,201,693	\$2,465,536
Special Education	478,414	-	478,414	367,946
Other Programs	-	-	-	-
Total Program Services	\$3,680,107	\$-	\$3,680,107	\$2,833,482
Supporting Services				
Management and general	\$840,518	\$-	\$840,518	\$646,439
Fundraising	22,717	-	22,717	17,472
<b>TOTAL OPERATING EXPENSES</b>	\$4,543,342	\$-	\$4,543,342	\$3,497,393
<b>SURPLUS / (DEFICIT) FROM SCHOOL OPERATIONS</b>	\$294,686	\$-	\$294,686	\$(133,706)
Contributions				
Foundations	\$-	\$-	\$-	\$-
Individuals	-	-	-	-
Corporations	-	-	-	-
Fundraising	-	-	-	-
Interest income	-	-	-	-
Miscellaneous income	-	-	-	-
Net assets released from restriction	-	-	-	-
<b>TOTAL SUPPORT AND OTHER REVENUE</b>	\$-	\$-	\$-	\$-
<b>CHANGE IN NET ASSETS</b>	\$294,686	\$-	\$294,686	\$(133,706)
NET ASSETS BEGINNING OF YEAR	\$(22,543)	\$-	\$(22,543)	\$111,163
PRIOR YEAR/PERIOD ADJUSTMENTS	-	-	-	-
<b>NET ASSETS - END OF YEAR</b>	\$272,143	\$-	\$272,143	\$(22,543)



**GLOBAL COMMUNITY CHARTER SCHOOL**

**NEW YORK, NEW YORK**

**AUDITED FINANCIAL STATEMENTS**

**REPORT REQUIRED BY**  
**GOVERNMENT AUDITING STANDARDS**

**AND**

**INDEPENDENT AUDITOR'S REPORTS**

**JUNE 30, 2015**

**(With Comparative Totals for 2014)**



**MENGEL METZGER BARR & CO. LLP**

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees  
Global Community Charter School

**Report on the Financial Statements**

We have audited the accompanying financial statements of Global Community Charter School, which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and changes in net assets (deficiency), functional expenses, and cash flows for the year then ended, and the related notes to the financial statements.

***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Global Community Charter School as of June 30, 2015, and the changes in its net assets (deficiency) and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

***Report on Summarized Comparative Information***

We have previously audited Global Community Charter School's June 30, 2014 financial statements, and we expressed an unmodified audit opinion on those audited financial statements in our report dated February 10, 2015. In our opinion, the summarized comparative information presented herein as of and for the year ended June 30, 2014 is consistent, in all material respects, with the audited financial statements from which it has been derived.

***Other Report Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated October 28, 2015 on our consideration of Global Community Charter School's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Global Community Charter School's internal control over financial reporting and compliance.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 28, 2015

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FINANCIAL POSITION

JUNE 30, 2015

(With Comparative Totals for 2014)

<u>ASSETS</u>	<u>June 30,</u>	
	<u>2015</u>	<u>2014</u>
<u>CURRENT ASSETS</u>		
Cash	\$ 105,505	\$ 51,085
Grants and other receivables	314,593	95,400
Prepaid expenses and other current assets	-	830
TOTAL CURRENT ASSETS	<u>420,098</u>	<u>147,315</u>
<u>PROPERTY AND EQUIPMENT, net</u>	<u>173,107</u>	<u>250,610</u>
TOTAL ASSETS	<u>\$ 593,205</u>	<u>\$ 397,925</u>
 <u>LIABILITIES AND NET ASSETS (DEFICIENCY)</u>		
<u>CURRENT LIABILITIES</u>		
Accounts payable and accrued expenses	\$ 146,170	\$ 110,055
Accrued payroll and benefits	172,712	156,239
Accrued rent liability	53,216	86,000
Vacation accrual	24,750	6,059
Deferred revenue	11,729	13,527
Deferred lease liability	-	48,588
TOTAL CURRENT LIABILITIES	408,577	420,468
<u>DEFERRED LEASE LIABILITY</u>	90,000	-
<u>NET ASSETS (DEFICIENCY), unrestricted</u>	<u>94,628</u>	<u>(22,543)</u>
TOTAL LIABILITIES AND NET ASSETS (DEFICIENCY)	<u>\$ 593,205</u>	<u>\$ 397,925</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF ACTIVITIES AND CHANGES IN NET ASSETS (DEFICIENCY)

YEAR ENDED JUNE 30, 2015  
(With Comparative Totals for June 30, 2014)

	Year ended June 30,	
	2015	2014
Operating revenue and support:		
State and local per pupil operating revenue	\$ 4,529,462	\$ 3,205,090
Government grants	361,324	142,800
Individuals and corporations	-	4,253
Fundraising	6,639	-
Contributed legal services	155,567	11,641
Interest income	636	42
Other income	2,905	1
TOTAL OPERATING REVENUE AND SUPPORT	5,056,533	3,363,827
Expenses:		
Program:		
Regular education	3,184,538	2,234,582
Special education	812,673	611,588
Management and general	918,446	630,361
Fundraising and special events	23,705	15,818
TOTAL EXPENSES	4,939,362	3,492,349
CHANGE IN NET ASSETS (DEFICIENCY)	117,171	(128,522)
Net (deficiency) assets at beginning of year	(22,543)	105,979
NET ASSETS (DEFICIENCY) AT END OF YEAR	<u>\$ 94,628</u>	<u>\$ (22,543)</u>

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF FUNCTIONAL EXPENSES

YEAR ENDED JUNE 30, 2015  
 (With Comparative Totals for June 30, 2014)

	Year Ended June 30, 2015							Year ended June 30, 2014	
	Program Services			Supporting Services			Total		
	No. of Positions	Regular Education	Special Education	Sub-total	Management and general	Fundraising and special events			Sub-total
Personnel services costs:									
Administrative staff personnel	9	\$ 176,250	\$ 76,791	\$ 253,041	\$ 324,114	\$ 13,542	\$ 337,656	\$ 590,697	\$ 508,148
Instructional personnel	49	1,419,368	421,086	1,840,454	-	-	-	1,840,454	1,352,443
Non-instructional personnel	9	75,891	13,604	89,495	14,240	4,747	18,987	108,482	136,215
Total personnel services costs	67	1,671,509	511,481	2,182,990	338,354	18,289	356,643	2,539,633	1,996,806
Fringe benefits & payroll taxes		396,819	122,337	519,156	80,928	4,374	85,302	604,458	454,642
Staff development		32,015	5,335	37,350	3,686	-	3,686	41,036	32,712
Legal service		-	-	-	155,567	-	155,567	155,567	11,641
Accounting / audit services		-	-	-	32,912	-	32,912	32,912	20,600
Other purchased/professional/ consulting services		-	-	-	46,790	-	46,790	46,790	22,520
Other professional services		24,660	10,819	35,479	47,745	-	47,745	83,224	81,082
Marketing / recruitment		-	316	316	3,077	-	3,077	3,393	21,059
Supplies and materials		129,409	17,133	146,542	8,987	-	8,987	155,529	154,638
Food service		12,960	1,936	14,896	-	-	-	14,896	11,905
Student services		1,109	166	1,275	-	-	-	1,275	8,843
Office expense		27,070	5,253	32,323	8,081	-	8,081	40,404	16,199
Insurance		-	-	-	31,018	-	31,018	31,018	26,620
Technology		-	-	-	73,712	-	73,712	73,712	6,214
Equipment / furnishings		-	-	-	25,701	-	25,701	25,701	1,138
Repairs and maintenance		171,492	25,625	197,117	-	-	-	197,117	177,878
Depreciation and amortization		109,944	16,428	126,372	-	-	-	126,372	145,241
Building and Land Rent / Lease		552,767	86,794	639,561	55,413	-	55,413	694,974	289,854
Other		54,784	9,050	63,834	6,475	1,042	7,517	71,351	12,757
		\$ 3,184,538	\$ 812,673	\$ 3,997,211	\$ 918,446	\$ 23,705	\$ 942,151	\$ 4,939,362	\$ 3,492,349

The accompanying notes are an integral part of the financial statements.

GLOBAL COMMUNITY CHARTER SCHOOL

STATEMENT OF CASH FLOWS

YEAR ENDED JUNE 30, 2015  
(With Comparative Totals for June 30, 2014)

	<u>Year ended June 30,</u>	
	<u>2015</u>	<u>2014</u>
<b><u>CASH FLOWS - OPERATING ACTIVITIES</u></b>		
Change in net assets (deficiency)	\$ 117,171	\$ (128,522)
Adjustments to reconcile change in net assets (deficiency) to net cash provided from (used for) operating activities:		
Loss on disposal of leasehold improvements	41,426	-
Depreciation and amortization	126,372	145,241
Changes in certain assets and liabilities affecting operations:		
Grants and other receivables	(219,193)	(95,400)
Prepaid expenses and other current assets	830	5,985
Accounts payable and accrued expenses	36,115	(36,637)
Accrued payroll and benefits	16,473	36,629
Accrued rent liability	(32,784)	86,000
Vacation accrual	18,691	2,859
Deferred revenue	(1,798)	(25,256)
Deferred lease liability	41,412	(42,662)
NET CASH PROVIDED FROM (USED FOR) OPERATING ACTIVITIES	144,715	(51,763)
<b><u>CASH FLOWS - INVESTING ACTIVITIES</u></b>		
Purchases of property and equipment	(90,295)	(52,217)
NET CASH USED FOR INVESTING ACTIVITIES	(90,295)	(52,217)
<b><u>CASH FLOWS - FINANCING ACTIVITIES</u></b>		
Repayments on note payable	-	(21,818)
NET CASH USED FOR FINANCING ACTIVITIES	-	(21,818)
NET INCREASE (DECREASE) IN CASH	54,420	(125,798)
Cash at beginning of year	51,085	176,883
CASH AT END OF YEAR	<u>\$ 105,505</u>	<u>\$ 51,085</u>

The accompanying notes are an integral part of the financial statements.



GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS

JUNE 30, 2015 AND 2014

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The Charter School

Global Community Charter School (the “Charter School”) is an educational corporation that operates as a charter school in New York, New York. On September 13, 2011, the Board of Regents of the University of the State of New York granted the Charter School a provisional charter valid for a term of five years and renewable upon expiration.

Financial Statement presentation

The financial statements of the Charter School have been prepared on the accrual basis of accounting in conformity with accounting principles generally accepted in the United States of America (GAAP). The Charter School reports information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

These classes of net assets are defined as follows:

*Permanently restricted* – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that neither expire by passage of time nor can be fulfilled or otherwise removed by actions of the Charter School. The Charter School had no permanently restricted net assets at June 30, 2015 and 2014.

*Temporarily restricted* – Net assets resulting from contributions and other inflows of assets whose use by the Charter School is limited by donor-imposed stipulations that either expire by passage of time or can be fulfilled and removed by actions of the Charter School pursuant to those stipulations. The Charter School had no temporarily restricted net assets at June 30, 2015 or 2014.

*Unrestricted* – The net assets over which the Governing Board has discretionary control to use in carrying on the Charter School’s operations in accordance with the guidelines established by the Charter School. The Board may designate portions of the current unrestricted net assets for specific purposes, projects or investment.

Revenue and support recognition

Revenue from state and local governments resulting from the Charter School’s charter status and based on the number of students enrolled is recorded when services are performed in accordance with the charter agreement.

Revenue from federal, state and local government grants and contracts are recorded by the Charter School when qualifying expenditures are incurred and billable.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015 AND 2014

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Contributions

Contributions received are recorded as unrestricted, temporarily or permanently restricted support depending on the existence of any donor restrictions. A contribution that is received and expended in the same year for a specific purpose is classified as unrestricted revenue.

Contributions are recorded as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires, that is, when a stipulated purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities and changes in net assets as net assets released from restrictions.

Cash

Cash balances are maintained at financial institutions located in New York and are insured by the FDIC up to \$250,000 at each institution. In the normal course of business, the cash account balances at any given time may exceed insured limits. However, the Charter School has not experienced any losses in such accounts and does not believe it is exposed to significant risk in cash.

Grants and other receivables

Grants and other receivables are stated at the amount management expects to collect from outstanding balances. Management provides for probable uncollectible amounts based on its assessment of the current status of individual receivables from grants, agencies and others. Balances that are still outstanding after management has used reasonable collection efforts are written off against the allowance for doubtful accounts. There were no allowance for doubtful accounts at June 30, 2015 and 2014.

Property and equipment

Property and equipment are recorded at cost. Depreciation and amortization are computed using the straight-line method on a basis considered adequate to depreciate the assets over their estimated useful lives, which range from two to seven years. Leasehold improvements are being amortized with a useful life that is the same as the term of the building lease ranging from two to three years.

Contributed services

The Charter School receives contributed services from volunteers to serve on the Board of Trustees. The Charter School received transportation services, food supplies and services and certain office equipment from the local district. These services are not valued in the financial statements.

The Charter School received contributed legal services which were valued at \$155,567 and \$11,641, respectively, and are included in legal fees expense in the accompanying statement of functional expenses for the years ended June 30, 2015 and 2014.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015 AND 2014

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Tax exempt status

The Charter School is a tax-exempt organization under section 501(c)(3) of the Internal Revenue Code and applicable state regulations and, accordingly, is exempt from federal and state taxes on income.

The Charter School has filed for and received income tax exemptions in the various jurisdictions where it is required to do so. The Charter School files Form 990 in the U.S. federal jurisdiction. The tax returns for the years ended June 30, 2012 through 2015 are still subject to potential audit by the IRS. Management of the Charter School believes they have no material uncertain tax positions and, accordingly, will not recognize any liability for unrecognized tax benefits.

Marketing costs

The Charter School expenses marketing costs as they are incurred. Total marketing and recruiting costs approximated \$3,000 and \$21,000 for the years ended June 30, 2015 and 2014, respectively.

Deferred revenue

The Charter School records grant revenue as deferred revenue until it is expended for the purpose of the grant, at which time it is recognized as revenue.

Deferred lease liability

The Charter School leases its facility. The lease contains pre-determined fixed escalations of the base rent. In accordance with GAAP, the Charter School recognizes the related rent expense on a straight-line basis and records the difference between the recognized rental expense and the amounts payable under the lease as a deferred lease liability.

Use of estimates in the preparation of financial statements

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

Comparatives for the year ended June 30, 2014

The financial statements include certain prior year summarized comparative information in total but not by functional classification. Such information does not include sufficient detail to constitute a presentation in conformity with accounting principles generally accepted in the United States of America. Accordingly, such information should be read in conjunction with the Charter School's financial statements for the year ended June 30, 2014, from which the summarized information was derived.

Reclassifications

Certain 2014 amounts have been reclassified to conform with the 2015 presentation.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015 AND 2014

NOTE A: THE CHARTER SCHOOL AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES,

Cont'd

Subsequent events

The Charter School has conducted an evaluation of potential subsequent events occurring after the statement of financial position date through October 28, 2015, which is the date the financial statements are available to be issued. No subsequent events requiring disclosure were noted.

NOTE B: PROPERTY AND EQUIPMENT

Property and equipment consist of the following:

	<u>June 30,</u>	
	<u>2015</u>	<u>2014</u>
Furniture and fixtures	\$ 126,604	\$ 100,155
Computers and equipment	154,010	117,692
Leasehold improvements	<u>27,527</u>	<u>296,509</u>
	308,141	514,356
Less accumulated depreciation and amortization	<u>135,034</u>	<u>263,746</u>
	<u>\$ 173,107</u>	<u>\$ 250,610</u>

Total depreciation and amortization expense was \$126,372 and \$145,241 for the years ended June 30, 2015 and 2014, respectively.

NOTE C: SCHOOL FACILITY

The Charter School leased approximately 20,000 square feet of classrooms and office facilities under a non-cancelable lease agreement expiring in July 2015. Monthly payments were \$9,000 per month through June 2013, increasing to \$22,167 per month in July 2013 through June 2014, at which point, rent increased to \$28,333 per month. The Charter School has negotiated a lease termination with the landlord effective July 2015 as the school relocated and as a result leased space at a different location. Due to the lease termination, all related leasehold improvements were disposed of and the resulting loss on disposal of leasehold improvements is included in the accompanying statement of functional expenses for the year ended June 30, 2015.

In July 2014, the Charter School entered into a new lease for different facilities. The Charter School moved into the new building during February 2015. The lease goes from February 1, 2015 through July 31, 2017 with the option to renew for an additional five years and then for another additional five years in August 2022. Monthly rental payments will be \$45,000. As of August 1, 2015, base monthly rent will increase every year by \$15,000. The Charter School is required to maintain general liability insurance in case of an incident that causes the demise of the premises. The Charter School will also pay additional expenses for utilities, maintenance, improvements, and real estate taxes.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015 AND 2014

NOTE C: SCHOOL FACILITY, Cont'd

The future minimum payments on these agreements for base rent are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2016	\$ 705,000
2017	885,000
2018	<u>75,000</u>
	<u>\$ 1,665,000</u>

Rent expense for the years ended June 30, 2015 and 2014 was \$694,974 and \$289,854, respectively.

NOTE D: OPERATING LEASE

The Charter School entered into non-cancelable lease agreements for office equipment and furniture expiring at various dates through August 2018. The future minimum payments on these agreements are as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2016	\$ 66,689
2017	66,689
2018	45,553
2019	<u>5,076</u>
	<u>\$ 184,007</u>

NOTE E: CONTINGENCY

Certain grants and contracts may be subject to audit by funding sources. Such audits might result in disallowance of costs submitted for reimbursement by the Charter School. Management is of the opinion that such disallowances, if any, will not have a material effect on the accompanying financial statements. Accordingly, no amounts have been provided in the accompanying financial statements for such potential claims.

GLOBAL COMMUNITY CHARTER SCHOOL

NOTES TO FINANCIAL STATEMENTS, Cont'd

JUNE 30, 2015 AND 2014

NOTE F: CONCENTRATIONS

At June 30, 2015, approximately 85% of grants and other receivables are due from the New York City Department of Education. As of June 30, 2014, approximately 100% of grants and other receivables were due from the New York State Department of Education relating to certain grants.

During the years ended June 30, 2015 and 2014 approximately 92% and 95% of total operating revenue and support came from per-pupil funding provided by New York State. The per-pupil rate is set annually by the State based on the school district in which the Charter School's students are located.

**GLOBAL COMMUNITY CHARTER SCHOOL**

**REPORT REQUIRED BY GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Board of Trustees  
Global Community Charter School

We have audited in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of Global Community Charter School, which comprise the statement of financial position as of June 30, 2015, and the related statements of activities and changes in net (deficiency) assets, functional expenses, and cash flows for the year then ended, and the related notes to the financial statements and have issued our report thereon dated October 28, 2015.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered Global Community Charter School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Global Community Charter School's internal control. Accordingly, we do not express an opinion on the effectiveness of Global Community Charter School's internal control.

Our consideration of internal control over financial reporting was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies, and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as described in the accompanying schedule of findings and responses, we identified certain deficiencies in internal control that we consider to be a material weakness and a significant deficiency.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We consider the deficiency described in the accompanying schedule of findings and responses as item 2015-001 to be a material weakness.



A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the deficiency described in the accompanying schedule of findings and responses as item 2015-002 to be a significant deficiency.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Global Community Charter School's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of Global Community Charter School in a separate letter dated October 28, 2015.

### **Global Community Charter School's Response to Findings**

Global Community Charter School's responses to the findings identified in our audit are described in the accompanying schedule of findings and responses. Global Community Charter School's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

### **Purpose of This Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Mengel, Metzger, Barw & Co. LLP*

Rochester, New York  
October 28, 2015

GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES

YEAR ENDED JUNE 30, 2015

**Finding 2015-001**

Statement of condition

Material auditor adjustments were necessary to correctly state the Charter School's financial statements for the year ended June 30, 2015.

Criteria and effect of conditions

During fiscal year 2015, the Charter School experienced high turnover in financial consultants. Due in part to this transition, we noted various accounts, including grants and other receivables, property and equipment and loss on disposal of leasehold improvements, accounts payable and accrued expenses, deferred lease liability, rent expense, and per pupil operating revenue were misstated as a result of these accounts not being properly adjusted to the correct balance during the year and prior to the commencement of the audit. These errors resulted in material auditor adjustments.

Recommendation

We recommend the Charter School timely record all financial activity, prepare reconciliations of respective balance sheet accounts and adjust general ledger accounts to supporting detail. This will facilitate the presentation of an accurate picture of the financial position of the Charter School throughout the year and greatly improve the internal controls relative to the Charter School.

Management response

Our bookkeeper will record and reconcile all financial activity and perform bank and general ledger reconciliations on a monthly basis, which will be reviewed and discussed with the Chief Operating Officer as part of our monthly closing process, making adjustments to general ledger accounts as necessary to present an accurate picture of GCCS's financial position.

GLOBAL COMMUNITY CHARTER SCHOOL

SCHEDULE OF FINDINGS AND RESPONSES, Cont'd

YEAR ENDED JUNE 30, 2015

**Finding 2015-002**

*Statement of condition*

During the period of our audit, we noted in multiple instances the Charter School did not retain supporting documentation for cash receipts.

*Criteria and effect of conditions*

As stated in the Charter School's Fiscal Policies and Procedures Manual, the Charter School must maintain a full cash receipts packet that includes copies of any checks received, copy of the deposit slip, cash receipts journal maintained in Excel, deposit receipt, and a cash receipts form totaling any cash received. Upon request for the support of certain cash deposits, management was unable to provide copies of checks, deposit slips, cash receipts journal, approved cash receipt forms, and approved cash receipts packets.

*Recommendation*

We recommend the Charter School adhere to their cash receipt procedures as documented in their policies and procedures manual. This will reduce opportunities for fraud and also provide a clear picture of all revenues and expenses of the Charter School.

*Management response*

As described in our Fiscal Policies and Procedures Manual, upon receipt of a check the school will make a photo copy, assign the check a reference number and enter it into a check log. Upon deposit into the bank, the deposit slip will be filed with the check copies and stored by the bookkeeper. Cash received throughout the year will be delivered to the bookkeeper with a Cash Receipt Form, counted for verification, deposited in our bank account, and the deposit slip will be filed with the Cash Receipt Form by our bookkeeper.

# New York State Education Department

## Request for Proposals to Establish Charter Schools Authorized by the Board of Regents

### 2015-16 Budget & Cash Flow Template

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#### **General Instructions and Notes for New Application Budgets and Cash Flows Templates**

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<b>1</b>	Complete ALL SIX columns in <b>BLUE</b>
<b>2</b>	Enter information into the <b>GRAY</b> cells
<b>3</b>	Cells containing <b>RED</b> triangles in the upper right corner in columns B through G contain guidance on that particular item
<b>4</b>	Funding by School District information for all NYS School district is located on the State Aid website at <a href="https://stateaid.nysed.gov/charter/">https://stateaid.nysed.gov/charter/</a> . Refer to this website for per-pupil tuition funding for all school districts. Rows may be inserted in the worksheet to accomodate additional districts if necessary.
<b>5</b>	The Assumptions column should be completed for all revenue and expense items unless the item is self-explanatory. Where applicable, please reference the page number or section in the application narrative that indicates the assumption being made. For instance, student enrollment would reference the applicable page number in Section I, C of the application narrative.

**Global Community Charter School**

**PROJECTED BUDGET FOR 2015-2016**

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	5,318,281	714,424	-	-	-	6,032,705	
Total Expenses	4,414,908	944,139	-	59,928	606,943	6,025,918	
Net Income	903,372	(229,715)	-	(59,928)	(606,943)	6,787	
Actual Student Enrollment	347	41				-	
Total Paid Student Enrollment	-	-				-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
<b>REVENUE</b>							
<b>REVENUES FROM STATE SOURCES</b>							
Per Pupil Revenue	CY Per Pupil Rate						
District of Location	\$13,877.00	4,813,584	-	-	-	4,813,584	Future per pupil rate \$13,877 in the 15-16 school year.
School District 2 (Enter Name)		-	-	-	-	-	
School District 3 (Enter Name)		-	-	-	-	-	
School District 4 (Enter Name)		-	-	-	-	-	
School District 5 (Enter Name)		-	-	-	-	-	
		4,813,584	-	-	-	4,813,584	
Special Education Revenue		-	714,424	-	-	714,424	Sped students at 60% and above - 40 (19049); Sped students at 20-60% - 1 (10,390).
Grants							
Stimulus		-	-	-	-	-	
Other		-	-	-	-	-	
Other State Revenue		-	-	-	-	-	
<b>TOTAL REVENUE FROM STATE SOURCES</b>		<b>4,813,584</b>	<b>714,424</b>	<b>-</b>	<b>-</b>	<b>5,528,008</b>	
<b>REVENUE FROM FEDERAL FUNDING</b>							
IDEA Special Needs		-	-	-	-	-	
Title I		100,000	-	-	-	100,000	
Title Funding - Other		-	-	-	-	-	
School Food Service (Free Lunch)		-	-	-	-	-	
Grants							
Charter School Program (CSP) Planning & Implementation		-	-	-	-	-	
Other		-	-	-	-	-	
Other Federal Revenue		-	-	-	-	-	
<b>TOTAL REVENUE FROM FEDERAL SOURCES</b>		<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	
<b>LOCAL and OTHER REVENUE</b>							
Contributions and Donations, Fundraising		-	-	-	-	-	
Erate Reimbursement		-	-	-	-	-	
Interest Income, Earnings on Investments,		15,956	-	-	-	15,956	
NYC-DYCD (Department of Youth and Community Developmt.)		-	-	-	-	-	
Food Service (Income from meals)		-	-	-	-	-	
Text Book		-	-	-	-	-	
Other Local Revenue		388,741	-	-	-	388,741	
<b>TOTAL REVENUE FROM LOCAL and OTHER SOURCES</b>		<b>404,697</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>404,697</b>	
<b>TOTAL REVENUE</b>		<b>5,318,281</b>	<b>714,424</b>	<b>-</b>	<b>-</b>	<b>6,032,705</b>	
<b>EXPENSES</b>							
<b>ADMINISTRATIVE STAFF PERSONNEL COSTS</b>							
	No. of Positions						List exact titles and staff FTE's ( Full time equivalent)
Executive Management	-	352,915	52,379	-	9,680	82,336	497,310
Instructional Management	-	-	-	-	-	-	-
Deans, Directors & Coordinators	-	178,689	26,521	-	4,901	41,689	251,800
CFO / Director of Finance	-	-	-	-	-	-	-
Operation / Business Manager	-	92,254	13,692	-	2,530	21,523	130,000
Administrative Staff	-	64,378	9,555	-	1,766	15,020	90,719
<b>TOTAL ADMINISTRATIVE STAFF</b>	<b>-</b>	<b>688,238</b>	<b>102,147</b>	<b>-</b>	<b>18,878</b>	<b>160,567</b>	<b>969,829</b>
<b>INSTRUCTIONAL PERSONNEL COSTS</b>							
Teachers - Regular	-	828,122	122,908	-	-	-	951,030
Teachers - SPED	-	-	217,890	-	-	-	217,890
Substitute Teachers	-	-	-	-	-	-	-
Teaching Assistants	-	673,811	100,006	-	-	-	773,817
Specialty Teachers	-	204,337	30,327	-	-	-	234,664

**Global Community Charter School**

**PROJECTED BUDGET FOR 2015-2016**

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	5,318,281	714,424	-	-	-	6,032,705	
Total Expenses	4,414,908	944,139	-	59,928	606,943	6,025,918	
Net Income	903,372	(229,715)	-	(59,928)	(606,943)	6,787	
Actual Student Enrollment	347	41				-	
Total Paid Student Enrollment	-	-				-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Aides	-	28,700	4,260	-	-	32,960	
Therapists & Counselors	-	-	-	-	-	-	
Other	-	257,062	38,153	-	-	295,214	
<b>TOTAL INSTRUCTIONAL</b>	-	<b>1,992,031</b>	<b>513,544</b>	-	-	<b>2,505,575</b>	
<b>NON-INSTRUCTIONAL PERSONNEL COSTS</b>							
Nurse	-	-	-	-	-	-	
Librarian	-	-	-	-	-	-	
Custodian	-	-	-	-	-	-	
Security	-	52,246	7,754	-	-	60,000	
Other	-	-	-	-	-	-	
<b>TOTAL NON-INSTRUCTIONAL</b>	-	<b>52,246</b>	<b>7,754</b>	-	-	<b>60,000</b>	
<b>SUBTOTAL PERSONNEL SERVICE COSTS</b>	-	<b>2,732,515</b>	<b>623,445</b>	-	<b>18,878</b>	<b>160,567</b>	<b>3,535,404</b>
<b>PAYROLL TAXES AND BENEFITS</b>							
Payroll Taxes	-	207,081	30,735	-	5,680	48,312	291,809
Fringe / Employee Benefits	-	284,332	42,200	-	7,799	66,335	400,666
Retirement / Pension	-	-	-	-	-	-	-
<b>TOTAL PAYROLL TAXES AND BENEFITS</b>	-	<b>491,414</b>	<b>72,935</b>	-	<b>13,479</b>	<b>114,648</b>	<b>692,475</b>
<b>TOTAL PERSONNEL SERVICE COSTS</b>	-	<b>3,223,929</b>	<b>696,380</b>	-	<b>32,357</b>	<b>275,215</b>	<b>4,227,879</b>
<b>CONTRACTED SERVICES</b>							
Accounting / Audit	-	-	-	-	35,000	35,000	
Legal	-	-	-	-	15,716	15,716	
Management Company Fee	-	-	-	-	-	-	
Nurse Services	-	-	-	-	-	-	
Food Service / School Lunch	-	-	-	-	-	-	
Payroll Services	-	-	-	-	14,000	14,000	
Special Ed Services	-	-	-	-	-	-	
Titlement Services (i.e. Title I)	-	-	-	-	-	-	
Other Purchased / Professional / Consulting	-	12,690	11,000	-	32,001	55,691	
<b>TOTAL CONTRACTED SERVICES</b>	-	<b>12,690</b>	<b>11,000</b>	-	<b>96,716</b>	<b>120,406</b>	
<b>SCHOOL OPERATIONS</b>							
Board Expenses	-	-	-	-	500	500	
Classroom / Teaching Supplies & Materials	-	129,541	-	-	-	129,541	
Special Ed Supplies & Materials	-	-	81,106	-	-	81,106	
Textbooks / Workbooks	-	-	-	-	-	-	
Supplies & Materials other	-	-	-	-	-	-	
Equipment / Furniture	-	33,669	4,997	-	923	7,855	47,444
Telephone	-	5,322	790	-	146	1,242	7,500
Technology	-	59,752	8,868	-	1,639	13,940	84,200
Student Testing & Assessment	-	21,769	3,231	-	-	-	25,000
Field Trips	-	6,531	969	-	-	-	7,500
Transportation (student)	-	1,742	258	-	-	-	2,000
Student Services - other	-	-	-	-	-	-	-
Office Expense	-	52,948	7,858	-	1,452	12,353	74,612
Staff Development	-	18,749	2,783	-	514	4,374	26,420
Staff Recruitment	-	677	100	-	19	158	954
Student Recruitment / Marketing	-	275	41	-	-	-	316
School Meals / Lunch	-	12,812	1,902	-	-	-	14,714
Travel (Staff)	-	434	64	-	-	-	499
Fundraising	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-
<b>TOTAL SCHOOL OPERATIONS</b>	-	<b>344,222</b>	<b>112,968</b>	-	<b>4,694</b>	<b>40,422</b>	<b>502,306</b>

**Global Community Charter School  
PROJECTED BUDGET FOR 2015-2016**

PROJECTED BUDGET FOR 2015-2016							Assumptions
July 1, 2015 to June 30, 2016							DESCRIPTION OF ASSUMPTIONS - Please note assumptions when applicable
Please Note: The student enrollment data is entered below in the Enrollment Section beginning in row 155. This will populate the data in row 10.							
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
Total Revenue	5,318,281	714,424	-	-	-	6,032,705	
Total Expenses	4,414,908	944,139	-	59,928	606,943	6,025,918	
Net Income	903,372	(229,715)	-	(59,928)	(606,943)	6,787	
Actual Student Enrollment	347	41				-	
Total Paid Student Enrollment	-	-				-	
	PROGRAM SERVICES			SUPPORT SERVICES			
	REGULAR EDUCATION	SPECIAL EDUCATION	OTHER	FUNDRAISING	MANAGEMENT & GENERAL	TOTAL	
<b>FACILITY OPERATION &amp; MAINTENANCE</b>							
Insurance	26,414	3,920	-	725	6,162	37,221	
Janitorial	80,119	11,891	-	2,198	18,692	112,900	
Building and Land Rent / Lease	512,601	76,079	-	14,060	119,591	722,331	
Repairs & Maintenance	17,741	2,633	-	487	4,139	25,000	
Equipment / Furniture	-	-	-	-	-	-	
Security	-	-	-	-	-	-	
Utilities	68,032	10,097	-	1,866	15,872	95,867	
<b>TOTAL FACILITY OPERATION &amp; MAINTENANCE</b>	<b>704,907</b>	<b>104,621</b>	<b>-</b>	<b>19,335</b>	<b>164,456</b>	<b>993,318</b>	
DEPRECIATION & AMORTIZATION	111,420	16,537	-	3,056	25,995	157,008	
DISSOLUTION ESCROW & RESERVES / CONTIGENCY	17,741	2,633	-	487	4,139	25,000	
<b>TOTAL EXPENSES</b>	<b>4,414,908</b>	<b>944,139</b>	<b>-</b>	<b>59,928</b>	<b>606,943</b>	<b>6,025,918</b>	
<b>NET INCOME</b>	<b>903,372</b>	<b>(229,715)</b>	<b>-</b>	<b>(59,928)</b>	<b>(606,943)</b>	<b>6,787</b>	
<b>ENROLLMENT - *School Districts Are Linked To Above Entries*</b>	<b>REGULAR EDUCATION</b>	<b>SPECIAL EDUCATION</b>	<b>TOTAL ENROLLED</b>				
District of Location	347	41	388				
School District 2 (Enter Name)			-				
School District 3 (Enter Name)			-				
School District 4 (Enter Name)			-				
School District 5 (Enter Name)			-				
<b>TOTAL ENROLLMENT</b>	<b>347</b>	<b>41</b>	<b>388</b>				
<b>REVENUE PER PUPIL</b>	<b>15,326</b>	<b>17,425</b>	<b>-</b>				
<b>EXPENSES PER PUPIL</b>	<b>12,723</b>	<b>23,028</b>	<b>-</b>				



## Appendix E: Disclosure of Financial Interest Form

Created: 07/30/2015

Last updated: 07/31/2015

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### Page 1

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All trustees who served on an education corporation governing one or more charter schools during the 2014-2015 school year must complete the form in Appendix E (Disclosure of Financial Interest Form). **The Disclosure of Financial Interest Forms are due on November 1, 2015. A link to a safe and secure form that each Trustee must complete by the November 1, 2015 deadline will be provide here by September 1, 2015 or sooner.**

**ALL** charter schools or merged education corporations must complete the Board of Trustees Membership Table within the online portal in Appendix F (Board of Trustees Membership Table). The Board of Trustees Membership Table must be submitted by August 1, 2015.

Regents-authorized charter schools must upload a complete set of board of trustee Meeting Minutes from July 2014-June 2015 into Appendix G (Board Minutes). Board of Trustee Meeting Minutes must be submitted by August 1, 2015.

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**Yes, each member of the school's Board of Trustees will receive a link to the Disclosure of Financial Interest Form.**

Yes

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**Thank you.**





# Appendix F: BOT Membership Table

Created: 07/27/2015

Last updated: 07/30/2015

## Page 1

### 1. Current Board Member Information

	Trustee Name	Email Address	Committee Affiliation(s)	Voting Member? (Y/N)	Area of Expertise, and/or Additional Role and School (parent, staff member, etc.)	Number of Terms Served and Length of Each (Include election date and term expiration)
1	Mary Jilek	[REDACTED]	Chair/Board President	Yes	Education, Strategy	
2	Robert Moser	[REDACTED]	Vice Chair/Vice President	Yes	Technology, Education	
3	Peter Novak	[REDACTED]	Trustee/Member	Yes	Business	
4	Kate McGovern	[REDACTED]	Secretary	Yes	Legal, Education	
5	Rachael Beard	[REDACTED]	Trustee/Member	Yes	Technology	
6	Annie Flores	[REDACTED]	Trustee/Member	Yes	Diversity & Inclusion	
7	Chad Weber	[REDACTED]	Treasurer	Yes	Finance	
8	Andrew Molloy	[REDACTED]	Treasurer	Yes	Finance	
9	Vicki Cedeno	[REDACTED]	Parent Representative	No		
10	Johanny Almanzar	[REDACTED]	Parent Representative	No		
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						

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**2. Total Number of Members Joining Board during the 2014-15 school year**

1

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**3. Total Number of Members Departing the Board during the 2014-15 school year**

2

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**4. According to the School's by-laws, what is the maximum number of trustees that may comprise the governing board?**

15

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**5. How many times did the Board meet during the 2014-15 school year?**

16

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**6. How many times will the Board meet during the 2015-16 school year?**

at least 13

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**Thank you.**

**Global Community Charter School**  
**Board Meeting Minutes**

July 16, 2014

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on July 16th in the school building at 421 W. 145th St., New York, NY*

**Call to order**

Rachael called the meeting to order at 6:40 p.m.

**Roll call**

In attendance: Rachael Beard (RB), Annie Flores (AF), Mary Jilek (MJ), Kate McGovern (KM), Peter Novak (PN)

Via phone: Robert Moser (RM)

Staff: Phyllis Siwiec (PS), Steve Williams (SW)

Absent: Cortrell Holt (CH), Chad Weber (CW)

**Public comment**

None.

**Minutes**

RB moved to approve the minutes from the last meeting. PN seconded. All in favor. Motion carried.

**IT contractor bids**

GCCS will review IT contractor bids and raise them for BOT approval. BOT will convene an Emergency Meeting prior to the August 1<sup>st</sup> BOT retreat to vote on IT contractor bids.

**School Handbooks**

BOT reviewed and approved the FPP. BOT reviewed and approved the Family and Student Handbook pending specified revisions. BOT will review and vote on Employee handbook containing ADP's revisions at Emergency Meeting prior to the August 1<sup>st</sup> BOT retreat.

**Facilities**

SW reviewed powerpoint presentation of new facility and provided update on lease negotiations. BOT will convene an Emergency Meeting on Friday, July 18, 2014 at 122 E. 42nd St., 12th floor, New York, NY to further review the lease.

**BOT Calendar**

RB moved to approve that BOT meetings will continue to be held on the third Wednesday of each month in the school building from 6:30-8:30 except for the month of August when the meeting will take place on the fourth Wednesday of the month (August 27, 2014). KM seconded this motion. All in favor. Motion approved.

#### Finance Committee

SW and RB reported on the budget; SW will circulate an updated version thereof.

#### Head of School Report

PS reported on enrollment. PS will speak to retention and academic data at the next meeting.

#### Education Accountability Task Force

The BOT, in conjunction with the school, will develop a dashboard to track academic progress and board governance among other things.

#### Governance Report

BOT is actively seeking a new Treasurer as CW will need to step down. BOT will convene for an emergency meeting on August 1, 2014 prior to participating in a BOT retreat.

#### Adjournment

RB moved to adjourn the meeting at 8:32. KM seconded this motion. All in favor. Meeting adjourned.

All trustee meetings for the Global Community Charter school are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.

**Global Community Charter School**  
**Board Meeting Minutes**

July 18, 2014  
8:30 – 9:30 a.m.

*Minutes of an emergency meeting of the Board of Trustees (BOT) for Global  
Community Charter School (GCCS) held on July 18th at 122 E. 42nd St., 12th Floor,  
New York, NY*

**Call to order**

Rachael called the meeting to order at 8:47 a.m.

**Roll call**

In attendance: Rachael Beard (RB), Annie Flores (AF), Mary Jilek (MJ), Kate McGovern (KM), Peter Novak (PN)

By phone: Chad Weber (CW)

Staff: None.

Absent: Robert Moser (RM), Cortrell Holt (CH)

**Public comment**

None.

**Facilities**

BOT reviewed proposed building lease. BOT revised budget. RB moved to approve the updated budget. KM seconded. All in favor. Motion passed. MJ moved to approve lease with recommendations. PN seconded. All in favor. Motion passed.

**Adjournment**

RB adjourned the meeting at 9:58 a.m.

**Global Community Charter School**  
**Board Meeting Minutes**

August 1, 2014

9:00 – 9:30 a.m.

*Minutes of an emergency meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on August 1st at 111 John St., New York, NY*

Call to order

Rachael called the meeting to order at 9:13 a.m.

Roll call

In attendance: Rachael Beard (RB), Mary Jilek (MJ), Kate McGovern (KM), Peter Novak (PN), Robert Moser (RM)

Staff: Phyllis Siwiec (PS)

Absent: Annie Flores (AF), Chad Weber (CW)

Parent Representative: None

Public comment

None.

Employee Handbook

BOT reviewed Employee Policies and Procedures. PN moved to approve handbook pending format improvement. RM seconded.

IT

BOT discussed IT bidding process.

Facility

PS updated on building. BOT spoke on phone with consultant, Mr. Gruder. KM moved to 1) amend the charter to relocate the school facility and 2) authorize M. Steven Williams to request approval of this Charter revision. RB seconded. All in favor. Motion approved.

Adjournment

RB moved to adjourn the meeting at 9:52. KM seconded this motion. All in favor. Meeting adjourned.

All trustee meetings for the Global Community Charter school are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees

and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.

**Global Community Charter School**  
**Board Meeting Minutes**

August 27, 2014

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on August 27th in the school building at 421 W. 145th St., New York, NY*

Call to order

Rachael called the meeting to order at 6:35 p.m.

Roll call

In attendance: Rachael Beard (RB), Annie Flores (AF), Mary Jilek (MJ), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Staff: Phyllis Siwiec (PS), Steve Williams (SW)

Absent: Chad Weber (CW)

Walk through

BOT walked through the school building.

Public comment

None.

Minutes

PN moved to approve the minutes from the last meeting. RB seconded. All in favor. Motion carried.

Parent Representative Report

PS reported that CH and MJ are no longer Parent Representatives. BOT discussed role of Parent Representative. KM moved to amend charter language from:

“At least one seat on the Board of Trustees will be reserved for a parent of a child enrolled in the school as a voting trustee. This parent will be elected by the vote of PAPA and his/her term of office will be one year.”

to:

“At least one seat on the Board of Trustees will be reserved for a parent of a child enrolled in the school as a non-voting trustee. This parent will be selected by the vote of PAT and his/her term of office will be one year.” (revisions underlined only to identify them). BOT believes this revision to be non-material.

RB seconded. All in favor. Motion carried.

Finance Committee



SW explained proposed amendments to the budget due to decreased enrollment. RB indicated that CW wishes to resign from role as Treasurer and Trustee. KM moves to accept resignation of CW. RB seconds. All in favor. Motion carried. RB moves to nominate PN to serve as Treasurer. MJ seconded. All in favor. Motion carried.

### Facilities

SW provided update on facilities.

### Education Accountability Task Force

KM reported that the Education Accountability Task Force did not meet over the summer months but will reconvene in September to assess academic progress, review parent survey results, re-visit academic goals, plan for anti-bullying/school climate sub-committee and develop dashboard.

### Head of School Report

PS reported on attendance and reasons for attrition.

RB moved to enter into Executive Session at 8:19. MJ seconded. All in favor. RM moved to exit out of Executive Session at 8:44. MJ seconded. All in favor.

### Governance Report

BOT discussed BOT recruitment.

PN proposed applying to two Columbia Business School internship programs.

RB moved to enter in Executive Session at 8:45. KM seconded. All in favor. KM moved to exit out of executive session at 9:26. PN seconded. All in favor. RB resigned from Chair of BOT but will remain on BOT. KM moved to nominate MJ to BOT Chair. RM seconded. All in favor. Motion carried.

### Adjournment

MJ moved to adjourn the meeting at 9:42. KM seconded this motion. All in favor. Meeting adjourned.

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**Global Community Charter School**

**Board Meeting Minutes**

September 17, 2014

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on September 17th in the school building at 421 W. 145th St., New York, NY*

Call to order

Mary called the meeting to order at 6:34 p.m.

Roll call

In attendance: Rachael Beard (RB), Annie Flores (AF), Mary Jilek (MJ), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Staff: Phyllis Siwiec (PS), Steve Williams (SW)

Absent:

Parent Representative:

Public: Andrew Molloy

Public comment

Andrew introduced himself as an interested BOT candidate.

Minutes

RB moved to approve the minutes from the last meeting. RM seconded. All in favor. Motion carried.

Finance Committee

BOT reviewed budget. PN moved to approve the budget. RM seconded. All in favor. Motion carried. PN reported on Columbia Business School program applications. SW reported on grant application.

Parent Representative Report

PAPA has yet to convene for the year. GCCS plans to recruit members at Open Houses on 9.24.2014 (K/1st) and 9.30.2014 (2/3<sup>rd</sup>).

Facilities

SW reported on lease negotiations and DOE communication. BOT will convene a meeting on 9.26.2014 at 122 E. 42nd St., 12th floor to discuss property leases.

Education Accountability Task Force

KM reported that the Education Accountability Task Force reviewed results of parent survey and GMADE and GRADE for SY 2013-2014. The task force is continuing to develop goals and tracking systems.

### Head of School Report

PS elaborated on GMADE and GRADE results. PS will circulate Teaching Matters proposal for BOT review/vote. PS also reported on audit, enrollment and staffing.

### Governance Report

AF reported on updates to employee and parent handbook. MJ moved to enter into Executive Session at 8:25 to discuss a personnel issue. MJ moved to exit Executive Session at 8:45.

### Adjournment

MJ moved to adjourn the meeting at 8:45. RM seconded this motion. All in favor. Meeting adjourned.

All trustee meetings for the Global Community Charter school are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.

**Global Community Charter School**

**Board Meeting Minutes**

September 26, 2014

5:00 – 6:00 p.m.

*Minutes of a special meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on September 26th at 122 E. 42nd St., 12th Floor, New York, NY*

Call to order

Mary called the meeting to order at 5:08 p.m.

Roll call

In attendance: Annie Flores (AF), Mary Jilek (MJ), Kate McGovern (KM), Peter Novak (PN)

Staff: Steve Williams (SW) (by phone)

Absent: Rachael Beard (RB), Robert Moser (RM)

Parent Representative:

Public: Geoff Decker, Chalkbeat New York

Public comment

None.

Teaching Matters proposal

BOT reviewed and discussed Teaching Matters proposal. PN moved to approve contracting with Teaching Matters. KM seconded. All in favor. Motion carried.

Executive Session

MJ moved to enter into Executive Session at 5:15 to discuss property leases. KM seconded. All in favor. Motion carried. MJ moved to exit Executive Session at 6:26. AF seconded. All in favor. Motion carried.

Adjournment

MJ moved to adjourn the meeting at 6:26. KM seconded. All in favor. Motion carried. Meeting adjourned.

All trustee meetings for the Global Community Charter school are open meetings subject to the NYS open meetings law. While we encourage public participation and provide a designated time for public comment, individuals are limited to two minutes total of public comment each, unless the Board asks for additional feedback. All trustees and members of the public must abide by Global Community Charter School norms around professionalism and civility in their comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.

**Global Community Charter School**  
**Board Meeting Minutes**

October 15, 2014

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on October 15th in the school building at 421 W. 145th St., New York, NY*

**Call to order**

Mary called the meeting to order at 6:37 p.m.

**Roll call**

In attendance: Annie Flores (AF), Mary Jilek (MJ), Kate McGovern (KM), Peter Novak (PN)

Via Skype: Robert Moser (RM)

Staff: Phyllis Siwiec (PS), Steve Williams (SW)

Absent: Rachael Beard (RB)

Parent Representative: None

Public: Andrew Molloy, Melissa Gurumurthy, Jillian Roland

**Public comment**

None.

**Minutes**

PN moved to approve the minutes from the last meeting. MJ seconded. All in favor. Motion carried.

**Introductions**

BOT, Staff, prospective board members, Columbia Business Student Non-profit Board Leadership intern introduced themselves.

**Columbia Business School Non-profit Board Leadership Program project**

PN reported on how the Non-profit Board Leadership Program operates. Jillian Roland will assist with the development of the school dashboard.

**Finance Committee**

PN reported on the budget, cash flow, the audit and fundraising efforts.

**Facilities**

SW reported on leases.

**Head of School Report**

PS elaborated on the Audit report; we are awaiting a response from our auditors. PS also reported on enrollment, recruitment, Open House, the latest PAPA meeting, PAPA recruitment and academic assessments. The school will trial developing and circulating weekly school

reports to families.

#### Prospective BOT candidates

Prospective BOT candidates raised questions about school governance. KM moved to nominate Andrew to the BOT and to the position of Treasurer. The GCCS BOT voted to select Andrew Molloy as a candidate to its BoT, with a class 3 membership for a term from October 2014-June 2015. The resolution approving Andrew Molloy is formally adopted upon SED's approval. Pending approval by NYSED, PN will step down from his service as Treasurer and Andrew will assume the position.

#### Executive Session

MJ moved to enter into Executive Session at 8:25 p.m. to discuss property leases. MJ moved to exit Executive Session at 9:33.

#### Adjournment

MJ moved to adjourn the meeting at 9:33. RM seconded this motion. All in favor. Meeting adjourned.

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**Global Community Charter School**  
**Board Meeting Minutes**

November 19, 2014

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global  
Community Charter School (GCCS) held on November 19th at  
2350 Fifth Ave., New York, NY*

Call to order

Mary called the meeting to order at 6:38 p.m.

Roll call

In attendance: Rachael Beard (RB), Mary Jilek (MJ), Kate McGovern (KM), Robert Moser (RM)

Staff: Phyllis Siwec (PS), Steve Williams (SW)

Absent: Annie Flores (AF), Peter Novak (PN)

Parent Representative: None

Public: Andrew Molloy

Public comment

None.

Minutes

RM moved to approve the minutes from the last meeting. RB seconded. All in favor.  
Motion carried.

Building Tour

BOT toured the building.

Finance Committee Report

Andrew and SW reported on the budget.

Education Accountability Task Force Report

KM reported on the dashboard development and the task force's intent to prepare for the IB application and charter renewal.

Facilities Task Force Report

SW reported on the status of the new facility. BOT hopes that NYSED will visit the school the week of December 15th.

RB moved to enter into Executive Session to discuss facility issues at 8:11. RM seconded.  
MJ moved out of Executive Session at 8:37.

### Head of School Update

PS reported on GMADE/GRADE scores for 2013/2014, the school's harvest celebration, attendance and enrollment.

### Adjournment

MJ moved to adjourn at 8:53.

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**Global Community Charter School**

**Board Meeting Minutes**

December 9, 2014

5:30 – 6:30 p.m.

*Minutes of a special meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on December 9th at 122 E. 42nd St., 12th Floor, New York, NY*

Call to order

Mary called the meeting to order at 5:39 p.m.

Roll call

In attendance: Rachael Beard (RB), Annie Flores (AF), Mary Jilek (MJ), Peter Novak (PN)

Via Skype: Kate McGovern (KM)

Via phone: Robert Moser (RM)

Staff: (by phone) Marlene Lora (ML), Phyllis Siwiec (PS), Steve Williams (SW)

Parent Representative: None

Public: Andrew Molloy

School Relocation

MJ reported on relocation options. BOT discussed various options and timing issues. RM moved to move the school during the week of February 9th, pending the filing of all necessary paperwork, with exact dates to be determined at the January meeting. PN seconded. All in favor. Motion carried.

Adjournment

MJ adjourned the meeting at 7:15.

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**Global Community Charter School**  
**Board Meeting Minutes**

December 17, 2014

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on December 17th in the school building at 421 W. 145th St., New York, NY*

Call to order

Mary called the meeting to order at 6:40 p.m.

Roll call

In attendance: Rachael Beard (RB), Mary Jilek (MJ), Kate McGovern (KM), Robert Moser (RM)

Via Skype: Peter Novak (PN)

Staff: Angel Morales (AM), Phyllis Siwiec (PS), Steve Williams (SW)

Absent: Annie Flores (AF)

Parent Representative: None

Public: Andrew Molloy

Public comment

None.

Parent Representative Report

AM spoke about parents' concerns around moving the school facility and strategies around recruitment for SY 2014-2015. AM also reported that we have two new parent representatives to the BOT who will join beginning at our next meeting on January 21, 2015.

Minutes

RM moved to approve the minutes from the last meeting. KM seconded. All in favor. Motion carried.

Finance Committee

MJ provided update on Audit discussions with NYSED and MMB. BOT discussed commitment to fortifying our audit process.

Andrew reported on the budget. SW reported on communications with ADP; Finance Committee will resolve issue with ADP.

Facilities

SW reported on today's site visit to the new building.

Education Accountability Task Force Report

KM reported on need to recruit new task force members and streamline our process for obtaining and reviewing academic data for our task force meetings.

### Head of School Report

PS reported on personnel changes. RB will lead a task force on personnel changes. PS reported on preparation to move to the new facility.

### Executive Session

MJ moved to enter into Executive Session at 8:21 p.m. to discuss property leases and personnel issues. MJ moved to exit Executive Session at 8:56.

### Adjournment

MJ moved to adjourn the meeting at 8:56. RM seconded this motion. All in favor. Meeting adjourned.

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**Global Community Charter School**  
**Board Meeting Minutes**

January 21, 2015

6:30 – 8:45 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on January 21st in the school building at 421 W. 145th St., New York, NY*

Call to order

Mary called the meeting to order at 6:32 p.m.

Roll call

In attendance: Rachael Beard (RB), Annie Flores (AF), Mary Jilek (MJ), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Staff: Angel Morales (AM), Phyllis Siwiec (PS), Steve Williams (SW)

Parent Representatives: Loida (Vicki) Ceden, Johanny Almanzar

Public: Andrew Molloy

Public comment

None.

Parent Representative Report

BOT and parent representatives introduced themselves. AM reported on recruitment efforts; GCCS is being met with positive energy in the community. AM, Vicki and Johanny reported that with respect to the move, parents are concerned about distance, transportation, and timing of move. GCCS will provide as much notice and information as possible to alleviate these concerns.

Minutes

RB moved to approve the minutes from the last meeting. RM seconded. All in favor. Motion carried.

Finance Committee

Andrew explained his resignation from the Treasurer position. RB nominated PN to re-assume the Treasurer position. All in favor. Motion carried.

MJ reported on the audit. The Finance Committee is exploring financial management organizations to facilitate our financial operations. PS will select an organization with whom to work in the short term and will report back at the next meeting.

Education Accountability Task Force Report

KM reported on new task force members, F&P assessments, teacher action plans to address students whose assessments place them at levels 1 and 2, dashboard development, IB application status and summer programming.

### Facilities

SW reported that we have received the Certificate of Completion for the new facility and explained required action items prior to the move. SW assured that the school is in good condition based on a recent visit. PS reported on a communication plan concerning the move.

### Head of School Report

BOT discussed the school calendar. PN moved to amend the school calendar to reflect that school will not be in session for the students the week of February 9th; the teachers and staff will report to set up the new facility. RM seconded. All in favor. Motion carried.

### Executive Session

MJ moved to enter into executive session at 8:15 to discuss lease agreements and personnel. MJ motioned to exit executive session at 9:53.

### Adjournment

MJ moved to adjourn the meeting at 9:53. KM seconded this motion. All in favor. Meeting adjourned.

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**Global Community Charter School**  
**Board Meeting Minutes**

February 25, 2015

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on February 25th in the school building at 2350 Fifth Ave., New York, NY*

Call to order

RM called the meeting to order at 6:38 p.m.

Roll call

In attendance: Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Via Skype: Annie Flores (AF), Mary Jilek (MJ)

Absent: Rachael Beard (RB)

Staff: Phyllis Siwiec (PS), Steve Williams (SW)

Parent Representatives: Vicky Cedeno (VC) and Johanny Almanzar (JA)

Public: Mike Powers, Fiscal Management Associates (FMA)

Public comment

None.

Minutes

KM moved to approve the minutes from the last meeting. MJ seconded. All in favor. Motion carried.

Finance Committee

Mike Powers reported on budget (statements through January 31st) based on his preliminary review. He stated the school is in a good place for a non-profit at mid year. BOT requested that a forecast column be added to the Budget Variance report.

School Tour

PS led BOT around new facility.

Facilities

SW reported on the transition to the new facility, the NYSED visit, as well as issues that arose upon move-in.

Education Accountability Task Force Report

KM reported on the Task Force's plan to streamline its data collection/dissemination to be able to meaningfully and consistently monitor progress toward academic goals.

### Parent Representative Report

VC and JA reported that the children love the new school building. Parents have expressed concerns regarding traffic by the new building. SW/PAPA will explore the possibility of securing a crossing guard.

### Head of School Report

Attendance the first week in the new building was consistently very high and everything has been very positive. The audit report is progressing.

### Governance Update

MJ will step down as Chair of the BOT. On an interim basis, the Chair responsibilities will be divided as follows:

Point of contact for school/NYSED: KM

Meeting chair/prep: RM

Finance support (in addition to PN): RB

MJ is working with a BOT recruiter and PN will meet with a BOT candidate.

### Adjournment

KM moved to adjourn the meeting at 8:39. PN seconded this motion. All in favor. Meeting adjourned.

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**Global Community Charter School**

**Board Meeting Minutes**

March 24, 2015

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on March 24th in the school building at 2350 Fifth Ave., New York, NY*

Call to order

RM called the meeting to order at 6:42 p.m.

Roll call

In attendance: Rachael Beard (RB), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Via Skype: Mary Jilek (MJ)

Absent: Annie Flores (AF)

Staff: Phyllis Siwec (PS), Marlene Lora (ML)

Parent Representatives: Vicky Cedeño (VC), Johanny Almanzar (JA)

Public: Mike Powers, Fiscal Management Associates (FMA)

Public comment

None.

Minutes

RB moved to approve the minutes from the last meeting. PN seconded. All in favor. Motion carried.

Finance Committee

PN reported that the Finance Committee is determining a set meeting time. PN met with the Dashboard Committee to identify Financial measures for dashboard. Mike Powers reported on budget and financial reports with forecasts.

RB moved to accept the offer of Schools Stimulus Funds grant provided that no expenses are incurred toward that funding prior to the next board meeting. PN seconded. All in favor. Motion carried.

ML presented on the ADP benefit options; we will renew our current plan.



BOT discussed GCCS proposed responses to Susan DuFour's Audit inquiry.

#### Facilities

VC and JA reported that the PAT convened and drafted a proposal for securing a crossing guard.

PS reported on the Facility Manager hiring process.

#### Education Accountability Task Force Report

KM reported that the initial letter of intent was submitted for the IB Application and the remainder will be submitted by April 1st. The dashboard data is being collected.

#### Head of School Report

PS reported that Annual Reports have been submitted and updated on current and target enrollment. PS also reported on the testing schedule and test prep activities for Grade 3. PS further explained that representatives from the Jefferson Awards visited GCCS.

#### PAPA

PAPA is working on bake sales, setting a date for Spring Fair (target Mid-May), and has enrolled GCCS in the Target fundraising campaign.

#### Governance Update

PN and MJ reported on new Board Candidates; will continue to enlist assistance from David LaGreca.

#### Executive Session

RM moved to enter into Executive Session at 8:50 to discuss personnel. BOT exited Executive Session at 9:55.

#### Adjournment

RM moved to adjourn the meeting at 9:57. KM seconded this motion. All in favor. Meeting adjourned.

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comments, these norms can be found in our school handbook. Complaints against a specific employee or public comments that may reveal confidential information will, consistent with the open meetings law, be handled through our dispute resolution process or may be heard in executive session.

**Global Community Charter School**

**Board Meeting Minutes**

April 22, 2015

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on April 22nd in the school building at 2350 Fifth Ave., New York, NY*

Call to order

RM called the meeting to order at 6:49 p.m.

Roll call

In attendance: Rachael Beard (RB), Annie Flores (AF), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Via Skype: Mary Jilek (MJ)

Staff: Phyllis Siwiec (PS)

Parent Representatives: Vicky Cedeño (VC) and Johanny Almanzar (JA)

Public: Mike Powers, Howard De La Rosa - Fiscal Management Associates (FMA), Abiola Fasehun (Board candidate)

Public comment

None.

Minutes

RB moved to approve the minutes from the last meeting. PN seconded. All in favor. Motion carried.

Finance Committee

PN reported that the Finance Committee will meet quarterly and the Finance Task Force will meet monthly, both bodies will likely convene on Tuesdays.

Mike Powers reported on the current budget as well as planning for the SY 2015-6 budget, which will be discussed in the next finance meeting.

Facilities

PS provided an update on the Facilities Manager hiring process and well as landlord/tenant relations.

### Parent Representative Report

VC reported on process for securing better signage and speed bumps; working with school to fill out paperwork.

JA reported that Spring Fest will take place on June 4th.

### Education Accountability Task Force Report

KM reported that the IB application was submitted and that dashboard development is ongoing (shared prototype). NYSED will visit May 20-21.

### Head of School Report

PS provided enrollment update, update on Art.com Art Sparks Learning competition, Development Director hiring, attendance.

### Governance Update

BOT spoke with Abiola Fasehun (Board candidate).

### Executive Session

RM moved into Executive Session at 8:40 to discuss personnel. KM moved to exit Executive session at 9:18. PN seconded this motion. All in favor. Motion carried.

### Adjournment

RM moved to adjourn the meeting at 9:18. RB seconded this motion. All in favor. Meeting adjourned.

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**Global Community Charter School**

**Board Meeting Minutes**

May 20, 2015

6:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on May 20th in the school building at 2350 Fifth Ave., New York, NY*

Call to order

RM called the meeting to order at 6:36 p.m.

Roll call

In attendance: Annie Flores (AF), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Via Skype: Rachael Beard (RB), Mary Jilek (MJ)

Staff: Phyllis Siwiec (PS), Yve Ezrin (YE)

Parent Representatives: Vicky Cedeño (VC) and Johanny Almanzar (JA)

Public: Mike Powers - Fiscal Management Associates (FMA)

Minutes

PN moved to approve the minutes from the last meeting. AF seconded. All in favor. Motion carried.

Public comment

None.

Parent Rep Report

JA provided update on Spring Fest. VC provided update on safety implements.

Finance

The Finance Committee will hold it's standing meeting the Tuesday before the BOT meeting.

RB moved to engage MMB as the GCCS auditors provided termination language is incorporated into the agreement. MJ seconded. All in favor. Motion carried.

Facilities

PS provided update on Facilities personnel and finances.

Other Operations Business

BOT will vote on 2015-16 Organization Chart and budget at annual meeting.

### Education and Accountability Committee

KM moved to amend the measure of the charter specific goal stating, “Parents/caregivers, on average, will express satisfaction with the school” from “Parent survey created by Academic task force” to “Any parent survey appraising parent satisfaction”. Annie seconded this motion. All in favor. Motion carried.

### Head of School Report

RM moved to approve the proposed 2015-6 Academic Calendar, adding in Wednesday, November 11, 2015 as a school day. PN seconded this motion. All in favor. Motion carried.

### New Business

The Annual BOT Meeting will take place Wednesday, June 17th from 2:30-8:30.

### Executive Session

RM moved into Executive Session at 9:27 to discuss a personnel issue. RM exited from Executive Session at 9:31.

### Adjournment

RM moved to adjourn at 9:31. KM seconded. All in favor. Motion carried.

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**Global Community Charter School**  
**Board Meeting Minutes**

June 17, 2015

2:30 – 8:30 p.m.

*Minutes of a regularly scheduled meeting of the Board of Trustees (BOT) for Global Community Charter School (GCCS) held on June 17th in the school building at 2350 Fifth Ave., New York, NY*

Call to order

RM called the meeting to order at 2:35 p.m.

Roll call

In attendance: Rachael Beard (RB), Annie Flores (AF), Kate McGovern (KM), Robert Moser (RM), Peter Novak (PN)

Via Skype: Mary Jilek (MJ)

Staff: Phyllis Siwec (PS), Marlene Lora (ML), Jan Iverson (JI)

Parent Representative: Vicky Cedeño (VC)

Public: None

Minutes

MJ moved to approve the minutes from the last meeting. PN seconded. All in favor. Motion carried.

Public comment

None.

Head of School Report

PS provided annual review of SY 2014-15 and IB update.

Development Director Update

JI provided an overview of strategies for fundraising and new family engagement.

Financial Update

PN provided Finance Committee Report.

RM moved to adjust the SY 2015-6 calendar to have a half day before Thanksgiving (Wednesday, November 25) rather than a full day of school on Veteran's Day (Wednesday, November 11). RB seconded. All in favor. Motion carried.

RM moved to decline the SSF grant money. PN seconded. RB, PN, AF, KM, MJ in favor. RM opposed. Motion carried.

PN moved to approve the modified FPP including EDGAR revisions part 1. RM seconded. All in favor. Motion carried.

### Facilities Update

GCCS will convene a task force to explore options for external signage/art work and expansion space.

### Education and Accountability Committee

KM reported on Charter Specific Goals.

### Parent Rep Report

VC reported on the success of the Spring Fest as well as the successful procurement of a school crossing guard.

### Other Board Business

AM moved to enter into Executive Session to discuss personnel at 6:30. RM moved to exit Executive Session at 7:30.

MJ explained HOS evaluation points to PS.

RM moved to enter into Executive Session to discuss personnel at 8:00. RM moved to exit Executive Session at 10:10.

RB moved to approve the updated organizational chart and budget. KM seconded this motion. All in favor. Motion carried.

RB has served the allowable number of terms per the by-laws. PN has served a term and will not re-new. RM moved to nominate the following slate of officers:

Chair - KM

Vice Chair - Vacant

Treasurer – RM

Secretary – AF

All in favor. Motion carried.

### Adjournment

RM moved to adjourn at 10:47. All in favor. Motion carried.

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## **Appendix H: Enrollment and Retention Efforts**

The staff at **Global Community Charter School** has worked diligently to ensure that our students and their families have a great experience at our school and that we address all concerns as a way to engage each family for many years.

**In SY2012-13:** Global Community Charter School has a multi-tiered plan of action to recruit and retain Students with Disabilities, English Language Learners and those living in poverty. Our school's location is in a neighborhood with many languages, ethnicities and cultures, along with a very large Free and Reduced Lunch rate. Opening in this location was an intentional decision made by the Founding Team. Our Recruitment Presentation Team includes our bi-lingual Family Coordinator, Operations Manager and Head of School. We made presentations at area pre-schools where many of our neighborhood bi-lingual students attend. Our demonstrations include multi-lingual materials and speakers. Our application is printed in English, Spanish and French to accommodate the home languages of our families and those we hope will join us. In addition, we held Open Houses throughout the Recruitment Period to welcome potential families. Our school tours and presentations were delivered by bi-lingual staff with bi-lingual materials available. During the time period before our First Lottery, we made connections and visits to pre-schools that taught Students with Disabilities so we could reach out and recruit students who were eligible for ICT class placements.

Our school staff is hired with the awareness that we need staff who can converse not only in English but in the languages of our students and their families. Since we have two certified teachers in each classroom, at least one is bi-lingual in addition to being experienced with English Language Learners. Our initial First Year Cohort included 28 students identified as potential ELL students from a total of 142 students. We also have several Integrated Co-Taught (ICT) classes to accommodate Students with Disabilities taught by teachers certified in Teaching Students with Disabilities Birth through Grade 2. We enrolled 13 students with I.E.Ps and also supported families through the Committee on Special Education process with the NYCDOE. We presently have six students in the process, some of whom have been identified for SWD services.

To support those students who have counseling needs or are having transition concerns, we developed a support system with one Behavior Specialist at each grade level who work with students, their families and teachers to support and help students learn to become more resilient and productive in the classroom.

In addition, GCCS has an open door policy, which makes our parents feel comfortable to address any concerns, questions or suggestions to any teacher and administrative staff. We believe that education starts in the home and we encourage our parents to be an active part of our school by serving as volunteers in our class rooms. Having a great relationship with our families and maintaining great communication by sending regular memos home in multiple languages, holding fun cultural events, educational field-trips and family oriented activities are essential for a fully successful academic year. Besides providing a rigorous education to our children we also serve our families by providing parenting workshops and other related services. We have a very active parent group called Parents As Partners Association, which meets once a month to address concerns, coordinate events, attend parenting

workshop and discuss student progress. Our parents love that the atmosphere at our school is very friendly, tranquil and nurturing which supports our long lasting relationships with our families.

**In SY2013-14:** We continued our outreach to neighborhood pre-schools recruiting Students with Disabilities and English Language Learners. We enrolled an additional 32 students who are potential ELL Students for our new Kindergarten class of 75. Additionally we have also enrolled eight new students who have been identified as needing Support Services, some to be located in ICT classes. Our registration process is an interview with parents regarding their children's needs and possible supports along with whatever support they already receive. This year we were more proactive about what services students may need so they can be placed in an ICT classroom and begin their services right from the beginning.

We also hired additional teachers for our next grade level who are certified in Special Education and/or working in ESL or ELL teaching. We also hired a Director of Teaching who will oversee our Special Education and ELL Coordination. She is experienced in Intervention processes, monitoring progress and levels of differentiation that are needed along the way.

We surveyed parents of our SWD students, ELL students and those who are Homeless to see what particular needs they may have that we can accommodate.

We also developed a partnership with Wediko, an agency that provides Social and Emotional support to families and their children in school settings. With the Behavior Specialists at each grade-level that we initiated last year, we will have close supervision of our Behavior Specialists and their work with already identified students with Counseling needs and those who will need that support this year.

We are planning on providing whole school guidance in the areas of Social and Emotional needs by providing Professional Development and follow-up coaching provided by Wediko's very experienced staff.

We will have regular monthly check-ins with staff along with Child Study Team meetings to address concerns and account for goals met throughout the school year.

**In SY2014-15:** GCCS Average Attendance Rate for 2013-14 was 92%. As a result of that data, we hired a Family Worker whose main focus is to check-in with all students who arrive after our 15 minute "grace period" in the morning, collect and record daily attendance for all classes, connect with parents and their children who may be leaving early and to follow-up with students who are absent each day with a phone call home. After three days of absence, the Family Worker meets with Behavior Specialists to determine if a home visit or a call to ACS is necessary. Our Family Worker also goes on home visits with a Behavior Specialist for that grade to observe the home setting and discuss with parents how everything is going and if problem-solving is needed to develop a time management plan or other additional supports are needed.

In addition, GCCS needed to stay in our former building as our planned move to a larger building was not approved until January 2015. We were forced to stay within the Certificate of Occupancy restrictions at our 421 West 145<sup>th</sup> Street location. Therefore we could not backfill student openings that occurred and our subsequent plan to create two larger classes from three regular size classes was very challenging. Though we could not enroll sufficient numbers of students to meet our 300 student goal, we were able to successfully enroll 274 students that first semester before our move in February. That was 91.3% of possible full enrollment. Attendance was an average of 93%. After we moved we were able to increase

our enrollment to 289 students with an average of 285 students enrolled. This was 95% of our projected total school enrollment. Attendance marginally decreased in the second semester due to several students leaving to attend school with their siblings in January, or leaving the city or moving to enroll in a more appropriate Special Education setting. Our attendance rate for the second semester was 92%. Overall for the year our attendance rate was 92.4%. We have used a monthly celebration with certificates for perfect attendance and for most improved attendance as an incentive and encouragement to those who attend school consistently and to help encourage those who have made gains so that they do not slip into unproductive habits again.

Moving forward, we will use data to determine who the students are who are absent most frequently and create a protocol process to address their latenesses and absences in a more responsive and immediate way. A meeting will be required with a written and signed action plan created and agreed upon that offer supports and incentives for parents and students to develop a successful time management or other area in order to become more on-time or present in school. This action plan will be monitored by Family worker and Behavior Specialist for each grade level.

## Here's what our families say about GCCS!

*"GCCS continues to impress me with their ability to serve my child as an individual. Their approach to learning is the perfect blend of progressive and comfortable. A true gem."*



*"Ha sido gratificante ver el desarrollo académico de mi hija que se complementa con la gran variedad de actividades que GCCS ofrece. Las relaciones entre los alumnos, maestros y personal de la escuela fluyen de manera cordial y con respeto."*



*"Je suis très contente avec l'école parce qu'ils aident les enfants beaucoup à lire et à écrire. Mes enfants sont très contents."*



# JOIN US!

Global Community  
Charter School

2350 5th Ave.  
New York, NY 10037

Email:  
Admissions@GlobalCommunityCS.org

Telephone:  
(646) 360-2363

To apply, please visit our website:  
[www.globalcommunitycs.org/apply](http://www.globalcommunitycs.org/apply)

 Global Community  
Charter School



## Our Mission

Global Community Charter School serves the community of Harlem by providing students with an education that is rigorous and inquiry-based. At GCCS we teach our students to work successfully together across differences in language, culture and economic background. Our school prepares students for admission to a challenging secondary education and to exhibit the courage and conviction to make a difference.

## Nuestra Mision

Global Community Charter School sirve a la comunidad de Harlem proporcionando a los estudiantes con una educación rigurosa basada en la investigación. En GCCS se enseña a los estudiantes a trabajar juntos sin importar las diferencias de idioma, cultura, situación económica. GCCS prepara a los estudiantes para el ingreso a una escuela secundaria competitiva, exhibiendo el valor y convicción de hacer una diferencia.

## Notre Mission

Global Community Charter School sert la communauté de Harlem en fournissant aux étudiants une éducation rigoureuse et d'investigation. Au GCCS nous enseignons à nos étudiants de travailler ensemble avec succès à travers les différences de langue, de culture et de économique. Notre école prépare les edudiants pour l'admission à l'enseignement secondaire et le donnera le courage et la conviction de faire une différence.



## Our Unique Features Include:

*Tuition-Free Public Charter School*

*Two certified teachers per class of 25 students*

*Rigorous Common Core Aligned Curriculum*

*Integrated Arts: Music, Dance, and Visual Arts Programs*

*After School Program*

*Open Door Policy for Parents*

*Multiple opportunities for Parent Involvement*

## Nuestras Características Únicas Son:

*Escuela Pública Charter Gratis*

*Dos maestros certificados por salón de clases con 25 estudiantes.*

*Currículo riguroso siguiendo el common core*

*Artes Integradas: Programa de Música, Danza y Arte Visuales*

*Programa posterior de clases "after school"*

*Política de puertas abiertas para los padres*

*Oportunidad de Participación de Padres*

## Nos Caractéristiques Uniques:

*Charter Ecole publique et gratuit*

*Deux professeurs certifiés par chaque classe de 25 élèves*

*Programmes académique rigoureux et Common Core aligné*

*Arts Intégrés: Programmes de musique, danse et arts visuels*

*Programmes graduit Après l'école*

*La porte est toujours ouverte pour les familles*

*Plusieurs possibilités de participation des parents*





# Appendix I: Teacher and Administrator Attrition

Last updated: 07/27/2015

Report changes in teacher and administrator staffing.

Page 1

Charter School Name:

## Instructions for completing the Teacher and Administrator Attrition Tables

ALL charter schools should provide, for teachers and administrators only, the full time equivalent (FTE) of staff on June 30, 2014, the FTE for added staff from July 1, 2014 through June 30, 2015, and the FTE for any departed staff from July 1, 2014 through June 30, 2015 using the two tables provided.

### 2013-14 Teacher Attrition Table

	FTE Teachers on June 30, 2014	FTE Teachers Additions 7/1/14 – 6/30/15	FTE Teacher Departures 7/1/14 – 6/30/15
	25	3	5

### 2013-14 Administrator Position Attrition Table

	FTE Administrator Positions On 6/30/2014	FTE Administrator Additions 7/1/14 – 6/30/15	FTE Administrator Departures 7/1/14 – 6/30/15
	10	2	1

Thank you



# Appendix J: Uncertified Teachers

Last updated: 07/27/2015

**"thirty per centum or 5 teachers, whichever is less"**

To comply with NYS Education Law Section 2854(3)(a-1), please report the (FTE) count of uncertified and certified teaching staff as of the last day of school for the 2014-15 school year.

Page 1

**Charter School Name:**

**Note Definition of FTE:**

Full-time equivalent employees equal the number of employees on full-time schedules plus the number of employees on part-time schedules converted to a full-time basis. The number of full-time equivalent employees in each industry is the product of the total number of employees and the ratio of average weekly hours per employee for all employees to average weekly hours per employee on full-time schedules. An industry's full-time equivalent employment will be less than the number of its employees on full- and part-time schedules, unless it has no part-time employees (U.S. Commerce--Bureau of Economic Analysis at: [http://www.bea.gov/faq/index.cfm?faq\\_id=368#sthash.8Rbj89kq.dpuf](http://www.bea.gov/faq/index.cfm?faq_id=368#sthash.8Rbj89kq.dpuf))

**How many UNCERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of last day of school in 2014-15?**

**For each applicable category (i-iv), input the relevant full time equivalent (FTE) count of teachers.**

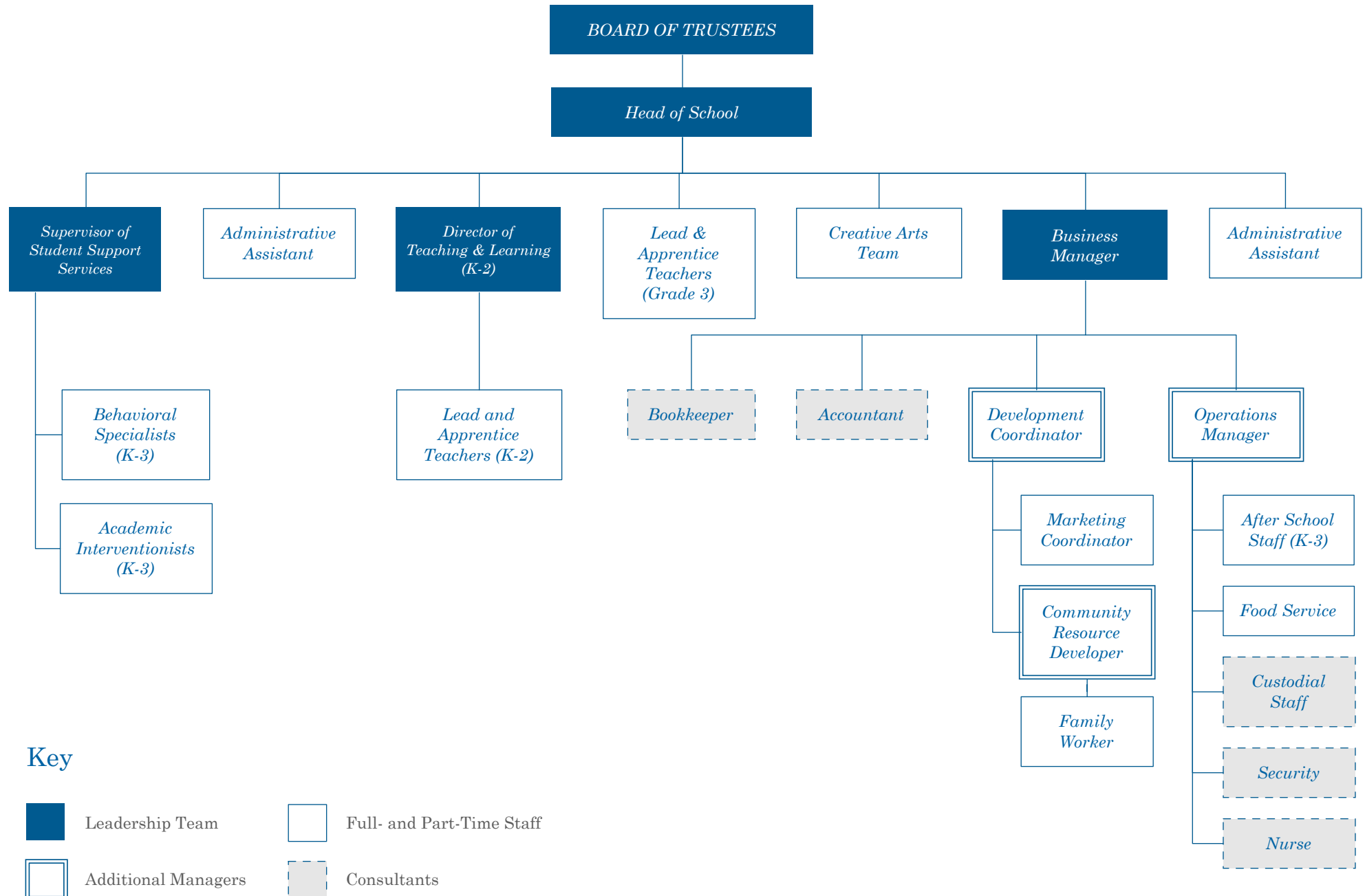
	FTE - (June 30, 2015)
(i) uncertified teachers with at least three years of elementary, middle or secondary classroom teaching experience	2
(ii) individuals who are tenured or tenure track college faculty	0
(iii) individuals with two years satisfactory experience through Teach for America	0
(iv) individuals who possess exceptional business, professional, artistic, athletic, or military experience	3
FTE count of uncertified teachers who do not fit into any of the four statutory categories	2
<b>Total</b>	<b>7.0</b>

**How many CERTIFIED Full-Time Equivalent Teachers were employed in the charter school as of the last day of school in 2014-15?**

18

**Thank you.**





# GLOBAL COMMUNITY CHARTER SCHOOL

## MISSION STATEMENT

*Global Community Charter School serves the communities of West and Central Harlem by providing students in grades K through 8 with an education that is rigorous, inquiry-based, and that teaches students and their families to work successfully together across differences in language, culture, economic background, age, and nationality. Our school prepares students for admission to a challenging secondary education and to exhibit the courage and conviction to make a difference.*

## KEY DESIGN ELEMENTS OF THE GCCS

***Integrated Program Development:*** Based on the Primary Years Programme (PYP) of the International Baccalaureate (IB) schools in that the curriculum is transdisciplinary theme-based and focused learning experiences where students with diverse backgrounds and languages become inquiring, knowledgeable, and supportive of each other. Since our population of learners will be focused on language and skill development, additional resources and programs need to be integrated with PYP to meet the needs of urban students.

***Two teachers in each classroom:*** Collaborative team-teaching is our model for inclusion classrooms with two adults in every classroom. Team teaching will enhance opportunities for professionals to share observations, knowledge, and experiences. At least one teacher will have specialized knowledge of teaching in an inclusion setting and meeting the needs of children who require Special Education services and/or are English Language Learners (ELL). The flexibility built into this model means that teachers can work together to design tasks, to facilitate group work, to confer with individual students, and to differentiate ways in which students participate in class activities.

***Multiple forms of evidence:*** Performance assessments including projects, portfolios, multimedia presentations, state mandated tests, and written tasks inform instruction and measure progress toward learning goals. Once baseline data is gathered in the beginning of the year, an Individualized Student Learning Plan is designed and teachers meet regularly throughout the school year to discuss data and subsequent adjustments to the curriculum targeted toward each student. In addition to standardized tests aligned to both the NYSED Common Core and the International Baccalaureate Primary Years Programme (PYP) curriculum used for measuring student achievement, students are given opportunities to demonstrate and share their knowledge and growth in multiple formats based on benchmarks and goals established by teachers.

***Visual and performing arts integration:*** The arts are important areas of learning in the PYP. Students will learn the disciplines of visual arts, music and drama, as well as learning about the arts (the skills and processes involved) and through the arts (artists, perspectives, themes and ideas using the arts)<sup>1</sup>. This approach helps to integrate the arts into the curriculum studied and places the arts inside the everyday life of the students and is not seen as an “add-on.” GCCS plans to partner with local museums, arts organizations, and teaching artists to provide students with multiple opportunities to explore their own artistic abilities and to appreciate those of others.

---

<sup>1</sup> Primary Years Programme, Curriculum Documents, page 8.1 International Baccalaureate Organization, 2004.

### **UNIQUE CHARACTERISTICS**

**Embedded Professional Development Practices:** Professional development for staff is grounded in collaborative learning, an apprenticeship model of learning, and intensive coaching so that teachers develop the ability to reflect critically on problems and dilemma with others. Under the guidance of coaches, using common planning time, GCCS teachers will take responsibility for student results, school climate, and the development and learning for all teaching staff.

**Transdisciplinary Studies:** Transdisciplinary studies are related to interdisciplinary, multidisciplinary, and integrative studies. They are built around the concept of studying a problem through many lenses. Inquiries are explored through mathematical, language, historical, artistic, and scientific perspectives. In PYP, engaging themes that stretch beyond the boundaries of traditional subject areas frame the learning throughout the primary years, four in Kindergarten and six per year in grades 1-5.

**Community development:** Since GCCS will draw deliberately from a range of neighborhoods of differing ethnicities, languages, religions, and cultures, community involvement needs as strong a foundation as possible. GCCS has already started building these relationships with key neighborhood representatives who expressed interested in helping to support our school. Each designated neighborhood will have at least one liaison between the neighborhood and the school. Before the school is opened, the school's Family and Community Coordinator will train them in their responsibilities and meet with them regularly.

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 03, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/166f6af9721bb98fcd>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Mary	Jilek

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

GLOBAL COMMUNITY CS (REGENTS) 310600861012

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Chair/President
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

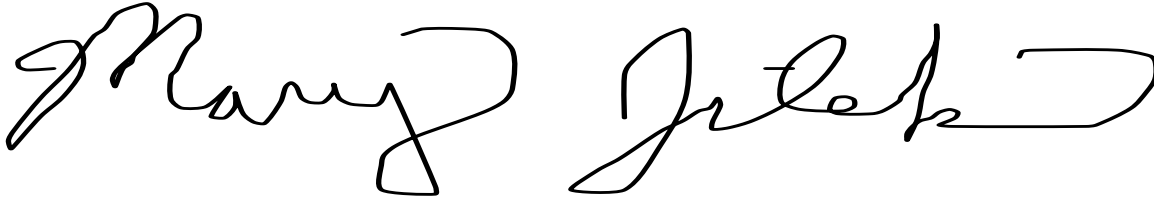
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Mary J. [unclear]". The signature is written in a cursive style with a large initial "M" and a long horizontal stroke at the end.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 03, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/2a170e24edad6f2630>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Kate	McGovern

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

GLOBAL COMMUNITY CS (REGENTS) 310600861012

8. Select all positions you have held on the Board:

(check all that apply)

---

- Chair/President

---

- Secretary

9. Are you a trustee and also an employee of the school?

*No*



10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of a stylized first name followed by a last name, written on a horizontal line.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 03, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/7cc743592703d4c5d>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Chad	Weber

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

GLOBAL COMMUNITY CS (REGENTS) 310600861012

8. Select all positions you have held on the Board:

(check all that apply)

---

- Treasurer
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'C. E. W.', written on a light gray background.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, November 04, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/057107207cfacf0132>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Annie	Flores

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

GLOBAL COMMUNITY CS (REGENTS) 310600861012

8. Select all positions you have held on the Board:

(check all that apply)

---

- Secretary
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

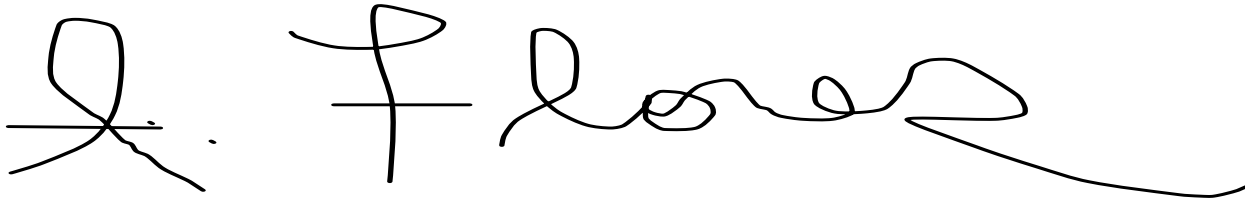
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "J. Flower". The signature is written in a cursive style with a large initial "J" and a long horizontal stroke at the end.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, November 04, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/0cc023537bd807dc8>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Robert	Moser

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

GLOBAL COMMUNITY CS (REGENTS) 310600861012

8. Select all positions you have held on the Board:



(check all that apply)

---

- Vice Chair/Vice President

---

- Treasurer

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several stylized, connected letters and a long horizontal line at the end.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, November 06, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/267729e7ca73f530e7>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Peter	Novak

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

GLOBAL COMMUNITY CS (REGENTS) 310600861012

8. Select all positions you have held on the Board:

(check all that apply)

---

- Treasurer
- Other, please specify...: at-large

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Peter Navab", is written over a horizontal line.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Friday, November 06, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/7da0850e2b1f96155>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Rachael	Beard

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

GLOBAL COMMUNITY CS (REGENTS) 310600861012

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Chair/President
- 

9. Are you a trustee and also an employee of the school?

No

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

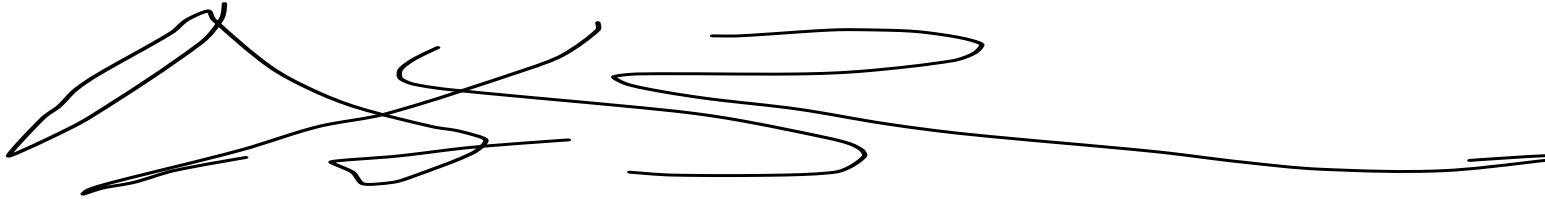
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, consisting of several overlapping loops and a long horizontal stroke extending to the right.

**Thank you.**



# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 10, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/b12541c2c179d2f8c1>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Johanny	Almanzar

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

GLOBAL COMMUNITY CS (REGENTS) 310600861012

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Parent Representative
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

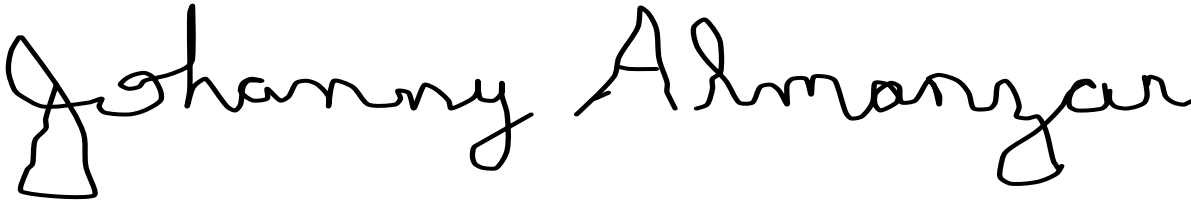
11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink that reads "Johnny Almanzar". The signature is written in a cursive style with a large initial 'J' and a long, sweeping underline.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Wednesday, November 11, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/8e6146aa215add55c>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Vicki	Cedeno

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

GLOBAL COMMUNITY CS (REGENTS) 310600861012

8. Select all positions you have held on the Board:

(check all that apply)

- 
- Parent Representative
- 

9. Are you a trustee and also an employee of the school?

*No*

10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to read "Lawrence V. Caldera". The signature is written in a cursive style with a large initial "L" and a distinct "V" in the middle.

**Thank you.**

# Required Form: 2014-15 Appendix E - Trustee Disclosure of Financial Interest Form

Created Tuesday, November 10, 2015

<https://nysed.fluidsurveys.com/account/surveys/537586/responses/export//s/Regents-Appendix-E-BOT-Form/9bce43e4a2592e045c>

## Page 1

Please open the link to this form using **Google Chrome** as your browser. Doing so will allow you to input your signature on page 2 of the form. Thank you.

### 1. TRUSTEE NAME

	First Name	Last Name
Trustee Name	Andrew	Molloy

### 2. \*Your Home Address:

2. *Your Home Address:   Street Address	[REDACTED]
2. *Your Home Address:   City/State	[REDACTED]
2. *Your Home Address:   Zip	[REDACTED]

### 3. \*Your Business Address

3. *Your Business Address   Street Address	[REDACTED]
3. *Your Business Address   City/State	[REDACTED]
3. *Your Business Address   Zip	[REDACTED]

### 4. \*Daytime Phone Number:

[REDACTED]

### 5. \*E-mail Address:

[REDACTED]

6. I am a Trustee of a parent education corporation listed below which governs one or more charter schools.

*No, I am not.*

7. Select the name of the education corporation that operates a single charter school.

*DISCOVERY CS (REGENTS) 260501861002*

8. Select all positions you have held on the Board:

(check all that apply)

---

- Treasurer
- 

9. Are you a trustee and also an employee of the school?

No



10. Are you a trustee and an employee or agent of the management company or institutional partner of the charter school?

No

11. Have you or any of your immediate family members or any persons who live with you in your house had an interest in or engaged in a transaction with the charter school during the time you have served on the board, and in the six-month period prior to such service?

No

12. Are you a member, director, officer or employee of an organization formally partnered with a school that is doing business with the charter school and in which such entity, during your tenure as a trustee, you and/or your immediate family member or person living in your house had a financial interest or relationship?

No

Signature of Trustee

A handwritten signature in black ink, appearing to be 'Andrew Hill', written over a horizontal line.

**Thank you.**